

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 8th September 2021 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman Jeremy Hutchinson welcomed all to the September meeting of the Parish Council which was being held in the Village Hall.</p> <p><u>REPORT FROM DISTRICT COUNCILLOR</u></p> <p>The District Council had been sending regular electronic newsletters updating parishes on all matters.</p> <p>District Cllr. Russell Ekherth had sent a report from NKDC and this had been circulated to all members of the Council.</p> <p>LCC Councillor Marianne Overton reported that the Local Plan consultation had concluded however there was still time for lobbying and to feedback comments. There were concerns that there would not be the infrastructure required for the planned developments, and that the proposals were in favour of wind turbines of up to 40 metres. Other matters noted were the latest information on the Villa Farm application at Norton Disney and the Government decision on social care, and its impact on LCC.</p> <p>A resident enquired about the availability of the kitchen in the hall. Due to risk assessment guidance and increased cleaning required, the Parish Council had agreed to leave the kitchen closed until 1st September. Hirers were aware of this and should have advised their groups accordingly.</p> <p>There were no other questions.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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56/17/21	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, F. Jacques, D. Cook, R. Garland, A. Sceeny, I. Macleod, E. Surphlis, District Councillor Mary Green, LCC Councillor Marianne Overton, 5 members of the public and the Clerk.</p>	
57/17/21	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from District Cllr. R. Eckert which was accepted.</p>	
58/17/21	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Hutchinson declared an interest at item 6 Pond and Surrounding Area, and item 8 Allotments, Cllr Jacques declared an interest at item 6 Pond and Surrounding Area and item 8 Allotments, Cllr. Sceeny declared an interest at item 5 Village Hall and item 8 Allotments and Cllr. Cook declared an interest at item 8 Allotment and item 14.1 Finance – Grant to St. Marys Church.</p>	
59/17/21	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting on 12th July 2021 were proposed by Cllr. Jacques, seconded by Cllr. Surphlis, and agreed by the members to be a true record.</p>	
60/17/21	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
61/17/21	<p><u>PLANNING</u> 21/1000/FUL The Grange, 16 Broughton Road – Erection of 2 story dwelling The Chairman agreed to bring forward this item as District Councillor Mary Green was in attendance at that time and there were residents who wanted to comment on this item. One resident had objected to the application for a development which would damage the setting of the two non-designated heritage assets - The Grange and Baptist Chapel and had forward the historical evidence to NKDC. He questioned the Conservation Officers comments and those of Heritage Trust of Lincolnshire. Another resident who owned the Baptist Chapel had also objected, and had concerns over the comments made by the Heritage Trust of Lincolnshire as they had not visited his property since 2005 and their details were not current and relevant to the application. The potential damage to the trees with TPO's were a concern, which were confirmed by the NKDC Tree Officer. The Council had already submitted comments but would confirm their objection to the Planning Officer after the meeting. Cllr. Green would keep the Parish Council updated once the deadline for comments had passed.</p>	
62/17/21	<p><u>VILLAGE HALL</u> 1. <u>Development Issues</u> The plans for the outdoor store and patio area were proceeding and a meeting with Evolution was awaited. Ideas about the corner of the garden were being considered. Blinds – Dobbs Blinds had visited and would be providing a final quote for blackout blinds in the hall and a retractable canopy. The business had a similar retractable canopy outside its premises, and this had been in situ and used during business hours for the last 11 years – and viewing was recommended. Website – the clerk had received one quotation was seeking further information from two other companies. A new cleaners cupboard would be purchased as agreed.</p>	<p>JH</p> <p>AS</p>

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62/18/21	<p><u>VILLAGE HALL – (Continued)</u></p> <p>2. <u>Any Other Village Hall Matters</u></p> <p>i) Carpet Bowls – the equipment had been purchased and it was agreed to hold taster sessions in the hall on 16th October in order to inform a decision on how to proceed with a group.</p> <p>ii) External Lights – these were surplus to requirements and would be sold if possible.</p> <p>iii) The fire alarm had been serviced and this had included the annual test of the emergency lighting which was an additional charge but needed to be completed.</p> <p>iv) It was agreed to ask the contractor who had provided the metal side gate to quote for making secure the rear side entrance with further metal fencing.</p>	
63/18/21	<p><u>POND & SURROUNDING AREA – WILDLIFE CONSERVATION</u></p> <p>Cllr. Jacques updated the meeting on progress of the work at the Sands and noted that the hedge bordering the Beeches had been planned for cutting in October.</p>	
64/18/21	<p><u>PLAYING FIELD</u></p> <p>i) The swing seat would be replaced following the inspection which had been requested and was due to be completed during September.</p> <p>iii) Grass cutting – it was agreed to ask the contractor to cut the grass shorter for the remaining cuts of the season.</p>	JH/FJ
65/18/21	<p><u>ALLOTMENTS</u></p> <p>Cllr. Surphlis and the clerk would undertake the annual audit of allotments week commencing 13th September 2021.</p>	
66/18/21	<p><u>HIGHWAYS & FOOTWAY MATTERS</u></p> <p>i) Road Closure on Brigg Lane to Bridle Lane – 11th October to 22nd October (Western Power) – this was noted.</p> <p>ii) Speed Indicator device – Cllr Hutchinson would contact Bassingham to ask for the use of the SID in the village as we had not been offered the equipment for many months.</p>	
67/18/21	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There was nothing further to report.</p>	
68/18/21	<p><u>OBJECTIVES REVIEW 20-21</u></p> <p>Councillors reviewed all objectives that had been set during 2020-21 and agreed to update this for 2021-22.</p>	
69/18/21	<p><u>CORRESPONDENCE</u></p> <p>All correspondence had been circulated to councillors including:</p> <ul style="list-style-type: none"> i) NKDC Litterpicking Grant – it was agreed to apply for this grant in 2021. ii) LCC Treescapes Fund – an application had been forwarded for trees together with an additional application in conjunction with LAS to introduce new trees in two corner areas of their land. iii) Witham Cluster Meeting – a date was being circulated for this meeting (13th or 20th September) at Witham St. Hughs. The clerk would ask if the meeting could take place virtually. Availability of councillors was requested for a face-to-face meeting. 	

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70/19/21	<p><u>FINANCE</u></p> <p>1. <u>Review of Funding contribution to St. Mary's Church for cemetery maintenance and clock winding</u> The council discussed the grant funding and the use of the funds that were granted on an annual basis. It was agreed that further information would be requested on the plans for enhancing the churchyard. The following sums would be allocated to St. Mary's Church: Under LGA Section 137 – Clock Winding £100 Under LGA Section 214 – Cemetery Maintenance £725.00</p> <p>2. <u>Finance Report and Bank Reconciliation September 2021</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as at 1st September 2021 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£1,315.48</td></tr><tr><td>Village Hall Account</td><td>£2,072.87</td></tr><tr><td>Savings Account</td><td>£24,880.30</td></tr><tr><td>Defibrillator Fund</td><td>£1,386.68</td></tr><tr><td>Village Hall Development Fund - YPT</td><td>£795.01</td></tr><tr><td>Village Hall Development Fund - Fundraising</td><td>£16,352.18</td></tr><tr><td>Lottery Account – Village Hall Development</td><td>£8.40</td></tr><tr><td>YPT – Grant for Film Events</td><td>975.00</td></tr><tr><td>TOTAL</td><td>£47,785.92</td></tr></table> <p>3. <u>Payment of Accounts</u> The following accounts were approved in September: -</p> <table><tr><td>Clerk's Admin Expenses – August 2021</td><td>£10.00</td></tr><tr><td>C.B. Grounds Maintenance – August 2021</td><td>£103.44</td></tr><tr><td>M Harwood – Litter picking – August 2021</td><td>£30.00</td></tr><tr><td>Grant to PCC (LGA Section 137 – Clock Winding)</td><td>£100.00</td></tr><tr><td>Grant to PCC (LGA Section 214 – Cemetery Maint)</td><td>£725.00</td></tr><tr><td>PKF Littlejohn LLP – 2020-21 Audit</td><td>£240.00</td></tr><tr><td>Microsoft Software License– Sept payment</td><td>£11.28</td></tr><tr><td>Clerk's Salary – September 2021</td><td>£288.00</td></tr><tr><td>Sue North – Cleaning V. Hall – August 2021</td><td>£70.00</td></tr><tr><td>Lindum Fire Service – Fire Alarm & Emergency Lighting</td><td>£165.00</td></tr><tr><td>Rapid Racking – Heavy duty shelf supports (Lottery funded)</td><td>£109.44</td></tr><tr><td>Plusnet Broadband – August 2021</td><td>£26.40</td></tr><tr><td>Octopus Energy – August 2021</td><td>£48.70</td></tr></table> <p>4. <u>Bank Accounts</u> The HSBC were introducing charges for Community Accounts from 1st November (£5 per month) and therefore it was resolved to close/merge any accounts which were surplus to requirements.</p>	Treasurer's Account	£1,315.48	Village Hall Account	£2,072.87	Savings Account	£24,880.30	Defibrillator Fund	£1,386.68	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,352.18	Lottery Account – Village Hall Development	£8.40	YPT – Grant for Film Events	975.00	TOTAL	£47,785.92	Clerk's Admin Expenses – August 2021	£10.00	C.B. Grounds Maintenance – August 2021	£103.44	M Harwood – Litter picking – August 2021	£30.00	Grant to PCC (LGA Section 137 – Clock Winding)	£100.00	Grant to PCC (LGA Section 214 – Cemetery Maint)	£725.00	PKF Littlejohn LLP – 2020-21 Audit	£240.00	Microsoft Software License– Sept payment	£11.28	Clerk's Salary – September 2021	£288.00	Sue North – Cleaning V. Hall – August 2021	£70.00	Lindum Fire Service – Fire Alarm & Emergency Lighting	£165.00	Rapid Racking – Heavy duty shelf supports (Lottery funded)	£109.44	Plusnet Broadband – August 2021	£26.40	Octopus Energy – August 2021	£48.70	
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71/20/21	<u>ANY OTHER URGENT BUSINESS</u> There was none.	
72/20/21	<u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting was scheduled for Wednesday 13 th October 2021 at 7.45pm in Carlton Le Moorland Village Hall. The meeting closed at 9.15pm.	