

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th February 2021 via Video Conferencing

Minute		Action
	<p>All were welcomed to the February meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and District Councillor Mary Green, County Councillor Marianne Overton joined the meeting.</p> <p><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Mary Green reported on the problems with the brown bin collection being cancelled week commencing 8th February.</p> <p>Cllr. Marianne Overton reported on LCC information relating to the latest Covid19 information, business grants available and the possible increase in funding for repairs to rural unclassified roads. There had been discussions with Highways staff regarding the barrier obstructing the road at Wheatley Lane. There was concern expressed regarding the elections continuing in May and that current legislation which allows meetings to be held on-line will expire, which would mean a return to traditional face-to-face meetings.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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151/42/21	<u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson (Chairman), R. Garland, A. Sceeny, F. Jacques, E. Surphlis, D. Cook, District Cllr. M. Green, County Cllr M. Overton and the Clerk.	
152/42/21	<u>APOLOGIES FOR ABSENCE</u> There were no apologies.	
153/42/21	<u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Cook declared an interest at item 10 Allotment matters, Cllr. Hutchinson declared an interest at item 8 Pond and Surrounding Area and item 10 Allotment matters, Cllr Jacques declared an interest at item 8 Pond and Surrounding Area, 10 Allotment matters and 13 Wildlife Conservation and Cllr. Sceeny declared an interest at item 7 Village Hall and item 10 Allotment matters.	
154/42/21	<u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 13 th January 2021 were proposed by Cllr. Jacques seconded by Cllr. Surphlis, and agreed by the members to be a true record.	
155/42/21	<u>MATTERS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to be discussed in closed session.	
156/42/21	<u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.	
157/42/21	<u>COVID-19 UPDATE</u> At the time of the meeting, a full lockdown was in place. Further decisions would be made as Government guidelines were updated.	
158/42/21	<u>VILLAGE HALL MATTERS</u> 1. Development Issues i) Remaining Lottery Funding – a series of quotations had just been received in respect of the alternative heating options available, the outdoor store proposal and the extension work to the rear paved area. This would be reviewed further, and it was agreed further quotations would be sought for this work. ii) The clerk had successfully made a claim for funding from the National Lottery for recent purchases and this funding had now been received. 2. Any Other Village Hall Matters i) Opening/closure of the hall – with the hall closed, the weekly maintenance checks were continuing in accordance with insurance requirements.	
159/42/21	<u>POND AND SURROUNDING AREA IN SANDS LANE</u> 1. Cllr. Jacques was thanked for completing the repairs to the picnic table. It was agreed that the lifebelt needed to be moved back from the water's edge and the memorial seat needed some attention. Some of the overhanging willow which was submerged in the water near the picnic table needed trimming back but this would require assistance. Repair work to the path around the pond would be carried out because a substantial dip at one point might cause access/safety issues for some. 2. Signage – there was a discussion regarding the location of signs. County Signs had supplied signs previously and there would be a further review of the wording/images for water safety requirements.	FJ

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160/43/21	<p><u>PLAYING FIELD</u> Cllr. Cook reported that the metal repairs to the swings had been completed to a high standard. Painting of the equipment was required in the spring to refresh the paintwork of all the metal equipment.</p>																			
161/43/21	<p><u>ALLOTMENT MATTERS</u> Western Power had contacted the clerk regarding the pole and stay on the Sands Lane allotments for which the Council receives a wayleave payment. There was some work to be carried out in May 2021 and access will be required to complete this. A contract in respect of the arrangement for accessing the pole had been provided for acceptance by the Council. The contract would be circulated, and the Chairman would sign if agreed.</p>																			
162/43/21	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <ul style="list-style-type: none"> i) The Council agreed to write to Jackson Homes with regards to their development on Wheatley Lane which had resulted in rubbish being left outside the site and subcontractors had been parking on, and damaging, the verges rather than parking on site. ii) Broughton Road – a tree which had split in half and may fall would be reported to LAS for their attention. 																			
163/43/21	<p><u>GRASS CUTTING & MOLE WORK</u> The clerk would contact the mole contractor to attend the Sands area.</p>																			
164/43/21	<p><u>WILDLIFE CONSERVATION</u> This had been dealt with under item 159/42/21.</p>																			
165/43/21	<p><u>PARISH COUNCILLOR VACANCY</u> NKDC had been notified of the death of Cllr. Clarke and the Council were to notify them when ready to advertise the vacancy. The clerk would contact them to start the process as required under the regulations.</p>																			
166/43/21	<p><u>PLANNING</u> There were no planning matters to report.</p>																			
167/43/21	<p><u>CORRESPONDENCE</u> All correspondence had been circulated to councillors.</p>																			
168/43/21	<p><u>FINANCE</u></p> <ol style="list-style-type: none"> 1. <u>Finance Report and Bank Reconciliation January 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st February 2021 were as follows: <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,040.30</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£2,165.67</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£21,158.01</td> </tr> <tr> <td>Defibrillator Fund</td> <td style="text-align: right;">£1,572.61</td> </tr> <tr> <td>Village Hall Development Fund - YPT</td> <td style="text-align: right;">£795.01</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£16,570.60</td> </tr> <tr> <td>Lottery Account – Village Hall Development</td> <td style="text-align: right;">£598.21</td> </tr> <tr> <td>YPT – Grant for Film Events</td> <td style="text-align: right;">975.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£44,875.41</td> </tr> </tbody> </table>	Treasurer's Account	£1,040.30	Village Hall Account	£2,165.67	Savings Account	£21,158.01	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,570.60	Lottery Account – Village Hall Development	£598.21	YPT – Grant for Film Events	975.00	TOTAL	£44,875.41	
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168/44/21	<p><u>FINANCE (Continued)</u></p> <p>2. <u>Payment of Accounts</u> Under item 6.10 of the Financial Regulations, it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Clerk's Admin Expenses – January 2021</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – January 2021</td> <td style="text-align: right;">£103.44</td> </tr> <tr> <td>M Harwood – Litter picking – January 2021</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Clerk's Salary – January 2021</td> <td style="text-align: right;">£288.00</td> </tr> <tr> <td>Harvey Window Cleaning</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Sue North – Maintenance V. Hall – January 2021</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>Plusnet Broadband</td> <td style="text-align: right;">£34.20</td> </tr> <tr> <td>Octopus Energy – January 2021</td> <td style="text-align: right;">£239.92</td> </tr> <tr> <td>Wave – Water Village Hall</td> <td style="text-align: right;">£23.00</td> </tr> </tbody> </table> <p>The Finance statements and payments were proposed by Cllr. Garland, seconded by Cllr. Sceny and agreed by all the Council.</p>	Clerk's Admin Expenses – January 2021	£10.00	C.B. Grounds Maintenance – January 2021	£103.44	M Harwood – Litter picking – January 2021	£30.00	Clerk's Salary – January 2021	£288.00	Harvey Window Cleaning	£20.00	Sue North – Maintenance V. Hall – January 2021	£50.00	Plusnet Broadband	£34.20	Octopus Energy – January 2021	£239.92	Wave – Water Village Hall	£23.00	
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169/44/21	<p><u>ANY OTHER BUSINESS</u></p> <p>i) Norton Disney – it was noted that a further application for a rendering plant at Norton Disney had been submitted to LCC.</p> <p>ii) It was understood that LAS had met with the NKDC Planning Officer on 8th February 2021 to provide an update on their plans for Trafford Farm.</p>																			
170/44/21	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 10th March 2021 at 7.30pm. The meeting closed at 9pm.</p>																			