

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 9th February 2022 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman, Councillor Jeremy Hutchinson welcomed all to the February meeting of the Parish Council.</p> <p><u>REPORT FROM DISTRICT & COUNTY COUNCILLORS</u></p> <p>The District Councillors and County Councillor had forwarded their reports, and these had been circulated to councillors.</p> <p>District Councillor Mary Green and County Councillor Marianne Overton were in attendance.</p> <p>Cllr. Green highlighted the number of planning applications within the district for traveller sites. A field had been identified as a new site in Beckingham with access directly onto the A17.</p> <p>Cllr. Overton reported on the grants available for Energy Saving (insulation etc) and the detail around the County Council element of the council tax (3% towards adult care and 2% for Highways).</p> <p>There were no questions from the public.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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134/37/22	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, R. Garland, F. Jacques, A. Sceeny, D. Cook, five members of the public and the Clerk.</p>	
135/37/22	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Councillor Emma Surphlis.</p>	
136/37/22	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 5 – Village Hall and item 8 Allotments, Cllr. Jacques declared an interest at item 6 – Pond and item 8 Allotments, Cllr. Cook declared an interest at item 8 Allotments and Cllr Hutchinson declared an interest at item 6 Pond and item 8 Allotments.</p>	
137/37/22	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 12th January 2022 were proposed by Cllr. Garland, seconded by Cllr. Jacques and agreed by the members to be a true record.</p>	
138/37/22	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
139/37/22	<p><u>VILLAGE HALL</u> 1. <u>Development Issues</u> i) The planning application for the outdoor store, solar panels and canopy had been approved. The working group had met with Evolution and following the tender exercise, the costs for completing the outdoor store, fencing and patio extension had increased. All the remaining Lottery funding would now be required to pay for this project and if the contingency funds are also used, the Parish Council may also need to top up the budget. The provision of a canopy and solar panels would not go ahead. A formal vote was taken, and it was agreed that the project would go ahead. The order for the canopy which had been placed with the blackout blinds would now be cancelled. ii) Prioritising extra hall expenditure – table tennis tables, fencing, a projector and a recycled bench for the rear garden area which were approved for purchase at the last meeting would be reviewed again once the project had been completed. The fundraising allocation may be considered to purchase these items. 2. <u>Any Other Village Hall Matters</u> i) Maintenance - Waste bin usage – there had been misuse of the green lidded (recycling) waste bin by hirers and it was agreed that the hirers should remove all waste after hiring or use the black bin only. Hand dryer – one of the hand dryers in the ladies WC was not working and an electrician reported that it needed replacing. Cllr Hutchinson would research alternatives for the next meeting. Nest – the meeting room Nest had also been checked and the loss of charge was investigated - new batteries were recommended. Since then the Nest had been checked but had not needed to be manually charged. This would be monitored over the next month. ii) Green Room – the organising of the green room would take place on 14th February at 10am. iii) Any Other Matters – a free website for the Village Hall had been set up by the clerk which is in addition to the minimal information on the LCC Parish Council `website.</p>	

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140/38/22	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <ol style="list-style-type: none"> 1. Councillor Jacques provided a report on the work done by the volunteers. Some stakes and a first aid box would be purchase with the remaining funds in the budget. 2. Boundary Hedge Cutting – 3 contractors were contacted by the clerk to provide quotes for the hedge cutting. One quotation had been received and circulated to all councillors. It was agreed that the clerk would contact the contractor concerned to complete the work for £200 plus VAT. 	
141/38/22	<p><u>PLAYING FIELD</u></p> <ol style="list-style-type: none"> 1. The replacement seat had been fixed to the swing and the other equipment would be monitored during the coming months. 2. Trees – the 6 trees received under the LCC Treescapes fund had been planted by Cllr. Jacques and volunteers. 	
142/38/22	<p><u>ALLOTMENTS</u></p> <p>Cllr. Surphlis was not in attendance to provide the report of her audit in November 2021. The clerk reported that there were 4 residents on the waiting list.</p>	
143/38/22	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <ol style="list-style-type: none"> 1. Speed Indication Device (SID) - Graeme Butler from the LRSP had forwarded a report from LCC Street Lighting regarding the locations for siting a SID and these had been agreed. The Council agreed to wait until the Lottery project had been completed before proceeding further. 2. Boundary hedge on property at Clay Lane/High Street – a resident had reported the overgrown hedge which was reducing the width of footpath around the corner. This had been reported to LCC Highways Officer. 3. Meeting request – the clerk would contact Richard Fenwick (LCC Highways) to invite him to the next meeting in March. 	
144/38/22	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There were no matters to discuss.</p>	
145/38/22	<p><u>LCC APPLICATION FOR TREES</u></p> <p>The Parish Council had applied for 252 trees under the LCC Treescapes Scheme, and the number of trees delivered were less than those requested (215). An order for additional stakes had been sent to LCC and these had been delivered. Some of the trees had been planted and the remaining 90 trees were to be planted in an area off Back Lane on Sunday 13th February.</p>	
146/38/22	<p><u>PLATINUM JUBILEE</u></p> <ol style="list-style-type: none"> i) Cllr. Jacques would obtain prices for benches from Marmax Products. ii) It was agreed that a meeting would be organised for Saturday 26th February at 11am in the Village Hall to hear suggestions from residents on how the Platinum Jubilee in June could be celebrated. 	
147/38/22	<p><u>PLANNING</u></p> <p>The deadline for comments for the planning application for the Leadenham Poultry farm had been extended as there had been amendments to the plans. The council had already submitted comments.</p>	

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148/39/22	<p><u>CORRESPONDENCE</u></p> <p>All correspondence had been circulated to councillors including:</p> <p>i) Parliamentary Boundary Review 2023</p> <p>ii) Cluster Group Meeting – 28th February 2022 at 7pm at Witham St. Hughs.</p>																																															
148/39/22	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation February 2022</u></p> <p>The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as at 1st February 2022 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£1,236.71</td></tr><tr><td>Village Hall Account</td><td>£4,015.63</td></tr><tr><td>Savings Account</td><td>£25,424.64</td></tr><tr><td>Defibrillator Fund</td><td>£1,340.61</td></tr><tr><td>Village Hall Development Fund - YPT</td><td>£795.01</td></tr><tr><td>Village Hall Development Fund - Fundraising</td><td>£16,194.46</td></tr><tr><td>Lottery Account – Village Hall Development</td><td>£16.40</td></tr><tr><td>YPT – Grant for Film Events</td><td>975.00</td></tr><tr><td>TOTAL</td><td>£49,998.46</td></tr></table> <p>2. <u>Payment of Accounts</u></p> <p>The following accounts were approved for on-line payment in February: -</p> <table><tr><td>Clerk's Admin Expenses – January 2022</td><td>£10.00</td></tr><tr><td>C.B. Grounds Maintenance – January 2022</td><td>£103.44</td></tr><tr><td>M Harwood – Litter picking – January 2022</td><td>£30.00</td></tr><tr><td>LCN – Domain Name Renewal 2 years</td><td>£29.99</td></tr><tr><td>LALC Subscription 22/23</td><td>£170.58</td></tr><tr><td>Microsoft Software License – February payment</td><td>£11.28</td></tr><tr><td>Clerk's Salary – February 2022</td><td>£288.00</td></tr><tr><td>Sue North – Cleaning V. Hall – January 2022</td><td>£140.00</td></tr><tr><td>Tim Harvey – Window Cleaning</td><td>£20.00</td></tr><tr><td>Octopus Energy – January 2022</td><td>£439.67</td></tr><tr><td>Wave – Water – February 2022</td><td>£25.00</td></tr><tr><td>Plusnet Broadband – January 2022</td><td>£26.40</td></tr><tr><td>Lottery Development Purchases as follows:</td><td></td></tr><tr><td>Dobbs Blinds – Blackout Blinds</td><td>£4190.40</td></tr></table>	Treasurer's Account	£1,236.71	Village Hall Account	£4,015.63	Savings Account	£25,424.64	Defibrillator Fund	£1,340.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,194.46	Lottery Account – Village Hall Development	£16.40	YPT – Grant for Film Events	975.00	TOTAL	£49,998.46	Clerk's Admin Expenses – January 2022	£10.00	C.B. Grounds Maintenance – January 2022	£103.44	M Harwood – Litter picking – January 2022	£30.00	LCN – Domain Name Renewal 2 years	£29.99	LALC Subscription 22/23	£170.58	Microsoft Software License – February payment	£11.28	Clerk's Salary – February 2022	£288.00	Sue North – Cleaning V. Hall – January 2022	£140.00	Tim Harvey – Window Cleaning	£20.00	Octopus Energy – January 2022	£439.67	Wave – Water – February 2022	£25.00	Plusnet Broadband – January 2022	£26.40	Lottery Development Purchases as follows:		Dobbs Blinds – Blackout Blinds	£4190.40	
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149/39/22	<p><u>ANY OTHER URGENT BUSINESS</u></p> <p>i) Defibrillator – Cllr. Jacques reported that the defibrillator had been deployed recently and all the necessary reporting and checks had been completed.</p>																																															
150/39/22	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 9th March 2022 at 7.45pm. The meeting closed at 9.15pm.</p>																																															