

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11th November 2020 via Video Conferencing

Minute		Action
	<p>All were welcomed to the November meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and District Councillor Mary Green, County Councillor Marianne Overton and two residents joined the meeting.</p> <p><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Mary Green noted that NKDC had still not responded to the consultation on the Reform of the Planning System in England and she would follow this up. The NKDC Tree Strategy consultation would conclude on 4th December.</p> <p>Cllr. Marianne Overton had forwarded her newsletters/information to Parish Council.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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90/29/20	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson (Chairman), R. Garlant, A. Sceeny, F. Jacques, E. Surphlis, D. Cook, District Cllr. M. Green and the Clerk.</p>	
91/29/20	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. J. Clarke which were accepted.</p>	
92/29/20	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Cook declared an interest at item 10 Allotment matters, Cllr. Hutchinson declared an interest at item 8 Pond and Surrounding Area and item 10 Allotment matters, Cllr Jacques declared an interest at item 8 Pond and Surrounding Area, 10 Allotment matters and 13 Wildlife Conservation and Cllr. Sceeny declared an interest at item 7 Village Hall and item 10 Allotment matters.</p>	
93/29/20	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 14th October 2020 were proposed by Cllr. Garlant seconded by Cllr. Jacques, and agreed by the members to be a true record.</p>	
94/29/20	<p><u>MATTERS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to be discussed in closed session.</p>	
95/29/20	<p><u>MATTERS ARISING FROM THE MINUTES</u> Minute 77/25/20 item iii) Anglian Water had not responded to the original letter and a further letter had been sent.</p>	
96/29/20	<p><u>COVID-19 UPDATE</u> At the time of the meeting, the second lockdown resulted in the decision to close the Village Hall and the playing field would remain open. Further decisions would be made as Government guidelines were updated.</p>	
97/29/20	<p><u>VILLAGE HALL MATTERS</u></p> <ol style="list-style-type: none"> 1. Lottery Funding Funding – Members were updated regarding a meeting that had taken place with Evolution Design regarding options for heating changes, provision of an outdoor store at the rear of the hall and patio extension. The work on the metal gate was due to be completed in the coming weeks, racking for the green room had now been delivered, and the hand towel dispensers, sanitiser and dispensers had been ordered. 2. Any Other Village Hall Matters <ol style="list-style-type: none"> i) Opening/closure of the hall – the Council agreed that any decision to re-open the hall would be determined when the government guidelines are released in the future. ii) Cleaning – the cleaning/maintenance checks were continuing during the lockdown period. iii) Maintenance – there was some minor damage to the walls following one of the bookings. Cllr. Hutchinson would deal with the cleaning /painting of the affected area. The hirer was aware of the damage. 	
	<p><u>THE MEETING WAS SUSPENDED TO RECEIVE A REPORT FROM COUNTY COUNCILLOR MARIANNE OVERTON</u> Cllr. Overton reported on Business Rate Grants in relation to closures due to the Covid-19 to be offered by NKDC, funding issues around the LCC spending review, Covid cases in Lincolnshire, and Highways defects reporting.</p> <p><u>THE MEETING RETURNED TO FORMAL SESSION</u></p>	

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98/30/20	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <ul style="list-style-type: none"> i) Cllr. Jacques reported that the costs to repair the bench and the picnic table would be reduced to £65. The bench would be stained and the picnic bench was taped off whilst work was in progress. ii) Grass cutting – it was agreed that one further cut may be required before the end of November. The clerk would contact the grass cutting contractor. 	
99/30/20	<p><u>PLAYING FIELD</u></p> <ul style="list-style-type: none"> i) Cllr. Cook had carried out weekly checks of the playing field and equipment. ii) Inspection by Sovereign – no further contact had been made by Sovereign with regards to the repairs. The clerk would chase this matter with the company. iii) The swing metal frame was due to be repaired in the coming weeks. iv) Grass cutting – one further cut of the playing field would be requested before the end of November. 	JH
100/30/20	<p><u>ALLOTMENT MATTERS</u></p> <p>There were no matters to report.</p>	
101/30/20	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <ul style="list-style-type: none"> i) Wheatley Lane – the gateway barrier which was blocking public access had still not been removed and LCC had not addressed this matter. It had been reported on numerous occasions and Cllr. Hutchinson would make further representations. ii) Basingham Road/Broughton Road Crossroads – the clerk had sought clarification on the recent survey undertaken by a Highways Officer. No response had been received by Cllr. Overton, Richard Fenwick or Rowan Smith regarding this work and all other outstanding Highways issues which had been notified to LCC. 	
102/30/20	<p><u>GRASS CUTTING & MOLE WORK</u></p> <p>This had already been discussed at earlier parts of the meeting.</p>	
103/30/20	<p><u>WILDLIFE CONSERVATION</u></p> <p>The plan recommended by the Lincolnshire Wildlife Trust had generated a list of work that a volunteer group could attempt which would tidy up the Sands area. This list included cutting brambles, pruning work, clearing saplings, planting wildflowers and cutting back overhanging branches. This work would be advertised in the newsletter/card for circulation before Christmas. Cllr. Jacques agreed to co-ordinate fortnightly volunteer meetings and Hi-Viz tabards would be obtained for safety purposes and to identify the group members. This was agreed by all Council members.</p>	FJ
104/30/20	<p><u>OBJECTIVES 2021-22</u></p> <p>The objectives relating to 2020 were reviewed and it was agreed that some objectives would be carried over to the coming year due to the Covid-19 restrictions. The objectives for 2021-22 were proposed by Cllr Jacques, seconded by Cllr. Surphlis and approved by members.</p>	
105/30/20	<p><u>NEWSLETTER/CARD</u></p> <p>There were a number of items suggested for inclusion in a newsletter/card and it was agreed to invite residents to submit their photographs during the lockdown which would be added to the village website. The Carols around the Christmas Tree event could not take place due to the restrictions and this would be noted in the newsletter.</p>	

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106/31/20	<u>PLANNING</u> There were no planning matters to discuss.																																					
107/31/20	<u>CORRESPONDENCE</u> i) NKDC Draft Tree Strategy Consultation - the members supported the content of the strategy proposed and would encourage partnership with NKDC in the planting of more trees of differing species.																																					
108/31/20	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation October 2020</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st November 2020 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,181.98</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£3,004.52</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£22,475.40</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Village Hall Development Fund - YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£16,672.78</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£1,881.80</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£48,559.10</td></tr> </table> <p>2. <u>Payment of Accounts (continued)</u> Under item 6.10 of the Financial Regulations it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Clerk's Admin Expenses – October 2020</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – October 2020</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M Harwood – Litter picking – October 2020</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Clerk's Salary - October</td><td style="text-align: right;">£288.00</td></tr> <tr><td>Sue North – Maintenance & clean V. Hall - October</td><td style="text-align: right;">£80.00</td></tr> <tr><td>ESPO – Cleaning products V. Hall</td><td style="text-align: right;">£24.25</td></tr> <tr><td>Plusnet Broadband</td><td style="text-align: right;">£34.20</td></tr> <tr><td>Octopus Energy – September 2020</td><td style="text-align: right;">£50.30</td></tr> <tr><td>Wave – Water Village Hall</td><td style="text-align: right;">£23.00</td></tr> </table> <p>The Finance statements and payments were proposed by Cllr. Garland, seconded by Cllr. Sceny and agreed by all the Council.</p>	Treasurer's Account	£1,181.98	Village Hall Account	£3,004.52	Savings Account	£22,475.40	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,672.78	Lottery Account – Village Hall Development	£1,881.80	YPT – Grant for Film Events	975.00	TOTAL	£48,559.10	Clerk's Admin Expenses – October 2020	£10.00	C.B. Grounds Maintenance – October 2020	£103.44	M Harwood – Litter picking – October 2020	£30.00	Clerk's Salary - October	£288.00	Sue North – Maintenance & clean V. Hall - October	£80.00	ESPO – Cleaning products V. Hall	£24.25	Plusnet Broadband	£34.20	Octopus Energy – September 2020	£50.30	Wave – Water Village Hall	£23.00	
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109/31/20	<u>ANY OTHER BUSINESS</u> i) Remembrance Day – the Parish Council wreath had been placed on the Lychgate for this day. ii) Christmas Tree – the Bassingham Ball Committee had contacted the clerk to confirm that a tree would be donated again this year. The church wardens confirmed that the electricity could be accessed for the tree lights. Thanks would be communicated through the newsletter and the Witham Staple.																																					
110/31/20	<u>DATE AND TIME OF THE NEXT MEETING</u> The next Parish Council meeting was scheduled for Wednesday 10 th December 2020 at 7.30pm. The meeting closed at 9pm.																																					