

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 13th October 2021 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman Jeremy Hutchinson welcomed all to the October meeting of the Parish Council.</p> <p><u>REPORT FROM DISTRICT COUNCILLOR</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>District Cllrs. Mary Green and Russell Ekherth had sent their reports from NKDC, and this had been circulated to all members of the Council.</p> <p>Cllr. Green was in attendance, and she reported on the number of complaints received around the new waste recycling regime being introduced by NKDC. The timescales for the planning application in respect of the Grange, Broughton Road had been extended to 31/10/21.</p> <p>Cllr. Ekherth joined the meeting later and introduced himself to those in attendance.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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73/22/21	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, F. Jacques, R. Garland, A. Sceeny, I. Macleod, District Cllrs. Mary Green and Russell Eckert, 4 members of the public and the Clerk.</p>	
74/22/21	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllrs E. Surphlis and D. Cook which were accepted.</p>	
75/22/21	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Hutchinson declared an interest at item 6 Pond and Surrounding Area, and item 8 Allotments, Cllr Jacques declared an interest at item 6 Pond and Surrounding Area and item 8 Allotments, Cllr. Sceeny declared an interest at item 5 Village Hall, item 8 Allotments and item 11 Planning and Cllr. Garland declared an interest at item 11 Planning.</p>	
76/22/21	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 8th September 2021 were proposed by Cllr. Garland, seconded by Cllr. Jacques, and agreed by the members to be a true record.</p>	
77/22/21	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
78/22/21	<p><u>VILLAGE HALL</u> 1. <u>Development Issues</u> i) Cllr. Sceeny had been in contact with the Lottery and the final date for the release of the remaining funds was 31/3/22. An extension to this date may be given if in mid-project. ii) The plans for the outdoor store and patio area were proceeding and a meeting with Evolution had been organised for 27th October. iii) Blackout Blinds and Rear canopy – it was agreed that an order would be placed to Dobbs Blinds for the supply and fitting. The clerk would check if any permissions were required for the canopy. iv) Cleaners Cupboard - this had been ordered. v) Other items including garden equipment and childproof fencing material would be sourced and purchased. 2. <u>Any Other Village Hall Matters</u> i) Maintenance – hall light repairs. Two lights were not illuminating in the ceiling. Brook & Mayo had been contacted and asked to provide a price. ii) Disposal of Trophies – it was agreed to place an item in the Witham Staple and if they were not claimed by the next meeting they would be disposed of. iii) Carpet Bowls – the taster sessions had been organised, and the bowls equipment needed to be moved to the main storeroom for access purposes.</p>	
79/22/21	<p><u>POND & SURROUNDING AREA – WILDLIFE CONSERVATION</u> Cllr. Jacques updated the meeting on progress of the work at the Sands. It was agreed that Hi-Viz jackets and some wooden poles for a willow screen could be purchased. The hedge bordering the Beeches had been planned for cutting in October, but the neighbouring householder had asked for it to be reduced in height by a further 2 feet, after which he would maintain it himself. This would be too big a job for the volunteers so prices would be obtained in order for this to be completed.</p>	<p style="text-align: center;">FJ JH</p>

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80/23/21	<p><u>PLAYING FIELD</u></p> <p>i) The cradle seat would be replaced, but as the inspection had not taken place an alternative type of seat for toddlers would be researched.</p> <p>ii) Play inspection – this had not been completed and the clerk would contact Wicksteed. (This was now scheduled for December)</p>	JH/FJ
81/23/21	<p><u>ALLOTMENTS</u></p> <p>Cllr. Surphlis and the clerk had still to undertake the annual audit of allotments.</p>	
82/23/21	<p><u>HIGHWAYS & FOOTWAY MATTERS</u></p> <p>i) Speed Indicator device – Cllr Hutchinson had contacted Bassingham about the SID, but the equipment had not been located. It was agreed to seek a price for a speed indicator for the village, and other parishes had provided the names of their suppliers.</p> <p>ii) Norton Disney Road – following the resurfacing of Broughton Road, it was agreed that further representations needed to be made about Norton Disney Road. LCC's Richard Fenwick was due to attend the next Cluster meeting and Cllr. Green was due to meet him in the coming weeks.</p> <p>iii) Sands Lane – residents were concerned that Black Cat Travel (double decker school transport) was using Sands Lane rather than Church Street for its route within the village. The clerk would enquire why the bus was using this route.</p>	
83/23/21	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>The mole contractor would be contacted to deal with moles near the bench at the pond area.</p>	
84/23/21	<p><u>PLANNING</u></p> <p>21/1343/HOUS Candle Cottage, Trinity Close – no objection.</p> <p>21/1334/HOUS 12 Norton Disney Road – no objection.</p> <p>21/1000/FUL The Grange, 16 Broughton Road – the Planning Officer had given the applicants until 31st October to provide further information.</p> <p>Villa Farm, Folly Lane, Norton Disney – the planning application for the rendering plant had been withdrawn.</p>	
85/23/21	<p><u>CORRESPONDENCE</u></p> <p>All correspondence had been circulated to councillors including:</p> <ul style="list-style-type: none"> i) Witham Cluster Meeting – the date for this meeting was 30th November at Bassingham. It was understood that LCC Highways Manager Richard Fenwick had been invited. ii) LCC Salt Bags – 1 tonne bags were available to parishes. It was agreed to check the salt bins in the village and then decide if a further supply was required. The village hall carpark was identified as a possible location for storage. iii) LALC – details of the beacon lighting for the Queens Platinum Jubilee on 2nd June. iv) Police and Crime Commissioner Co-Ordinator Newsletter – this had been circulated. 	

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86/24/21	<p><u>FINANCE</u></p> <p>1. <u>External Auditors Report</u> The audit for 2020-21 had been concluded and this had been noted and publicised.</p> <p>2. <u>Bank Account Review</u> The HSBC were changing all Community accounts to Small Business Accounts from 1st November with monthly bank charges applied and other charges for cash and cheque counter payments. The members agreed to cancel one account which was not being used leaving 3 Community accounts – General Treasurers Account, Village Hall Account and Lottery Account. Hirers of the hall would be encouraged to make on-line payments for hire.</p> <p>3. <u>Finance Report and Bank Reconciliation October 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as at 1st October 2021 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,220.16</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£2,171.17</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£28,129.32</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,386.68</td></tr> <tr><td>Village Hall Development Fund - YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£16,325.92</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£8.40</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£51,011.66</td></tr> </table> <p>4. <u>Payment of Accounts</u> The following accounts were approved in October: -</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Allen Signs Ltd – Commemorative Plaque</td><td style="text-align: right;">£87.60</td></tr> <tr><td>Clerk's Admin Expenses – September 2021</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – September 2021</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M Harwood – Litter picking – September 2021</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Amazon – Black Ink Cartridge</td><td style="text-align: right;">£16.63</td></tr> <tr><td>Microsoft Software License– October payment</td><td style="text-align: right;">£11.28</td></tr> <tr><td>Clerk's Salary – October 2021</td><td style="text-align: right;">£288.00</td></tr> <tr><td>Sue North – Cleaning V. Hall – September 2021</td><td style="text-align: right;">£150.00</td></tr> <tr><td>Tim Harvey – Window Cleaning</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Octopus Energy – September 2021</td><td style="text-align: right;">£69.30</td></tr> <tr><td>Plusnet Broadband – September 2021</td><td style="text-align: right;">£26.40</td></tr> </table>	Treasurer's Account	£1,220.16	Village Hall Account	£2,171.17	Savings Account	£28,129.32	Defibrillator Fund	£1,386.68	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,325.92	Lottery Account – Village Hall Development	£8.40	YPT – Grant for Film Events	975.00	TOTAL	£51,011.66	Allen Signs Ltd – Commemorative Plaque	£87.60	Clerk's Admin Expenses – September 2021	£10.00	C.B. Grounds Maintenance – September 2021	£103.44	M Harwood – Litter picking – September 2021	£30.00	Amazon – Black Ink Cartridge	£16.63	Microsoft Software License– October payment	£11.28	Clerk's Salary – October 2021	£288.00	Sue North – Cleaning V. Hall – September 2021	£150.00	Tim Harvey – Window Cleaning	£20.00	Octopus Energy – September 2021	£69.30	Plusnet Broadband – September 2021	£26.40	
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87/24/21	<p><u>ANY OTHER URGENT BUSINESS</u></p> <p>Carols around the Christmas Tree – this would be arranged for December and the members agreed to donate £50 for the mulled wine and mince pies.</p>																																									
88/24/21	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 10th November 2021 at 7.45pm. The meeting closed at 9.25pm.</p>																																									