

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th March 2021 via Video Conferencing

Minute		Action
	<p>All were welcomed to the March meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and District Councillor Mary Green, County Councillor Marianne Overton joined the meeting.</p> <p><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Mary Green had sent her monthly report and informed the meeting on the decision of NKDC to increase the Council Tax by 2.92% - £4.95 for a Band D property.</p> <p>Fly tipping was increasing and there was concern that local residents were undertaking clearance of litter during lockdown when there was sufficient funding in the Council Tax for NKDC to deal with this. Members gave support to Cllr. Green to raise this with NKDC as they did not want residents to assume responsibility for this work.</p> <p>Members indicated to Cllr. Green that the verges at the entrance to the Jackson Homes development on Wheatley Lane had been left in a poor standard following completion. They asked if she could seek advice from NKDC Planning as to whether there were planning conditions which needed to be met in respect of the street scene which had been adversely affected by the development.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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171/46/21	<u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson (Chairman), R. Garland, A. Sceeny, F. Jacques, D. Cook, District Cllr. M. Green, County Cllr M. Overton and the Clerk.	
172/46/21	<u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. E. Surphlis which were accepted.	
173/46/21	<u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Cook declared an interest at item 10 Allotment matters, Cllr. Hutchinson declared an interest at item 8 Pond and Surrounding Area and item 10 Allotment matters, Cllr Jacques declared an interest at item 8 Pond and Surrounding Area and 10 Allotment matters and Cllr. Sceeny declared an interest at item 7 Village Hall and item 10 Allotment matters.	
174/46/21	<u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 10 th February 2021 were proposed by Cllr. Garland seconded by Cllr. Jacques, and agreed by the members to be a true record.	
175/46/21	<u>MATTERS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to be discussed in closed session.	
176/46/21	<u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.	
177/46/21	<u>COVID-19 UPDATE</u> At the time of the meeting, a full lockdown was in place. Further decisions would be made as Government guidelines were updated – 12 th April 2021 would be the earliest date for the Village Hall to re-open to the exempt children's groups.	
178/46/21	<u>VILLAGE HALL MATTERS</u> 1. Development Issues i) Remaining Lottery Funding – a meeting has been held with Evolution and M. Wallhead regarding the quotation received. It was agreed that no further action would be taken on the heating issue for the time being, pending proper evaluation of the Nest heating control . Further quotations would be sought for the extension to the rear paved area and the brick store. Drawings for the brick store would be obtained and details about the specification for the internal area – electrical sockets and flooring etc. ii) Cllr. Sceeny would source the supplier of the blinds to seek a quotation for blackout blinds for the main hall area. 2. Any Other Village Hall Matters i) Opening/closure of the hall – with the hall closed, the weekly maintenance checks were continuing in accordance with insurance requirements. ii)Event for the late Cllr. Clarke – Mrs Clarke had booked the hall for 14 th August and the Council agreed that any hire fee would be waived. A plaque would be ordered in memory of John. iii)Elections May 2021 – the clerk would contact NKDC regarding the arrangements for the hall and the accommodation required for the officers dealing with the election.	JH

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	<p>THE FORMAL MEETING WAS SUSPENDED Cllr. Marianne Overton reported on LCC information relating to the latest Covid19 information and return of all children to schools, business grants available and highways matters. The members informed Cllr Overton that the barrier obstructing the road at Wheatley Lane had been removed. Cllr Garland noted that he had reported a sign which had been installed by the landowner on a right of way – this had been closed under Fix My Street. Cllr. Overton would look into this matter.</p> <p>THE PARISH COUNCIL MEETING RESUMED TO FORMAL SESSION</p>	
179/47/21	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <ol style="list-style-type: none"> 1. Cllr. Jacques reported that the memorial bench on the SE corner had been cleaned. The overhanging willow would be dealt with in October. 2. Signage – a resident had indicated to Cllr. Jacques that they may be able to source some new signage, and once the outcome on this was known, further action would be taken. Any signs would need to meet the National Water Safety requirements. 	
180/47/21	<p><u>PLAYING FIELD</u> Cllr. Cook reported that volunteers had offered to paint the metal play equipment in the spring. Cllr. Hutchinson would contact T. Kirk to see if he could source the correct paint for this work on behalf of the Council.</p>	JH
181/47/21	<p><u>ALLOTMENT MATTERS</u> There were no matters to discuss.</p>	
182/47/21	<p><u>HIGHWAYS AND FOOTWAYS</u> There were no further matters to discuss.</p>	
183/47/21	<p><u>GRASS CUTTING & MOLE WORK</u> There were no matters to discuss.</p>	
184/47/21	<p><u>PARISH COUNCILLOR VACANCY</u> NKDC had recently indicated that the Council could co-opt to the vacant position. It was agreed to advertise the position and request expressions of interest by 1st April 2021.</p>	
185/47/21	<p><u>POSTAL VOTING</u> It was noted by Cllr. Garland that he had difficulty requesting a postal vote through NKDC. Final date for requesting a postal vote was 21st April 2021.</p>	
186/47/21	<p><u>FUTURE MEETINGS FROM 7TH MAY 2021</u> It was still uncertain whether PC meetings would have to return to face to face from 7th May 2021 as Government guidelines indicate. Members and the clerk were not happy to resume meetings on this basis from 7th May and agreed that an additional meeting would be arranged on 28th April 2021 if there were no change to these arrangements. This meeting would take the format of the Annual Parish Meeting with the Annual General meeting to follow.</p>	
187/47/21	<p><u>PLANNING</u> There were no planning matters to report.</p>	

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188/48/21	<p><u>CORRESPONDENCE</u></p> <p>1. LAS newsletter – this had been circulated via the website. It was noted that there was no information about Trafford Farm, and NKDC had confirmed to the clerk that LAS was to submit a further scheme after which a further community consultation would be required. The members asked the clerk to notify LAS that about 80% of the trees that were planted on Broughton Road had died following planting.</p> <p>All correspondence had been circulated to councillors.</p>																																					
189/48/21	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation February 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st March 2021 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£608.86</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£1,832.75</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£21,158.22</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Village Hall Development Fund - YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£16,536.54</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£1,881.80</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£45,360.79</td></tr> </table> <p>2. <u>Payment of Accounts</u> Under item 6.10 of the Financial Regulations, it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Clerk's Admin Expenses – February 2021</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – February 2021</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M Harwood – Litter picking – February 2021</td><td style="text-align: right;">£30.00</td></tr> <tr><td>LALC – Annual Subscription</td><td style="text-align: right;">£167.05</td></tr> <tr><td>Clerk's Salary – February 2021</td><td style="text-align: right;">£288.00</td></tr> <tr><td>Sue North – Maintenance V. Hall – February 2021</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Plusnet Broadband</td><td style="text-align: right;">£34.20</td></tr> <tr><td>Octopus Energy – February 2021</td><td style="text-align: right;">£128.13</td></tr> <tr><td>Wave – Water Village Hall - February 2021</td><td style="text-align: right;">£23.00</td></tr> </table> <p>The Finance statements and payments were proposed by Cllr. Garland, seconded by Cllr. Sceny and agreed by all the Council.</p>	Treasurer's Account	£608.86	Village Hall Account	£1,832.75	Savings Account	£21,158.22	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,536.54	Lottery Account – Village Hall Development	£1,881.80	YPT – Grant for Film Events	975.00	TOTAL	£45,360.79	Clerk's Admin Expenses – February 2021	£10.00	C.B. Grounds Maintenance – February 2021	£103.44	M Harwood – Litter picking – February 2021	£30.00	LALC – Annual Subscription	£167.05	Clerk's Salary – February 2021	£288.00	Sue North – Maintenance V. Hall – February 2021	£40.00	Plusnet Broadband	£34.20	Octopus Energy – February 2021	£128.13	Wave – Water Village Hall - February 2021	£23.00	
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190/48/21	<p><u>ANY OTHER BUSINESS</u></p> <p>i) The delivery of the new purple refuse bins was discussed by members.</p>																																					
191/48/21	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 14th April 2021 at 7.30pm. The meeting closed at 9.30pm.</p>																																					