

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th June 2020 via Video Conferencing

Minute		Action
	<p>All were welcomed to the June meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and County Councillor Marianne Overton and District Councillor Mary Green joined the meeting. One resident was due to attend the meeting but later sent apologies.</p> <p><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Mary Green reported on the registering of local defibrillators as there had been an incident with access to the equipment in Bassingham following an emergency call to EMAS. The Parish Council had already investigated this and Cllr. Jacques noted that Community Heartbeat Trust had set up the village defibrillator and they had directly linked this through EMAS using a governance system called Webnos.</p> <p>The clerk asked Cllr. Green to investigate the emptying of bins as the playing field bin had only recently been half-emptied following a visit by NKDC operatives.</p> <p>Cllr. Marianne Overton had forwarded her newsletters/information to Parish Council. This information had been circulated to councillors. Other items reported were grants available from NKDC for small businesses who had been disadvantaged by the Covid-19 restrictions and Balfour Beatty had commenced as contractors for LCC Highways. From August 3rd for a six-week period, the contractors would be working to complete repairs in the Bassingham and Welbourn Ward and a list of village Highways issues should be forwarded to Cllr. Overton for completion during this time. Recycling sites were being used through the LCC booking service and Cllr. Overton reported she had a small grant to offer for initiatives relating to the Covid-19 outbreak</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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27/11/20	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, R. Garland, A. Sceeny, F. Jacques, E. Surphlis, D. Cook, J. Clarke, Cllrs M. Overton and M. Green and the Clerk.</p>	
28/11/20	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from District Cllr. C. Spray.</p>	
29/11/20	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Hutchinson declared an interest at item 7 – Pond area and item 9 Allotment matters, Cllr. Cook declared an interest at item 9 Allotment matters, Cllr Jacques declared an interest at item 9 Allotment matters and Cllr. Sceeny declared an interest at item 6 Village Hall and item 9 Allotment matters.</p>	
20/11/20	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 13th May 2020 were proposed by Cllr. Garland seconded by Cllr. Surphlis, and agreed by the members to be a true record.</p>	
21/11/20	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising from the minutes.</p>	
22/11/20	<p><u>VILLAGE HALL MATTERS</u></p> <p>1i) Development and Building Issues Evolution Design had re-visited the hall that day in order to review the work to be completed on the defects list which had now been agreed by the Administrator (on behalf of Carmalor Construction). Mark Wallhead (ex-Carmalor) would be employed to co-ordinate the different areas of work and assign contractors to complete it.</p> <p>ii) Lottery Funding – the list of possible items to be funded from the remaining monies was discussed further and it was agreed to seek an estimated cost to build a brick storage shed at the rear of the hall. Costs to make adjustments to enable access through the rear side gate would be sought. It was agreed to look at further signage to deter smoking on the site.</p> <p>2. Any Other Village Hall Matters</p> <p>i) Air Conditioning Systems – Annual Service. As the equipment was under warranty it was agreed to seek an alternative quotation from Lynx. A decision would then be made at the next meeting.</p> <p>ii) Inspection – Maintenance The hall would be inspected weekly during the continued closure and a checklist had been drawn up for this purpose. Cllr. Hutchinson would complete the first inspection, then the clerk would ask if Mrs North would undertake this over the coming weeks until the hall is re-opened.</p>	<p>JC</p> <p>JH</p> <p>DP</p> <p>DP</p>
23/11/20	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <p>i) Pond – the clerk would contact the grass cutting contractor regarding the strimming close to the pond edge.</p> <p>ii) Signage – consideration would be given to updating and replacing the signage at the pond. This would be investigated further.</p>	

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24/12/20	<p><u>PLAYING FIELD</u> Following recent correspondence regarding the Council's decision to close the playing field due to the Covid-19 risks, members reviewed the current government guidance on playground and gym equipment, and the advice received following consultation with LALC and the PC's insurers Came & Company. Members agreed that as the equipment was part of a rural playground where it was impractical to isolate all pieces and there were alternative public spaces in which to exercise and meet, the Playing Field should remain closed. This decision would be reviewed regularly in line with any decisions made by Government to relax restrictions on such equipment.</p>	
25/12/20	<p><u>ALLOTMENT MATTERS</u></p> <ul style="list-style-type: none"> i) There were two residents on the waiting list for allotments. ii) Following a query raised regarding the hedge cutting requirements in the Terms and Conditions document, it was agreed that these would be reviewed again for issue in April 2021. iii) A resident had requested a copy of the Terms and Conditions and these would be forwarded. 	
26/12/20	<p><u>HIGHWAYS AND FOOTWAYS</u> There had been correspondence with Highways regarding Brigg and Bridle Lanes, and there had been a number of fly-tipping issues reported via Fix My Street in respect of Brigg Lane. The list of Highways issues would be forwarded to Cllr. Overton as requested.</p>	
27/12/20	<p><u>GRASS CUTTING & MOLE WORK</u> The clerk would contact the grass cutting contractor regarding the strimming near the tree at the Village Hall and the pond edge as previously noted.</p>	
28/12/20	<p><u>WILDLIFE CONSERVATION</u> Following the visit of Mark Schofield (Lincs. Wildlife Trust) earlier in the year, the members had previously agreed that some of his recommendations would be adopted. Cllr. Hutchinson would prepare a schedule in order to plan the tasks that could be adopted, with timescales, and present this to the next meeting. Correspondence had been received from a resident offering labour to clear areas near the pond. Following further discussion, members agreed that any work undertaken would have to be supervised and risk assessed in accordance with insurance recommendations. As any maintenance would be started in the autumn months, the Council would confirm to the resident that public help would be welcomed once the plan of work had been agreed.</p>	
29/12/20	<p><u>DEFIBRILLATOR</u> Cllr. Jacques confirmed the registration of the village defibrillator and members were assured that it was linked to EMAS. It was agreed that the literature about the defibrillator should be refreshed and publicised.</p>	
30/12/20	<p><u>PLANNING</u> 20/0674/TPO – 5 Manor Court - Copper beech tree work – there were no objections to this proposal. 20/0519/FUL – Land SW of the Manor, Manor Lane – Amended tree survey had been submitted for review, and councillors would provide comments.</p>	

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31/13/20	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation June 2020</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st June 2020 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1213.44</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£3,716.94</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£25,890.43</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Village Hall Development Fund - YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£16,842.37</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£13,121.58</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£64,127.38</td></tr> </table> <p>2. <u>Payment of Accounts</u> Under item 6.10 of the Financial Regulations it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table border="1" style="margin-left: 40px;"> <tr><td>Clerks Admin Expenses – May 2020</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – May 2020</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M Harwood – Litter picking – May 2020</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Clerk's Salary</td><td style="text-align: right;">£280.08</td></tr> <tr><td>T. Harvey – Window Cleaning</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Plusnet Broadband</td><td style="text-align: right;">£34.20</td></tr> <tr><td>Octopus Energy – May 2020</td><td style="text-align: right;">£105.79</td></tr> <tr><td>Wave – Water Village Hall</td><td style="text-align: right;">£45.00</td></tr> </table> <p>The Finance statements and payments were proposed by Cllr. Garland, seconded by Cllr. Surphlis and agreed by all the Council.</p>	Treasurer's Account	£1213.44	Village Hall Account	£3,716.94	Savings Account	£25,890.43	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,842.37	Lottery Account – Village Hall Development	£13,121.58	YPT – Grant for Film Events	975.00	TOTAL	£64,127.38	Clerks Admin Expenses – May 2020	£10.00	C.B. Grounds Maintenance – May 2020	£103.44	M Harwood – Litter picking – May 2020	£30.00	Clerk's Salary	£280.08	T. Harvey – Window Cleaning	£20.00	Plusnet Broadband	£34.20	Octopus Energy – May 2020	£105.79	Wave – Water Village Hall	£45.00	
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32/13/20	<p><u>ANY OTHER BUSINESS</u></p> <p>The Council thanked Diane Swales for refurbishing the noticeboard on Church Street.</p>																																			
33/13/20	<p><u>DATE AND TIME OF THE NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 8th July 2020 at 7.30pm. More details to follow. The meeting closed at 9.15pm.</p>																																			