

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 14<sup>th</sup> April 2021 via Video Conferencing

Minute		Action
	<p>All were welcomed to the April meeting of the Parish Council which was being held via Video Conferencing due to the Covid-19 restrictions.</p> <p>The meeting had been advertised on the village website, noticeboard and on social media, and District Councillor Mary Green was in attendance.</p> <p><b><u>REPORT FROM DISTRICT AND COUNTY COUNCILLORS</u></b></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>Cllr. Mary Green had sent her monthly report and informed the meeting that due to the forthcoming elections there were very few items to note. NKDC had opened an on-line Book of Condolence following the recent death of the Duke of Edinburgh. Members provided an update to Cllr. Green regarding the verges at the entrance to the Jackson Homes development on Wheatley Lane. She had made further enquiries with NKDC and there was no further action that could be taken from a planning perspective.</p> <p>There were no other questions.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

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14<sup>th</sup> April 2021

[illegible]

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**14<sup>th</sup> April 2021**

Minute		Action
08/03/21	<p><b><u>VILLAGE HALL (Continued)</u></b></p> <p>2. Any Other Village Hall Matters</p> <p>ii) Maintenance</p> <p>Grounds Maintenance - It was agreed to ask the volunteers to provide regular maintenance to the village hall car park and surrounding area.</p> <p>Lighting - There was an issue with the lights in the main hall near the middle air conditioning unit – it was agreed to ask Brook &amp; Mayo to check and repair the unlit lighting panels.</p> <p>Window Cleaning – it was agreed to ask the window cleaner for a price to clean the roof of the bike shelter.</p> <p>iii) Village Hall Insurance – the members approved the renewal payment for the insurance of the hall.</p>	<p><b>DP</b></p> <p><b>DP</b></p>
9/3/21	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b></p> <p>1. Cllr. Jacques reported that there had been some further light maintenance and planting in the area.</p> <p>2. Signage – a site meeting was arranged to agree the signs that were needed.</p>	
10/3/21	<p><b><u>PLAYING FIELD</u></b></p> <p>Cllr. Hutchinson had received some red paint (Pronto) and thinners from Tony Kirk. Yellow and blue paint was required together with gloves, hazard tape etc. Cllr. Jacques would provide a list of equipment needed and Cllr. Hutchinson would confirm that the paint would be suitable.</p>	<b>JH/FJ</b>
11/3/21	<p><b><u>ALLOTMENT MATTERS</u></b></p> <p>All tenants had renewed their tenancies and there were 3 residents on the waiting list.</p>	
12/3/21	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b></p> <p>There were still issues with potholes on Wheatley Lane and Sands Lane which had been reported.</p>	
13/3/21	<p><b><u>GRASS CUTTING &amp; MOLE WORK</u></b></p> <p>There were no matters to discuss.</p>	
14/3/21	<p><b><u>PARISH COUNCILLOR VACANCY</u></b></p> <p>One expression of interest had been received for the vacant councillor position and this had been forwarded to all councillors.</p> <p>It was unanimously agreed to co-opt Mr Ian Macleod to the vacant position.</p>	
15/3/21	<p><b><u>FUTURE MEETINGS FROM 7<sup>TH</sup> MAY 2021</u></b></p> <p>Government guidelines indicated that from 7<sup>th</sup> May 2021, meetings would have to return to face to face however the outcome of a High Court hearing on 21<sup>st</sup> April challenging this ruling was awaited. The members agreed to hold their next Parish Council meeting (AGM) virtually on 5<sup>th</sup> May. If meetings do move to face to face from 7<sup>th</sup> May, resolutions would be prepared, presented and agreed at the meeting of 5<sup>th</sup> May in order to maintain business continuity until such time members wished to return to meeting face to face.</p>	

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16/4/21	<p><b><u>CHURCH CLOCK</u></b></p> <p>Cllr. Hutchinson reported that a resident who wished to remain anonymous wanted to fund the repair of the Clock (subject to a number of conditions) if the work was commissioned by the Parish Council. Cllr Hutchinson and Mrs D. Swales would make further enquiries of contacts with knowledge of clock repair.</p>	JH																		
17/4/21	<p><b><u>PLANNING</u></b></p> <p>Planning Application: PL/0012/210 Rendering Plant - Villa Farm, Folly Lane Norton Disney. The Council agreed that the draft letter of objection to the proposal should be submitted to Planning at Lincolnshire County Council. The clerk would forward the letter before the published deadline.</p>																			
18/4/21	<p><b><u>CORRESPONDENCE</u></b></p> <p>All correspondence had been circulated to councillors and there was nothing to note at the meeting.</p>																			
19/4/21	<p><b><u>FINANCE</u></b></p> <p>1. <u>Finance Risk Assessment Review – 2021/22</u> It was proposed by Cllr. Garland, seconded by Cllr. Jacques and approved by the Council to accept the Finance Risk Assessment.</p> <p>2. <u>Financial Regulations Review – 2021/22</u> It was proposed by Cllr. Garland, seconded by Cllr. Surphlis and agreed by the Council to adopt the 2021 financial regulations as circulated.</p> <p>3. <u>Audit of Accounts – 2020/21</u> i) Annual Governance Statement The Annual Governance Statement was read, agreed by the Council and the document would be signed by the Chairman. ii) Statement of Accounts The Statement of Accounts was presented at the meeting and would be approved at the next meeting.</p> <p>4. <u>Parish Council Insurance Review</u> The Parish Council Insurance was due for renewal in May and an alternative insurance quotation had been circulated. The renewal price for the current company was awaited and a decision would be made on the insurance provider at the next meeting.</p> <p>5. <u>Finance Report and Bank Reconciliation April 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as at 1<sup>st</sup> April 2021 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£1,194.37</td></tr><tr><td>Village Hall Account</td><td>£1,664.62</td></tr><tr><td>Savings Account</td><td>£20,433.49</td></tr><tr><td>Defibrillator Fund</td><td>£1,572.61</td></tr><tr><td>Village Hall Development Fund - YPT</td><td>£795.01</td></tr><tr><td>Village Hall Development Fund - Fundraising</td><td>£16,502.47</td></tr><tr><td>Lottery Account – Village Hall Development</td><td>£1,881.80</td></tr><tr><td>YPT – Grant for Film Events</td><td>975.00</td></tr><tr><td><b>TOTAL</b></td><td><b>£45,019.37</b></td></tr></table>	Treasurer's Account	£1,194.37	Village Hall Account	£1,664.62	Savings Account	£20,433.49	Defibrillator Fund	£1,572.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,502.47	Lottery Account – Village Hall Development	£1,881.80	YPT – Grant for Film Events	975.00	<b>TOTAL</b>	<b>£45,019.37</b>	
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19/5/21	<p><b><u>FINANCE (continued)</u></b></p> <p>6. <u>Payment of Accounts</u></p> <p>Under item 6.10 of the Financial Regulations, it was agreed that internet banking would be used for the payment of accounts. The following accounts were noted for approval at the meeting: -</p> <table><tr><td>Clerk's Admin Expenses – March 2021</td><td>£10.00</td></tr><tr><td>C.B. Grounds Maintenance – March 2021</td><td>£103.44</td></tr><tr><td>M Harwood – Litter picking – March 2021</td><td>£30.00</td></tr><tr><td>Information Commissioner – annual data protection</td><td>£40.00</td></tr><tr><td>Clerk's Salary – March 2021</td><td>£288.00</td></tr><tr><td>T. Harvey Window Cleaning 7/4/21</td><td>£20.00</td></tr><tr><td>Allied Westminster – Insurance from May 2021</td><td>£714.22</td></tr><tr><td>Sue North – Maintenance V. Hall – March 2021</td><td>£40.00</td></tr><tr><td>Plusnet Broadband</td><td>£34.20</td></tr><tr><td>Octopus Energy – March 2021</td><td>£59.07</td></tr><tr><td>Wave – Water Village Hall – March 2021</td><td>£0.00</td></tr></table> <p>The Finance statements and payments were proposed by Cllr. Garland, seconded by Cllr. Sceeny and agreed by all the Council.</p>	Clerk's Admin Expenses – March 2021	£10.00	C.B. Grounds Maintenance – March 2021	£103.44	M Harwood – Litter picking – March 2021	£30.00	Information Commissioner – annual data protection	£40.00	Clerk's Salary – March 2021	£288.00	T. Harvey Window Cleaning 7/4/21	£20.00	Allied Westminster – Insurance from May 2021	£714.22	Sue North – Maintenance V. Hall – March 2021	£40.00	Plusnet Broadband	£34.20	Octopus Energy – March 2021	£59.07	Wave – Water Village Hall – March 2021	£0.00	
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20/5/21	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>There was no other business to discuss.</p>																							
21/5/21	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled for Wednesday 5<sup>th</sup> May 2021 at 7.30pm. The meeting closed at 9.15pm.</p>																							