

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on Wednesday 8<sup>th</sup> June 2022 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman, Councillor Jeremy Hutchinson welcomed everyone to June's meeting of the Parish Council.</p> <p><b><u>REPORT FROM DISTRICT &amp; COUNTY COUNCILLORS</u></b></p> <p>Cllr. Mary Green was in attendance and reported that she had recently sent her monthly report, which had been circulated to all councillors. NKDC staff were continuing to mix working remotely with going into the office, where some Covid precautions are still being practised.</p> <p>Two residents of a property on Sands Lane raised concerns about rumours that the new occupier of an adjacent allotment was planning to keep hens, and possibly a cockerel, on his plot, which might cause a nuisance from odours, rats etc, and also that a number of new buildings were to be erected. They also complained about their house having been affected by smoke from burning on the allotment, as did another nearby resident. The person in question (who was also present) disputed most of these concerns. The complainants were told that the council is currently revising its terms and conditions for allotments, and that some suggestions that they had made would be considered.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

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8<sup>th</sup> June 2022

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44/12/22	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs. J. Hutchinson, R. Garland, F. Jacques, A. Sceeny, E. Marland and 5 members of the public.</p>	
45/12/22	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from E. Surplis, D. Cook. The clerk was absent due to covid illness and therefore the notes of the meeting were completed by Cllr. Hutchinson.</p>	
46/12/22	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      Cllr. Sceeny declared an interest at item 5 – Village Hall and item 8 Allotments, Cllr. Jacques declared an interest at item 7 – Pond item 8, Allotments and item 11 – Bench Seat and Cllr Hutchinson declared an interest at item 6 Pond and item 8 Allotments.</p>	
47/12/22	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>                      The minutes of the last Parish Council meeting held on 11<sup>th</sup> May 2022 were proposed by Cllr. Jacques, seconded by Cllr. Marland and agreed by the members to be a true record.                      The notes of the Annual Parish Meeting held on 11<sup>th</sup> May were approved for accuracy and would be confirmed at the meeting in 2023.</p>	
48/12/22	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>                      There were no matters to be discussed in closed session.</p>	
49/12/22	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      Item 33/07/22 – Highways - Following a recent meeting with R Smith of LCC Highways, most of the most damaged areas of road surface on Sands Lane had been repaired recently.</p>	
50/12/22	<p><b><u>VILLAGE HALL</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Development Issues</u> <ol style="list-style-type: none"> <li>i) The building work for the outdoor store, patio extension and fencing had now been completed and there was an overspend of approximately £1 600 against the Lottery allocation remaining.</li> <li>ii) Correspondence – following a number of e-mails regarding the building work, a letter of response had been sent to the neighbour concerned.</li> </ol> </li> <li>2. <u>Any Other Village Hall Matters</u> <ol style="list-style-type: none"> <li>i) Electrical – the clerk had found an electrician willing to quote for the installation of a new hand-drier and to look at the problem with the Nest thermostat in the meeting room if need be. It was agreed to buy a new battery for this Nest (which would be less than £15) before spending further money on it.</li> <li>ii) It was agreed that weedkiller should be purchased to deal with weeds along the southern boundary, and that the shabby Lottery signs on the fence along Brigg Lane should be removed.</li> <li>iii) Cllr Jacques suggested (and it was agreed) that a key safe should be in an accessible place so that the many village hall keys could be stored securely in an accessible place without disturbance to users of the hall.</li> <li>iv) Further keys for the new store were still awaited; the Chairman would remind Mark Wallhead.</li> </ol> </li> </ol>	<p>Clerk to order</p> <p>Clerk to order</p> <p>JH</p>

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51/13/22	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>            Councillor Jacques provided a report on the work done by the volunteers. A notice board is to be fixed by the new access path to the pond, and will contain information for the identification of wildlife etc. Patches of wildflowers have been created along the edge of the wild area in the south-east corner, and a 'No Entry – Wildlife Conservation Area' sign is to be placed behind the new bench nearby.</p>	
52/13/22	<p><b><u>PLAYING FIELD</u></b>            i) Zip Wire Repair – It was agreed (by a vote of 4-1) to accept Sovereign's quotation for the repair, but not for the provision of Heras fencing: instead the playing field will be closed while the work is carried out.            ii) Cllr Jacques reported that of the new trees planted recently, one Birch appears to have failed, and one Field Maple is struggling.            iii) It was mentioned that the netball facility has no hard area on which to bounce the ball</p>	
53/13/22	<p><b><u>ALLOTMENTS</u></b>            A committee of allotment holders (including non-parish councillors) has met to review the current terms and conditions of tenancy and will report its recommendations to the Parish Council in due course.</p>	
54/13/22	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b>            i) Since the last meeting the worst areas of damage on Sands Lane (near the allotments) had been resurfaced, presumably as a result of the meeting of Cllrs Garland and Sceeny with Highways in early May. It is not clear why the section near the entrance to the allotments, (between the repaired areas) was not also resurfaced.            ii) A resident raised the question of the many damaged road signs around the village: it was agreed to report these to Highways.</p>	
55/13/22	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b>            There was nothing to report</p>	
56/13/22	<p><b><u>BENCH SEAT – Norton Disney Road</u></b>            Cllr. Jacques informed the meeting that he had obtained prices for timber to repair the existing silver jubilee bench on Norton Disney Road. It was suggested that a sagging seat slat could be replaced pending the provision of a replacement bench next year.</p>	
57/13/22	<p><b><u>CODE OF CONDUCT 2022</u></b>            It was agreed to adopt the revised code as suggested by NKDC.</p>	
58/13/22	<p><b><u>PLANNING</u></b>            18/1396/FUL Corner House Farm, Basingham Road – Notification had been received of the refusal of the old application for Corner/Traffords Farm. The chairman informed the meeting that he had seen Chris Rothery (LAS) recently, who had informed him that LAS has been in touch with NKDC planners regarding a new application for a small number of houses.</p>	
59/13/22	<p><b><u>CORRESPONDENCE</u></b>            All correspondence had been circulated to councillors including:            i) Police report – monthly            ii) PCC Neighbourhood Policing Priority Setting correspondence - Cllr Garland stated that the PC should respond to the Police Commissioner's annual survey to inform the setting of policing priorities, but that only a week had been given to respond, and the opportunity missed.</p>	

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60/14/22	<p><b><u>FINANCE</u></b></p> <p>1. <u>Finance Report and Bank Reconciliation June 2022</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> June 2022 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,113.72</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£3,370.48</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£37,610.49</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£15,796.44</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£660.40</td></tr> <tr><td><b>TOTAL</b></td><td style="text-align: right;"><b>£58,551.53</b></td></tr> </table> <p>2. <u>Payment of Accounts</u> The following accounts were approved for on-line payment: -</p> <table border="1" style="margin-left: 40px;"> <tr><td>Clerk's Admin Expenses – May 2022</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C.B. Grounds Maintenance – May 2022</td><td style="text-align: right;">£112.37</td></tr> <tr><td>M Harwood – Litter picking – May 2022</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Amazon – Printer Ink</td><td style="text-align: right;">£17.80</td></tr> <tr><td>Microsoft Software License – June payment</td><td style="text-align: right;">£11.28</td></tr> <tr><td>Clerk's Salary – May 2022</td><td style="text-align: right;">£293.04</td></tr> <tr><td>Allied Westminster – Village Hall Insurance (additional)</td><td style="text-align: right;">£40.94</td></tr> <tr><td>Sue North – Cleaning V. Hall – May 2022</td><td style="text-align: right;">£100.00</td></tr> <tr><td>Lindum Fire Services – Annual Fire Equipment service</td><td style="text-align: right;">£57.52</td></tr> <tr><td>Octopus Energy – May 2022</td><td style="text-align: right;">£76.16</td></tr> <tr><td>Wave – Water – May 2022</td><td style="text-align: right;">£25.00</td></tr> <tr><td>Plusnet Broadband – May 2022</td><td style="text-align: right;">£28.87</td></tr> <tr><td>Lottery Development Payments as follows:</td><td></td></tr> <tr><td>MJW Property Developments Ltd.</td><td></td></tr> <tr><td>Store Building – Final payment</td><td style="text-align: right;">£14,830.86</td></tr> <tr><td>Paving Area – Final payment</td><td style="text-align: right;">£262.31</td></tr> <tr><td>Fencing Removal and replacement – Final Payment</td><td style="text-align: right;">£856.50</td></tr> <tr><td>Evolution Design – Professional Fees</td><td style="text-align: right;">£856.50</td></tr> </table>	Treasurer's Account	£1,113.72	Village Hall Account	£3,370.48	Savings Account	£37,610.49	Village Hall Development Fund - Fundraising	£15,796.44	Lottery Account – Village Hall Development	£660.40	<b>TOTAL</b>	<b>£58,551.53</b>	Clerk's Admin Expenses – May 2022	£10.00	C.B. Grounds Maintenance – May 2022	£112.37	M Harwood – Litter picking – May 2022	£30.00	Amazon – Printer Ink	£17.80	Microsoft Software License – June payment	£11.28	Clerk's Salary – May 2022	£293.04	Allied Westminster – Village Hall Insurance (additional)	£40.94	Sue North – Cleaning V. Hall – May 2022	£100.00	Lindum Fire Services – Annual Fire Equipment service	£57.52	Octopus Energy – May 2022	£76.16	Wave – Water – May 2022	£25.00	Plusnet Broadband – May 2022	£28.87	Lottery Development Payments as follows:		MJW Property Developments Ltd.		Store Building – Final payment	£14,830.86	Paving Area – Final payment	£262.31	Fencing Removal and replacement – Final Payment	£856.50	Evolution Design – Professional Fees	£856.50	
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61/14/22	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>Cllr Jacques suggested, and it was agreed, that the PC should write more personal letters of thanks to individuals rather than just general mentions in the newsletter.</p>																																																	
62/14/22	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled for Wednesday 13<sup>th</sup> July 2022 at 7.45pm. The meeting closed at 9.28pm.</p>																																																	