

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 13th April 2022 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman, Councillor Jeremy Hutchinson welcomed all to the April meeting of the Parish Council.</p> <p>Richard Fenwick – Head of Asset and Local Management Services (Highways) had been invited to the meeting and was in attendance. He outlined his responsibilities, explained the different types of work undertaken and scheduled schemes for the village. He explained the reason for the work to resurface Grange Court and also the 'retread' work at Bridle Lane and Brigg Lane. There were concerns regarding the condition of Norton Disney Road and Sands Lane and Richard Fenwick agreed for a site meeting with councillors to be arranged within the month. He was thanked for his attendance and left the meeting.</p> <p><u>REPORT FROM DISTRICT & COUNTY COUNCILLORS</u></p> <p>The District Councillors and County Councillor had forwarded their reports, and these had been circulated to councillors.</p> <p>County Councillor Marianne Overton was in attendance.</p> <p>Cllr. Overton reported about the support and sponsorship funding for Ukrainian refugees being housed in Lincolnshire, fuel poverty and the local plan consultation.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	Clerk to contact

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01/02/22	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, F. Jacques, A. Sceeny, D. Cook four members of the public and the Clerk.</p>	
02/02/22	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from R. Garland, E. Surphlis, District Councillor Mary Green.</p>	
03/02/22	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 6 – Village Hall and item 9 Allotments, Cllr. Jacques declared an interest at item 7 – Pond item 9, Allotments and item 12 Platinum Jubilee, and Cllr Hutchinson declared an interest at item 7 Pond and item 9 Allotments.</p>	
04/02/22	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 9th February 2022 were proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by the members to be a true record.</p>	
05/02/22	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> It was resolved that the following item would be discussed in closed session: Item 5 Parish Councillor Vacancy under Standing Order 11 (b).</p>	
06/02/22	<p><u>MATTERS ARISING FROM THE MINUTES</u> Minute 166/42/22 Pathway hedges – Cllr. Sceeny confirmed the details that had been provided to Sustrans following their recent enquiry.</p>	
07/02/22	<p><u>VILLAGE HALL</u> 1. <u>Development Issues</u> i) The building work for the outdoor store, patio extension and fencing had started and the date for completion was estimated as 26th April. The contingency fund had been partly used for additional foundations and bricks. Any residue could be used to fund table tennis tables and fencing. There had been further issues with the contractors accessing the hall and leaving mud on the hall carpet and floors – this had been reported to the project manager. 2. <u>Any Other Village Hall Matters</u> i) Electrical – it was agreed to purchase a further hand dryer to replace the faulty one in the ladies' toilets. Cllrs Hutchinson and Jacques to deal with this.</p>	Clerk to order
08/02/22	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> i) Councillor Jacques provided a report on the work done by the volunteers. ii) Boundary Hedge Cutting – the neighbour had sent a message of thanks for making the arrangements to cut the hedge.</p>	
09/02/22	<p><u>PLAYING FIELD</u> i) Cllr. Jacques reported that the spring buffer on the Zip Wire appeared to have broken into parts, and it was agreed to seek a price from Sovereign to repair this part. The Zip Wire would be taken out of action until repaired. ii) There was discussion about the future use of the football pitch and the surplus football nets would be offered to Basingham Parish Council.</p>	

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10/03/22	<p><u>ALLOTMENTS</u></p> <p>i) There had been a request to erect a polytunnel which exceeded the size noted in the tenancy agreement. Members agreed that the tenant could go ahead with the structure and the council would review the tenancy rules from April 2023.</p> <p>ii) Vacant allotment plot – two of the residents on the waiting list had been informed of the vacant plot and both had declined. Once all the tenants had confirmed their tenancies for 2022/23, the remaining vacant plots would be filled.</p>	
11/03/22	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>There were no further items to discuss.</p>	
12/03/22	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>The mole contractor would be requested to attend the Sands area and the playing field to deal with the increasing mole activity.</p>	
13/03/22	<p><u>PLATINUM JUBILEE</u></p> <p>Cllr. Jacques informed the meeting that the 2 benches had been delivered and were awaiting installation.</p> <p>It was agreed that the two benches that were being replaced would be renovated and moved to the churchyard. It was agreed that two brass plaques and four bags of postcrete would be ordered.</p>	
14/03/22	<p><u>NEWSLETTER</u></p> <p>Cllr. Cook had received a number of items for the forthcoming newsletter which needed to be completed, printed and distributed before the Annual Parish Meeting in May.</p>	
15/03/22	<p><u>LYCHGATE</u></p> <p>Cllr. Cook had received a request from volunteers who had offered to carry out maintenance work to apply oil to the oak timbers on the Lychgate. It was agreed that this work would be welcomed, and the Council agreed to fund the purchase of the products required.</p>	
16/03/22	<p><u>PLANNING</u></p> <p>i) 22/0280 – 14 Norton Disney Road – 2 storey rear and side extension. No comments.</p> <p>ii) 22/0308 – The Grange, 16 Broughton Road – Conversion of house into 2 dwellings. No comments.</p>	
17/03/22	<p><u>CORRESPONDENCE</u></p> <p>All correspondence had been circulated to councillors including:</p> <p>i) Norton Disney Big Dig – the Council would see if there were any residents interested in this project via an article in the forthcoming newsletter. The Council would then consider whether a donation could be allocated for a group of residents to get involved.</p> <p>ii) Library Service – dates for the LCC library visits had been publicised.</p> <p>iii) Police report - monthly</p>	
18/3/22	<p><u>FINANCE</u></p> <p>1) <u>Financial Risk Assessment Review for 2022-23.</u> It was proposed by Cllr. Jacques, seconded by Cllr. Sceeny and approved by the Council to accept the Finance Risk Assessment.</p> <p>2) <u>Financial Regulations Review 2022-23</u> It was proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by the Council to adopt the 2021 financial regulations as circulated.</p>	

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18/4/22	<p><u>FINANCE (Continued)</u></p> <p>3. <u>Audit of Accounts 2021-22</u></p> <p>i) Annual Governance Statement</p> <p>The Annual Governance Statement was read, agreed by the Council and the document would be signed by the Chairman.</p> <p>4. <u>Finance Report and Bank Reconciliation April 2022</u></p> <p>The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st April 2022 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,404.45</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£3,630.78</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£24,129.88</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,340.61</td></tr> <tr><td>Village Hall Development Fund - YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£16,142.09</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£16.40</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£48,434.22</td></tr> </table> <p>1. <u>Payment of Accounts</u></p> <p>The following accounts were approved for on-line payment: -</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Clerk's Admin Expenses – March 2022</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – March 2022</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M Harwood – Litter picking – March 2022</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Information Commissioner – Annual Fee</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Amazon – Printer Ink</td><td style="text-align: right;">£17.17</td></tr> <tr><td>Marmax Products – 2 bench seats</td><td style="text-align: right;">£904.80</td></tr> <tr><td>D Parker – Clerk arrears of pay from 1.4.21-31.3.22</td><td style="text-align: right;">£60.48</td></tr> <tr><td>Microsoft Software License – April payment</td><td style="text-align: right;">£11.28</td></tr> <tr><td>Clerk's Salary – March 2022</td><td style="text-align: right;">£293.04</td></tr> <tr><td>Allied Westminster – Village Hall Insurance (Yr3)</td><td style="text-align: right;">£750.14</td></tr> <tr><td>Sue North – Cleaning V. Hall – March 2022</td><td style="text-align: right;">£160.00</td></tr> <tr><td>Lindum Fire Services – Fire Alarm Check</td><td style="text-align: right;">£84.00</td></tr> <tr><td>Village Hall – Deposit Refund – R. Kearsey</td><td style="text-align: right;">£100.00</td></tr> <tr><td>Octopus Energy – March 2022</td><td style="text-align: right;">£317.52</td></tr> <tr><td>Wave – Water – March 2022</td><td style="text-align: right;">£25.00</td></tr> <tr><td>Plusnet Broadband – March 2022</td><td style="text-align: right;">£26.40</td></tr> <tr><td>Lottery Development Purchases as follows:</td><td></td></tr> <tr><td>MJW Property Developments Ltd.</td><td style="text-align: right;">£792.00</td></tr> <tr><td>New Store Building – Valuation 1</td><td style="text-align: right;">£8,489.86</td></tr> <tr><td>Additional Paving Area to rear</td><td style="text-align: right;">£4,983.88</td></tr> <tr><td>Fencing Removal and replacement</td><td style="text-align: right;">£8,244.82</td></tr> </table>	Treasurer's Account	£1,404.45	Village Hall Account	£3,630.78	Savings Account	£24,129.88	Defibrillator Fund	£1,340.61	Village Hall Development Fund - YPT	£795.01	Village Hall Development Fund - Fundraising	£16,142.09	Lottery Account – Village Hall Development	£16.40	YPT – Grant for Film Events	975.00	TOTAL	£48,434.22	Clerk's Admin Expenses – March 2022	£10.00	C.B. Grounds Maintenance – March 2022	£103.44	M Harwood – Litter picking – March 2022	£30.00	Information Commissioner – Annual Fee	£40.00	Amazon – Printer Ink	£17.17	Marmax Products – 2 bench seats	£904.80	D Parker – Clerk arrears of pay from 1.4.21-31.3.22	£60.48	Microsoft Software License – April payment	£11.28	Clerk's Salary – March 2022	£293.04	Allied Westminster – Village Hall Insurance (Yr3)	£750.14	Sue North – Cleaning V. Hall – March 2022	£160.00	Lindum Fire Services – Fire Alarm Check	£84.00	Village Hall – Deposit Refund – R. Kearsey	£100.00	Octopus Energy – March 2022	£317.52	Wave – Water – March 2022	£25.00	Plusnet Broadband – March 2022	£26.40	Lottery Development Purchases as follows:		MJW Property Developments Ltd.	£792.00	New Store Building – Valuation 1	£8,489.86	Additional Paving Area to rear	£4,983.88	Fencing Removal and replacement	£8,244.82	
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20/4/22	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for Wednesday 11th May 2022 after the Annual Parish Meeting which would start at 7.45pm. The meeting closed at 9.30pm.</p>																																																													