

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 8th December 2021 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman, Councillor Jeremy Hutchinson welcomed all to the December meeting of the Parish Council.</p> <p><u>REPORT FROM DISTRICT & COUNTY COUNCILLORS</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>District Cllr. Mary Green was in attendance and had sent her report from NKDC, and this had been circulated to all members of the Council.</p> <p>County Councillor Marianne Overton reported on issues including the proposal to make £10million cut to the Highways budgets, the Transport Plan consultation and the improvement/creation of cycle paths and the planning application for the Leadenham Chicken Farm where she asked the Parish Council to make comments.</p> <p>Cllrs. Green and Overton left the meeting.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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106/30/21	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, R. Garland, F. Jacques, A. Sceeny, D. Cook, District Cllr. Mary Green, 2 members of the public and the Clerk.</p>	
107/30/21	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. E. Surphlis and Cllr. I Macleod,+ which were accepted.</p>	
108/30/21	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Hutchinson declared an interest at item 6 – Pond and Surrounding Area and item 8 Allotments, Cllr. Jacques declared an interest at item 6 - Pond and Surrounding Area, and item 8 - Allotments, Cllr. Sceeny declared an interest at item 5 - Village Hall, item 8 - Allotments and Cllr. Cook declared an interest at item 8 -Allotments.</p>	
109/30/21	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 10th November 2021 were proposed by Cllr. Garland, seconded by Cllr. Jacques and agreed by the members to be a true record.</p>	
110/30/21	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
111/30/21	<p><u>VILLAGE HALL</u> 1. <u>Development Issues</u> i) The planning application had been submitted to NKDC for the outdoor store and canopy. The tender documents for the work would be submitted before Christmas with a return deadline of 7th January 2022. ii) Other items - childproof fencing material and a collapsible tower for internal maintenance, were approved for purchase and were to be ordered. It was agreed that a gate at the front side access would be installed and the blackout blinds for the hall would be chased up as the order had been placed. Four gazebos would be purchased for outdoor events in blue and table tennis equipment would be investigated further. 2. <u>Any Other Village Hall Matters</u> i) Maintenance – hall light repairs. Brook & Mayo would be contacted to establish the life of the hall ceiling lights as it was suggested that they should not need to be replaced after two years. ii) Storage – the clerk would contact the My Barre Class hirer to ask if the excess of equipment could be moved from the storeroom. ii) Disposal of Trophies – Cllr. Sceeny was still dealing with this matter.</p>	
112/30/21	<p><u>POND & SURROUNDING AREA – WILDLIFE CONSERVATION</u> i) Cllr Jacques noted the work that was planned, and that one of the paths would be levelled up in the coming months. ii) Boundary Hedge – one quotation had been received and there was a question as to whether they had the necessary insurance. Other quotations would be sought if insurance was not in place.</p>	

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113/31/21	<p><u>PLAYING FIELD</u></p> <p>i) The replacement cradle seat had been delivered and would be fitted. The other repairs identified by the inspection report would be reviewed for completion in the coming months.</p>	
114/31/21	<p><u>ALLOTMENTS</u></p> <p>Cllr. Surphlis would provide her report at the next meeting.</p>	
115/31/21	<p><u>HIGHWAYS & FOOTWAY MATTERS</u></p> <p>i) Speed Indicator device/Traffic Calming – Cllrs. Hutchinson and Garland had met with an officer from the LRSP to discuss traffic calming. A portable speed device from Unipart Dorman (£2472) had been identified as suitable for deployment at 5 locations in the village. The Parish Council agreed in principle to purchase this and identify the budget to be allocated in January 2022.</p> <p>The installation of village entry gates was discussed, however there was no agreement from members that they were effective as a speed deterrent.</p> <p>ii) Other matters</p> <p>a) Highways Manager Richard Fenwick had agreed to attend the meeting on 12th January 2022.</p> <p>b) Overhanging hedge on Broughton Road – the clerk would write to the resident to ask for the conifers to be cut back.</p>	
116/31/21	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>i) The grass cutting contract had been reviewed and three quotations had been sent to interested contractors for a 3-year term. Two quotes had been received and based on the price it was agreed that CB Grounds Maintenance would continue with the grass cutting in the village.</p> <p>ii) LCC Highways Verge Parish Agreement 2022 – the members agreed to continue with the verge grass cutting for 2022. The clerk would notify LCC accordingly.</p>	
117/31/21	<p><u>LCC APPLICATION FOR TREES</u></p> <p>LCC had confirmed that the application for trees would be fulfilled, with trees being delivered in early January 2022.</p>	
118/31/21	<p><u>OBJECTIVES</u></p> <p>The list of objectives for 2022 had been circulated ahead of the meeting and these were agreed by all members present.</p>	
119/31/21	<p><u>PLANNING</u></p> <p>21/1000/FUL The Grange, 16 Broughton Road – the Parish Council had submitted further comments (objection) by the deadline of 8th December 2021.</p>	
120/31/21	<p><u>CORRESPONDENCE</u></p> <p>All correspondence had been circulated to councillors including:</p> <ul style="list-style-type: none"> i) NKDC Publication of Register of Electors ii) Lincolnshire Transport Strategy 	

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121/32/21	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation December 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as at 1st December 2021 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£1,299.09</td></tr><tr><td>Village Hall Account</td><td>£3,878.89</td></tr><tr><td>Savings Account</td><td>£28,243.37</td></tr><tr><td>Defibrillator Fund</td><td>£1,386.68</td></tr><tr><td>Village Hall Development Fund - YPT</td><td>£795.01</td></tr><tr><td>Village Hall Development Fund - Fundraising</td><td>£16,246.99</td></tr><tr><td>Lottery Account – Village Hall Development</td><td>£8.40</td></tr><tr><td>YPT – Grant for Film Events</td><td>975.00</td></tr><tr><td>TOTAL</td><td>£52,833.43</td></tr></table> <p>2. <u>Payment of Accounts</u> The following accounts were approved for on-line payment in December: -</p> <table><tr><td>Clerk's Admin Expenses – November 2021</td><td>£10.00</td></tr><tr><td>C.B. Grounds Maintenance – November 2021</td><td>£103.44</td></tr><tr><td>M Harwood – Litter picking – November 2021</td><td>£30.00</td></tr><tr><td>Asda – Carols Event Refreshment</td><td>£52.95</td></tr><tr><td>Pott Morton Printers – December Newsletter</td><td>£85.78</td></tr><tr><td>Wicksteed Leisure – Playground Inspection</td><td>£144.00</td></tr><tr><td>Wicksteed Leisure – Cradle Seat</td><td>£163.80</td></tr><tr><td>Haigh Trading – Hi Viz jackets</td><td>£19.00</td></tr><tr><td>Community Heartbeat – Defib Pads</td><td>£55.20</td></tr><tr><td>Microsoft Software License – December payment</td><td>£11.28</td></tr><tr><td>Clerk's Salary – December 2021</td><td>£288.00</td></tr><tr><td>Sue North – Cleaning V. Hall – November 2021</td><td>£170.00</td></tr><tr><td>Nisbets – Disposable Gloves</td><td>£8.62</td></tr><tr><td>Wood Finishes Direct – Sports Floor Cleaner</td><td>£59.21</td></tr><tr><td>Octopus Energy – November 2021</td><td>£329.17</td></tr><tr><td>Plusnet Broadband – November 2021</td><td>£26.40</td></tr><tr><td colspan="2">Lottery Development Purchases as follows:</td></tr><tr><td>Nisbets – Soup Kettle</td><td>£58.79</td></tr><tr><td>NKDC – Planning fees</td><td>£145.00</td></tr><tr><td>ESPO – Cleaners Cupboard</td><td>£194.40</td></tr><tr><td>Toolstation – Gardening Equipment</td><td>£400.94</td></tr></table>	Treasurer's Account	£1,299.09	Village Hall Account	£3,878.89	Savings Account	£28,243.37	Defibrillator Fund	£1,386.68	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,246.99	Lottery Account – Village Hall Development	£8.40	YPT – Grant for Film Events	975.00	TOTAL	£52,833.43	Clerk's Admin Expenses – November 2021	£10.00	C.B. Grounds Maintenance – November 2021	£103.44	M Harwood – Litter picking – November 2021	£30.00	Asda – Carols Event Refreshment	£52.95	Pott Morton Printers – December Newsletter	£85.78	Wicksteed Leisure – Playground Inspection	£144.00	Wicksteed Leisure – Cradle Seat	£163.80	Haigh Trading – Hi Viz jackets	£19.00	Community Heartbeat – Defib Pads	£55.20	Microsoft Software License – December payment	£11.28	Clerk's Salary – December 2021	£288.00	Sue North – Cleaning V. Hall – November 2021	£170.00	Nisbets – Disposable Gloves	£8.62	Wood Finishes Direct – Sports Floor Cleaner	£59.21	Octopus Energy – November 2021	£329.17	Plusnet Broadband – November 2021	£26.40	Lottery Development Purchases as follows:		Nisbets – Soup Kettle	£58.79	NKDC – Planning fees	£145.00	ESPO – Cleaners Cupboard	£194.40	Toolstation – Gardening Equipment	£400.94	
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122/32/21	<p><u>ANY OTHER URGENT BUSINESS</u></p> <p>i) Newsletter – the councillors and clerk would deliver the newsletter. ii) Defibrillator – the pads had been replaced with the funds available.</p>																																																													
123/32/21	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 12th January 2022 at 7.45pm. The meeting closed at 9.35pm.</p>																																																													