

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14th October 2020 via Video Conferencing

Minute		Action
	<p>All were welcomed to the October meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and District Councillor Mary Green joined the meeting.</p> <p><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Mary Green reminded the members that the Boundary Commission consultation would conclude on 19th October. Following recent NKDC messages regarding dog fouling, the clerk requested 4 posters and Cllr. Green would obtain these. Cllr. Green was asked whether NKDC would be responding to the consultation on the Reform of the Planning System in England. She reported that NKDC had not formulated a response at that time.</p> <p>Cllr. Marianne Overton had forwarded her newsletters/information to Parish Council.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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72/25/20	<u>PRESENT AT THE MEETING</u> Cllrs. R. Garland (Acting Chairman), A. Sceeny, F. Jacques, E. Surphlis, D. Cook, District Cllr. M. Green and the Clerk.	
73/25/20	<u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllrs. J. Hutchinson and J. Clarke.	
74/25/20	<u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Cook declared an interest at item 9 Allotment matters and item 15.1 Grant payment to St. Mary's Church, Cllr Jacques declared an interest at item 9 Allotment matters and Cllr. Sceeny declared an interest at item 6 Village Hall and item 9 Allotment matters.	
75/25/20	<u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 9 th September 2020 were proposed by Cllr. Sceeny seconded by Cllr. Surphlis, and agreed by the members to be a true record.	
76/25/20	<u>MATTERS TO BE DISCUSSED IN CLOSED SESSION</u> There were no matters to discuss.	
77/25/20	<u>MATTERS ARISING FROM THE MINUTES</u> i) Minute 62/21/20 Allotment flooding/ditch clearance – the Witham Internal Drainage Board were monitoring the situation despite the poor work completed in Wheatley Lane following enforcement action. ii) Minute 68/22/20 i) Letter to resident regarding allotment matters – there was nothing further to report iii) Minute 68/22/20 ii) Letter to Anglian Water regarding sewage matters – there was nothing further to report. iv) Minute 68/22/20 v) Boundary Commission consultation comments – it was agreed that the Council would not comment as it had no grounds to object.	
78/25/20	<u>VILLAGE HALL MATTERS</u> 1) Lottery Funding Funding – Evolution Design had been consulted regarding the costs to construct a brick-built store at the rear of the hall and clarification was being sought with regard to planning implications. Cllr. Sceeny had obtained a quotation for the provision of the metal gate at the rear of the hall and this was agreed by the members. A list of other items had been finalised including racking for the green room, hand towel dispensers, sanitiser and dispensers – it was agreed to order these items. The Chairman was dealing with the upgrading/expanding of the heating element of the cooling system. 2. Any Other Village Hall Matters i) Re-opening of the hall – the Council agreed the updated Village Hall Risk Assessment and revised Conditions of Hire. A number of bookings had been accepted since reopening and the Council agreed to ensure there was a sufficient gap between bookings to provide for adequate cleaning time. ii) Review of Fees – due to the loss of hire income this year, energy costs and Covid 19 related expenses, it was agreed that hire fees for the next financial year would be reviewed at the January 2021 meeting. iii) Window Cleaning – The Council decided that the clerk would ask the village hall cleaner to clean the inside lower windows.	JH/AS

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79/26/20	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <ul style="list-style-type: none"> i) Cllr. Jacques reported that he had cleared some of the overhanging branches and also provided an assessment on the repairs to the picnic bench and the bench seat near the entrance of Back Lane. It was agreed that £75 could be spent to fund materials to complete this work. ii) The report provided by the Lincolnshire Wildlife Trust in January would be circulated again to members. Cllr. Jacques informed the meeting that residents had approached him to volunteer their help with management of the Sands area. A list of the work that could be undertaken by volunteers would be compiled. The newsletter would be used to seek further volunteer help. iii) Grass cutting – issues regarding parking on the Sands and strimming near the picnic bench were discussed. The clerk would contact the grass cutting contractor. 	
80/26/20	<p><u>PLAYING FIELD</u></p> <ul style="list-style-type: none"> i) Cllr. Cook had carried out weekly checks of the playing field and equipment. The litter bin had been repaired and was satisfactory. ii) Inspection by Sovereign – wooden rails on the zip wire ramp and the thumper tower would be repaired under warranty and the date for this work to be completed was still awaited. A quotation for the replacement zip wire uprights and associated costs amounting to £2186.79 plus VAT was not accepted by members. Cllr. Cook noted that a further rail on the ramp may need to be removed and she would inspect this further. iii) The swing would be repaired as part of some other metal work being carried out at the Village Hall. Painting of the metal play equipment would be scheduled during Spring 2021 and volunteers may be sought through the newsletter. iv) Other matters - the gate access directly onto the field was still in place but the clerk had been assured that it had been secured. 	JH
81/26/20	<p><u>ALLOTMENT MATTERS</u></p> <ul style="list-style-type: none"> i) Cllr Surphlis had visited all allotments during September and a verbal report was given. All allotments were in an acceptable condition with regard to cultivation. There was discussion regarding one allotment due to its relatively large size and it was noted that there were two residents on the waiting list. However, it was decided that no further action would be taken. ii) Councillor Jacques raised the question of materials present between allotments 5 and 6 but would discuss the issue with Cllr Hutchinson before taking any action. 	FJ
82/26/20	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <ul style="list-style-type: none"> i) County Cllr. Overton had asked members to review the list of work provided that had been completed during the summer. The Council would report that nothing on their list submitted in June had been completed. Work done was all low-level maintenance and could not be identified through the job numbers provided. 	

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82/27/20	<p><u>HIGHWAYS AND FOOTWAYS (CONTINUED)</u></p> <p>ii) Bassingham Crossroads – it was reported by residents that a Highways officer was recently surveying the crossroads with a view to resurfacing it. There had been no consultation with the Parish Council and the clerk would contact LCC Highways and Cllr Overton accordingly.</p>																			
83/27/20	<p><u>GRASS CUTTING & MOLE WORK</u></p> <p>This had already been discussed.</p>																			
84/27/20	<p><u>WILDLIFE CONSERVATION</u></p> <p>As minuted previously, the report would be circulated and there might be opportunities for a small amount of work to be completed before the winter.</p>																			
85/27/20	<p><u>PLANNING</u></p> <p>i) 20/1106/LBC Carlton House, High Street – Replacement of 15 windows and 3 external doors. There were no comments from members.</p> <p>ii) Consultation on Reform of the Planning System in England – members noted the centralist approach proposed within the reforms which weaken local democracy. Concerns were also expressed about loss of S106 funding and its potentially adverse impact on provision of affordable housing and a lack of protection for heritage and the environment. These comments would be forwarded to Cllr. Green as NKDC still had to submit their comments as part of the consultation.</p>																			
86/27/20	<p><u>CORRESPONDENCE</u></p> <p>i) NKDC Licensing Consultations – members had no comments for either of the planning consultations circulated.</p>																			
87/27/20	<p><u>FINANCE</u></p> <p>1. <u>Review of Funding contribution to St. Mary’s Church for cemetery maintenance and clock winding</u> The council discussed the grant funding and agreed the following sums would be allocated to St. Mary’s Church: Under LGA Section 137 – Clock Winding £100 Under LGA Section 214 – Cemetery Maintenance £725.00</p> <p>2. <u>Finance Report and Bank Reconciliation September 2020</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st September 2020 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>Treasurer’s Account</td> <td style="text-align: right;">£853.02</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£3,040.34</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£23,973.13</td> </tr> <tr> <td>Defibrillator Fund</td> <td style="text-align: right;">£1,572.61</td> </tr> <tr> <td>Village Hall Development Fund - YPT</td> <td style="text-align: right;">£795.01</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£16,706.84</td> </tr> <tr> <td>Lottery Account – Village Hall Development</td> <td style="text-align: right;">£1,881.80</td> </tr> <tr> <td>YPT – Grant for Film Events</td> <td style="text-align: right;">975.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£49,797.75</td> </tr> </tbody> </table>	Treasurer’s Account	£853.02	Village Hall Account	£3,040.34	Savings Account	£23,973.13	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,706.84	Lottery Account – Village Hall Development	£1,881.80	YPT – Grant for Film Events	975.00	TOTAL	£49,797.75	
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87/28/20	<p><u>FINANCE Continued</u></p> <p>3. <u>Payment of Accounts (continued)</u> Under item 6.10 of the Financial Regulations it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>Clerk's Admin Expenses – September 2020</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – September 2020</td> <td style="text-align: right;">£103.44</td> </tr> <tr> <td>M Harwood – Litter picking – September 2020</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Clerks Pay Award Arrears – April to August 2020</td> <td style="text-align: right;">£144.00</td> </tr> <tr> <td>Clerk's Salary - August</td> <td style="text-align: right;">£288.00</td> </tr> <tr> <td>Harveys Window Cleaning V. Hall – September</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Sue North – Maintenance & clean V. Hall - Sept</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>ESPO – Sanitiser, cleaning products V. Hall</td> <td style="text-align: right;">£99.52</td> </tr> <tr> <td>Plusnet Broadband</td> <td style="text-align: right;">£34.20</td> </tr> <tr> <td>Octopus Energy – September 2020</td> <td style="text-align: right;">£50.30</td> </tr> <tr> <td>Wave – Water Village Hall</td> <td style="text-align: right;">£23.00</td> </tr> </tbody> </table> <p>The Finance statements and payments were proposed by Cllr. Surphlis, seconded by Cllr. Jacques and agreed by all the Council.</p>	Clerk's Admin Expenses – September 2020	£10.00	C.B. Grounds Maintenance – September 2020	£103.44	M Harwood – Litter picking – September 2020	£30.00	Clerks Pay Award Arrears – April to August 2020	£144.00	Clerk's Salary - August	£288.00	Harveys Window Cleaning V. Hall – September	£20.00	Sue North – Maintenance & clean V. Hall - Sept	£50.00	ESPO – Sanitiser, cleaning products V. Hall	£99.52	Plusnet Broadband	£34.20	Octopus Energy – September 2020	£50.30	Wave – Water Village Hall	£23.00	
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88/28/20	<p><u>ANY OTHER BUSINESS</u></p> <p>i) Objectives – these would be an agenda item at the next meeting. ii) Remembrance Day – the Parish Council wreath will be placed on the Lychgate for this day.</p>																							
89/28/20	<p><u>DATE AND TIME OF THE NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 11th November 2020 at 7.30pm. The meeting closed at 9.10pm.</p>																							