

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on Wednesday 10<sup>th</sup> November 2021 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Vice-Chairman, Councillor Bob Garland welcomed all to the November meeting of the Parish Council.</p> <p><b><u>REPORT FROM DISTRICT COUNCILLOR</u></b></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>District Cllrs. Mary Green and Russell Ekherd had sent their reports from NKDC, and this had been circulated to all members of the Council.</p> <p>Cllr. Green was in attendance and remarked on the success of the card and paper recycling, which started in September.</p> <p>Concern was expressed about poor roadside parking during a recent hall booking. It was confirmed that all hirers were given clear guidance about considerate parking in the rules of hire.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

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89/26/21	<b><u>PRESENT AT THE MEETING</u></b> Cllrs. R. Garland, F. Jacques, E. Surphlis, A. Sceeny, D. Cook, I. Macleod, District Cllr. Mary Green, 4 members of the public and the Clerk.	
90/26/21	<b><u>APOLOGIES FOR ABSENCE</u></b> There were apologies from Cllr. J. Hutchinson and District Cllr. R. Eckert, which were accepted.	
91/26/21	<b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b> Cllr. Jacques declared an interest at item 6 - Pond and Surrounding Area, and item 8 - Allotments, Cllr. Sceeny declared an interest at item 5 - Village Hall, item 8 - Allotments and Cllr. Cook declared an interest at item 8 - Allotments.	
92/26/21	<b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b> The minutes of the last Parish Council meeting held on 13 <sup>th</sup> October 2021 were proposed by Cllr. Macleod, seconded by Cllr. Sceeny and agreed by the members to be a true record.	
93/26/21	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> There were no matters arising.	
94/26/21	<b><u>VILLAGE HALL</u></b> 1. Development Issues i) Cllr. Sceeny reported that there had been a meeting with neighbours to discuss boundary issues ahead of the outdoor store being constructed. ii) Following a pre-application enquiry to NKDC both the outdoor store and canopy would require planning permission. It was agreed that Evolution would deal with the planning application for both projects. iii) Rear canopy – it was agreed to apply for planning permission for a canopy to be installed across the rear of the hall and deal with any structural issues whilst the planning consultation was in progress. iv) Patio and grassed area – it was agreed that the patio would be extended. The rear of the garden was still under discussion with a suggestion that bark is applied to develop a wildlife area. v) Other items, including garden equipment, childproof fencing material and a collapsible tower for internal maintenance, were approved for purchase. Insurance cover relating to the construction and use of the tower was to be investigated. 2. <u>Any Other Village Hall Matters</u> i) Maintenance – hall light repairs. Brook & Mayo had been contacted and they had not responded with a price. ii) Disposal of Trophies – there had been a couple of enquiries about the trophies and Cllr. Sceeny would deal with this matter. iii) Parking – unauthorised parking by residents had been an issue, particularly when there was a booking due in the hall. Signs had been displayed and this would continue to be monitored.	

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95/27/21	<p><b><u>POND &amp; SURROUNDING AREA – WILDLIFE CONSERVATION</u></b></p> <p>i) Cllr. Jacques provided an update on pond maintenance and tasks that had been undertaken since the last meeting. The members thanked Cllr. Jacques and the volunteers for all their work.</p> <p>ii) A quotation for the boundary hedge cutting would be sought as the usual contractor was not available.</p>	JH/FJ
96/27/21	<p><b><u>PLAYING FIELD</u></b></p> <p>i) It was agreed that a replacement cradle seat would be purchased (£136.50) – the clerk would place an order with Wicksteed.</p> <p>ii) Play inspection – this was scheduled for December (update–the inspection took place on 16<sup>th</sup> November)</p>	
97/27/21	<p><b><u>ALLOTMENTS</u></b></p> <p>Cllr. Surphlis and the clerk were due to complete the audit of allotments on Friday 12<sup>th</sup> November.</p>	
98/27/21	<p><b><u>HIGHWAYS &amp; FOOTWAY MATTERS</u></b></p> <p>i) Speed Indicator device/Traffic Calming – The clerk had made further enquiries with Thurlby, Norton Disney and Aubourn PC's about the suppliers of their speed indication devices. Further information from the supplier was awaited. Village gateways had been suggested as an option to reduce speeding, however the members had mixed views on this method. The LRSP would be contacted to seek their advice on the deployment and location of speed devices.</p> <p>ii) Other matters</p> <p>Parking on footpaths – there was a particular issue at a property on Church Street with a car parked over the public footpath. The PCSO's would be contacted to deal.</p>	
99/27/21	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b></p> <p>The grass cutting contract had not been reviewed since 2017. The current contractor had indicated an increase in price for 2022 and so the clerk would seek two further prices for comparison purposes.</p>	
100/27/21	<p><b><u>LCC APPLICATION FOR TREES</u></b></p> <p>The application had been accepted and we were awaiting further information from LCC.</p>	
101/27/21	<p><b><u>PLANNING</u></b></p> <p>21/1000/FUL The Grange, 16 Broughton Road–the Planning Officer had given the applicants an extension until 15<sup>th</sup> November to provide further information.</p>	
102/27/21	<p><b><u>CORRESPONDENCE</u></b></p> <p>All correspondence had been circulated to councillors including:</p> <ul style="list-style-type: none"> <li>i) Witham Cluster Meeting – this meeting was to be held on 30<sup>th</sup> November in Bassingham Hammond Hall meeting room. In view of the rate of Covid infection, members were concerned about the size of the room which was thought to be of an insufficient size, taking into account the potential number of attendees. The clerk would contact Cllr. Mrs Woodman, the organiser of the meeting.</li> <li>ii) Police and Crime Commissioner survey</li> <li>iii) LCC Local Transport Plan consultation to be completed by 1<sup>st</sup> December 2021.</li> </ul>	

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103/28/21	<p><b><u>FINANCE</u></b></p> <p>1. <u>Finance Report and Bank Reconciliation November 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as at 1<sup>st</sup> November 2021 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£760.81</td></tr><tr><td>Village Hall Account</td><td>£3,381.87</td></tr><tr><td>Savings Account</td><td>£27,943.65</td></tr><tr><td>Defibrillator Fund</td><td>£1,386.68</td></tr><tr><td>Village Hall Development Fund - YPT</td><td>£795.01</td></tr><tr><td>Village Hall Development Fund - Fundraising</td><td>£16,299.65</td></tr><tr><td>Lottery Account – Village Hall Development</td><td>£8.40</td></tr><tr><td>YPT – Grant for Film Events</td><td>975.00</td></tr><tr><td><b>TOTAL</b></td><td><b>£51,737.00</b></td></tr></table> <p>2. <u>Payment of Accounts</u> The following accounts were approved for on-line payment in November: -</p> <table><tr><td>Clerk's Admin Expenses – October 2021</td><td>£10.00</td></tr><tr><td>C.B. Grounds Maintenance – October 2021</td><td>£103.44</td></tr><tr><td>M Harwood – Litter picking – October 2021</td><td>£30.00</td></tr><tr><td>Microsoft Software License – November payment</td><td>£11.28</td></tr><tr><td>Clerk's Salary – November 2021</td><td>£288.00</td></tr><tr><td>Sue North – Cleaning V. Hall – October 2021</td><td>£180.00</td></tr><tr><td>ESPO – Cleaning Equipment</td><td>£32.46</td></tr><tr><td>Hall Hire Deposit - Refunded</td><td>£64.00</td></tr><tr><td>Octopus Energy – October 2021</td><td>£120.93</td></tr><tr><td>Plusnet Broadband – October 2021</td><td>£26.40</td></tr></table>	Treasurer's Account	£760.81	Village Hall Account	£3,381.87	Savings Account	£27,943.65	Defibrillator Fund	£1,386.68	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,299.65	Lottery Account – Village Hall Development	£8.40	YPT – Grant for Film Events	975.00	<b>TOTAL</b>	<b>£51,737.00</b>	Clerk's Admin Expenses – October 2021	£10.00	C.B. Grounds Maintenance – October 2021	£103.44	M Harwood – Litter picking – October 2021	£30.00	Microsoft Software License – November payment	£11.28	Clerk's Salary – November 2021	£288.00	Sue North – Cleaning V. Hall – October 2021	£180.00	ESPO – Cleaning Equipment	£32.46	Hall Hire Deposit - Refunded	£64.00	Octopus Energy – October 2021	£120.93	Plusnet Broadband – October 2021	£26.40	
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104/28/21	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>i) Queens Platinum Jubilee June 2022 - to be considered at the next meeting.</p> <p>ii) Objectives – to be discussed at the next meeting.</p>																																							
105/28/21	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled for Wednesday 8<sup>th</sup> December 2021 at 7.45pm. The meeting closed at 9pm.</p>																																							