

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 9th December 2020 via Video Conferencing

Minute		Action
	<p>All were welcomed to the December meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and District Councillor Mary Green, County Councillor Marianne Overton joined the meeting.</p> <p><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Marianne Overton reported on LCC information relating to Covid19, that Council Tax would rise due to shortage of funding, and Highways matters specific to the village. Cllr. Overton was asked to establish what action LCC Highways was taking following a number of complaints about the barrier installed on part of Wheatley Lane which is blocking access.</p> <p>Cllr. Mary Green reported that the NKDC Tree Strategy consultation would conclude on 4th December, the Council is working to become carbon neutral by 2030, she would provide the contact at NKDC who deals with dog fouling legislation, and there was no evidence of a response by the Council in respect of the White Paper consultation on planning.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

CARLTON LE MOORLAND PARISH COUNCIL

9th December 2020

Minute		Action
111/33/20	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson (Chairman), R. Garland, A. Sceeny, F. Jacques, E. Surphlis, D. Cook, District Cllr. M. Green, County Cllr M. Overton and the Clerk.</p>	
112/33/20	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. J. Clarke which were accepted.</p>	
113/33/20	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Cook declared an interest at item 10 Allotment matters and item 15.1 St Marys Church grant, Cllr. Hutchinson declared an interest at item 8 Pond and Surrounding Area and item 10 Allotment matters, Cllr Jacques declared an interest at item 8 Pond and Surrounding Area, 10 Allotment matters and 13 Wildlife Conservation and Cllr. Sceeny declared an interest at item 7 Village Hall and item 10 Allotment matters.</p>	
114/33/20	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 11th November 2020 were proposed by Cllr. Garland seconded by Cllr. Jacques, and agreed by the members to be a true record.</p>	
115/33/20	<p><u>MATTERS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to be discussed in closed session.</p>	
116/33/20	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
117/33/20	<p><u>COVID-19 UPDATE</u> At the time of the meeting, the Tier 3 arrangements would allow the hall to be used by two exempt groups only. Further decisions would be made as Government guidelines were updated.</p>	
118/33/20	<p><u>VILLAGE HALL MATTERS</u></p> <ol style="list-style-type: none"> 1. Lottery Funding Funding – The work on the metal gate had been completed, the racking for the green room has been delivered, hand towel dispensers, sanitiser and dispensers still needed to be installed. The clerk would contact the Lottery for reimbursement of the costs incurred. Further discussions had been taking place with Evolution Design regarding the heating options and the concern over the excessive electricity usage. Switching off the electricity when there were no hirers was considered. 2. Any Other Village Hall Matters Opening/closure of the hall – the Council agreed that they would continue to monitor the government guidelines. 	
119/33/20	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques reported on the repairs to the bench and the picnic table with costs finally totalling £67.56. The surplus stain would refurbish the memorial bench on the Norton Disney Road. Cllr. Jacques was thanked for the work done.</p>	
120/33/20	<p><u>PLAYING FIELD</u></p> <ol style="list-style-type: none"> i) Cllr. Cook had carried out weekly checks of the playing field equipment and reported that the recent grass and hedge cutting had been completed. ii) Warranty work on equipment by Sovereign – this was due to be completed on 17th December. 	

CARLTON LE MOORLAND PARISH COUNCIL

9th December 2020

Minute		Action
121/34/20	<p><u>ALLOTMENT MATTERS</u> There were no matters to report.</p>	
122/34/20	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <ul style="list-style-type: none"> i) Wheatley Lane – there had been no further progress by LCC Highways regarding the gateway barrier which was blocking public access. There was a large water pool in front of the barrier that needed attention. The barrier issue had been reported on numerous occasions by councillors and residents – and it had been referred to Cllr. Overton again for her action. ii) Road closure Wheatley Lane– there was to be a road closure on 14th December for Anglian Water to work (sewer connection) near the new development. 	
123/34/20	<p><u>GRASS CUTTING & MOLE WORK</u> LCC Parish Agreement Scheme – the Council resolved to continue with the urban grass cutting for the 21/22 season.</p>	
124/34/20	<p><u>WILDLIFE CONSERVATION</u> The newsletter had generated some volunteer interest to help tidy up the Sands area. Cllr. Jacques had met with the volunteers and some work had been started. It was agreed that Hi-Viz tabards would be purchased for safety purposes. A further offer to review the Sands area had been received from a resident with relevant knowledge and experience of conservation. The Council agreed that this would be welcomed however members would ultimately decide on whatever recommendations are proposed.</p>	
125/34/20	<p><u>PLANNING</u> 20/1519/HOUS - 46 High Street, Carlton le Moorland. Erection of first floor side and two storey rear extension. The Council had no comments to make regarding this application.</p>	
126/34/20	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> i) St. Mary’s Church – request for grant funding. The Council had sought the advice from LALC and confirmed that under legislation, parish councils could not provide funding to the church for works to buildings. ii) Anglian Water – following the problems with sewers earlier in the year, AWA had confirmed that there had been some upgrading to the pumping station which should alleviate future issues. iii) Pathway – the Council had responded to the resident’s message regarding an incident with a cyclist on the pathway by had placing an article in the newsletter and Witham Staple. iv) NKDC Cycling Infrastructure Survey – councillors would circulate comments in order for the survey to be completed before the deadline. v) NKDC precept information – this would be circulated and discussed at the next meeting. vi) Census 2021 – this would take place on 21st March 2021 and the clerk would seek more information as parish councils were being asked to contribute to the process. 	Agenda

CARLTON LE MOORLAND PARISH COUNCIL

9th December 2020

Minute		Action																																																												
127/35/20	<p>FINANCE</p> <p>1. <u>Finance Report and Bank Reconciliation November 2020</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st December 2020 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,500.54</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£2,826.23</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£21,994.30</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Village Hall Development Fund - YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£16,638.72</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£1,881.80</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£48,184.21</td></tr> </table> <p>2. <u>Payment of Accounts (continued)</u> Under item 6.10 of the Financial Regulations it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <tr><td>Clerk's Admin Expenses – November 2020</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – November 2020</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M Harwood – Litter picking – November 2020</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Pott Morton Printer – Newsletter</td><td style="text-align: right;">£79.80</td></tr> <tr><td>E-bay – Fixings for picnic table repairs</td><td style="text-align: right;">£4.40</td></tr> <tr><td>Smiths Timber Merchants – Decking for picnic table</td><td style="text-align: right;">£35.35</td></tr> <tr><td>E-bay Woodstain for picnic table and bench repairs</td><td style="text-align: right;">£8.99</td></tr> <tr><td>E-bay Hammerite for picnic table and bench repairs</td><td style="text-align: right;">£8.69</td></tr> <tr><td>Toolstation – Fixings for picnic table repairs</td><td style="text-align: right;">£10.13</td></tr> <tr><td>F.B Hunt – Hedge Cutting Playing field (tbc)</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Clerk's Salary – November 2020</td><td style="text-align: right;">£288.00</td></tr> <tr><td>Sue North – Maintenance & clean V. Hall - November</td><td style="text-align: right;">£70.00</td></tr> <tr><td>Harveys Window Cleaning V. Hall</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Sainsburys – Air Fresheners for V. Hall</td><td style="text-align: right;">£3.20</td></tr> <tr><td>Plusnet Broadband</td><td style="text-align: right;">£34.20</td></tr> <tr><td>Octopus Energy – November 2020</td><td style="text-align: right;">£290.06</td></tr> <tr><td>Wave – Water Village Hall</td><td style="text-align: right;">£23.00</td></tr> <tr><td>V. Hall Dev. – ESPO - Racking</td><td style="text-align: right;">£446.40</td></tr> <tr><td>V. Hall Dev. – ESPO – Various Items</td><td style="text-align: right;">£379.92</td></tr> <tr><td>V. Hall Dev. – Nisbets – Trolley</td><td style="text-align: right;">£65.98</td></tr> <tr><td>V. Hall Dev. – Broughton Powell – Metal Gate</td><td style="text-align: right;">£648.00</td></tr> </table> <p>The Finance statements and payments were proposed by Cllr. Garland, seconded by Cllr. Sceny and agreed by all the Council.</p>	Treasurer's Account	£1,500.54	Village Hall Account	£2,826.23	Savings Account	£21,994.30	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,638.72	Lottery Account – Village Hall Development	£1,881.80	YPT – Grant for Film Events	975.00	TOTAL	£48,184.21	Clerk's Admin Expenses – November 2020	£10.00	C.B. Grounds Maintenance – November 2020	£103.44	M Harwood – Litter picking – November 2020	£30.00	Pott Morton Printer – Newsletter	£79.80	E-bay – Fixings for picnic table repairs	£4.40	Smiths Timber Merchants – Decking for picnic table	£35.35	E-bay Woodstain for picnic table and bench repairs	£8.99	E-bay Hammerite for picnic table and bench repairs	£8.69	Toolstation – Fixings for picnic table repairs	£10.13	F.B Hunt – Hedge Cutting Playing field (tbc)	£30.00	Clerk's Salary – November 2020	£288.00	Sue North – Maintenance & clean V. Hall - November	£70.00	Harveys Window Cleaning V. Hall	£20.00	Sainsburys – Air Fresheners for V. Hall	£3.20	Plusnet Broadband	£34.20	Octopus Energy – November 2020	£290.06	Wave – Water Village Hall	£23.00	V. Hall Dev. – ESPO - Racking	£446.40	V. Hall Dev. – ESPO – Various Items	£379.92	V. Hall Dev. – Nisbets – Trolley	£65.98	V. Hall Dev. – Broughton Powell – Metal Gate	£648.00	
Treasurer's Account	£1,500.54																																																													
Village Hall Account	£2,826.23																																																													
Savings Account	£21,994.30																																																													
Defibrillator Fund	£1,572.61																																																													
Village Hall Development Fund - YPT	£795.01																																																													
Village Hall Development Fund - Fundraising	£16,638.72																																																													
Lottery Account – Village Hall Development	£1,881.80																																																													
YPT – Grant for Film Events	975.00																																																													
TOTAL	£48,184.21																																																													
Clerk's Admin Expenses – November 2020	£10.00																																																													
C.B. Grounds Maintenance – November 2020	£103.44																																																													
M Harwood – Litter picking – November 2020	£30.00																																																													
Pott Morton Printer – Newsletter	£79.80																																																													
E-bay – Fixings for picnic table repairs	£4.40																																																													
Smiths Timber Merchants – Decking for picnic table	£35.35																																																													
E-bay Woodstain for picnic table and bench repairs	£8.99																																																													
E-bay Hammerite for picnic table and bench repairs	£8.69																																																													
Toolstation – Fixings for picnic table repairs	£10.13																																																													
F.B Hunt – Hedge Cutting Playing field (tbc)	£30.00																																																													
Clerk's Salary – November 2020	£288.00																																																													
Sue North – Maintenance & clean V. Hall - November	£70.00																																																													
Harveys Window Cleaning V. Hall	£20.00																																																													
Sainsburys – Air Fresheners for V. Hall	£3.20																																																													
Plusnet Broadband	£34.20																																																													
Octopus Energy – November 2020	£290.06																																																													
Wave – Water Village Hall	£23.00																																																													
V. Hall Dev. – ESPO - Racking	£446.40																																																													
V. Hall Dev. – ESPO – Various Items	£379.92																																																													
V. Hall Dev. – Nisbets – Trolley	£65.98																																																													
V. Hall Dev. – Broughton Powell – Metal Gate	£648.00																																																													
128/35/20	<p>ANY OTHER BUSINESS</p> <p>i) The Bassingham Ball Committee had provided the Christmas tree and thanks had been placed in the newsletter and Witham Staple. ii) Newsletter – thanks to Cllr. Cook for the distribution of the newsletter.</p>																																																													

CARLTON LE MOORLAND PARISH COUNCIL

9th December 2020

Minute		Action
129/36/20	<u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting was scheduled for Wednesday 13 th January 2021 at 7.30pm. The meeting closed at 9pm.	