

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on Wednesday 13<sup>th</sup> July 2022 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Vice Chairman, Councillor Bob Garland, welcomed everyone to July's meeting of the Parish Council.</p> <p>There were no questions from the public</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

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13<sup>th</sup> July 2022

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63/16/22	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs. R. Garland, F. Jacques, E. Surphlis, A. Sceeny, D. Cook, 7 members of the public and the clerk.</p>	
64/16/22	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from J. Hutchinson and E. Marland.</p>	
65/16/22	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      Cllr. Sceeny declared an interest at item 5 – Village Hall and item 8 Allotments, Cllr. Jacques declared an interest at item 5 - Village Hall, 6 – Pond and item 8 Allotments and Cllr Cook declared an interest at item 12 – Church Clock.</p>	
66/16/22	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>                      The minutes of the last Parish Council meeting held on 8<sup>th</sup> June 2022 were proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by the members to be a true record.</p>	
67/16/22	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      There were no matters arising.</p>	
68/16/22	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>                      It was resolved that the following item would be discussed in closed session under Standing Order 11(b): Item 14.1 Correspondence - allotment matter.</p>	
69/16/22	<p><b><u>VILLAGE HALL</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Development Issues</u> <ol style="list-style-type: none"> <li>i) The Lottery had confirmed that the Village Hall project had satisfactorily been concluded.</li> <li>ii) Correspondence – further correspondence regarding the boundary had been received and councillors had agreed a response to the questions raised.</li> </ol> </li> <li>2. <u>Equipment Purchases</u> <ol style="list-style-type: none"> <li>i) It was agreed to purchase two table tennis tables and associated equipment from the remaining fundraising funding. Fencing wire would also be purchased.</li> </ol> </li> <li>3. <u>Maintenance Issues</u> <ol style="list-style-type: none"> <li>i) Electrical – Cllr. Jacques and the clerk had met with an electrician with regards to the hand dryer in the ladies toilet. A further meeting was arranged for 19<sup>th</sup> July.</li> <li>ii) The grass cutting contractor reported that the rear grass at the hall was difficult to cut due to increasing number of stones following the recent build. It was agreed to cost up a plan to for tidying up the area with bark and shrubs. Cllr Jacques reported that this may be a task for the volunteers to complete.</li> </ol> </li> </ol>	Clerk to order
	<p><b><u>THE MEETING WAS SUSPENDED TO RECEIVE REPORTS FROM COUNTY CLLR. MARIANNE OVERTON AND DISTRICT COUNCILLOR MARY GREEN</u></b>                      Cllr. Overton referred to her monthly report which had been circulated to councillors and to reiterate reporting through 'Fix My Street' for any highway's matters.                      Cllr. Green referred to her monthly report and that NKDC were closely monitoring the latest increases in covid-19 infections.  <b><u>THE PARISH COUNCIL MEETING RETURNED TO FORMAL SESSION</u></b></p>	

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70/17/22	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>            Councillor Jacques reported that signs had been erected as noted at the last meeting and the diagonal path which had sunken was nearing completion. Cllr Jacques would complete a health and safety inspection of the pond as required by the council insurers.</p>	
71/17/22	<p><b><u>PLAYING FIELD</u></b>            i) Zip Wire Repair – the repair had been arranged for early September.            ii) Cllr Jacques reported that he was continuing to water the new trees. Cllr Garland mentioned that with the help of the farmer and a water bowser, Cllr. Hutchinson had watered the new trees in Back Lane.</p>	
72/17/22	<p><b><u>ALLOTMENTS</u></b>            i) Members discussed the request for a skip to be provided from the new tenant of allotment 2 on Sands Lane, during which, Cllr Garland reported that the allotment had been successfully cultivated over several years by previous tenants.            It was proposed by Cllr. Surphlis, seconded by Cllr. Cook and agreed by the members that the Council would not fund the hire of a skip, as it would set a precedent. The tenant would need to make arrangements for the rubble and waste to be removed from the allotment. Cllr Garland said he wanted to make it quite clear that further buildings on the allotment would need the approval of the Parish Council.            ii) Allotment audit – this would take place during early August by Cllr. Surphlis and the clerk. It was suggested by Councillor Jacques that a resident nominated by the Council should be invited to attend.  <b><u>Note: In view of current issues, this was later thought not to be appropriate.</u></b></p>	
73/17/22	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b>            i) Overgrown verges on Broughton Road and Bassingham Road (Corner Farm). The Lincolnshire Agricultural Society were contacted by the clerk and they trimmed back the verges promptly.            ii) Overgrown verge on Church Street footpath – the clerk had reported this verge through Fix My Street following a number of requests and, within 2 weeks, work to cut back the shrubbery had been completed.            iii) Traffic Calming – Speed Indication device. It was agreed to revisit the purchase of the speed indication device at September's meeting and this item would be placed on the agenda.</p>	
74/17/22	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b>            The clerk would contact the mole contractor regarding mole activity on the Sands Lane allotments next to the Beeches.</p>	
75/17/22	<p><b><u>CODE OF CONDUCT 2022</u></b>            Following the adoption of the revised code (NKDC) at the last meeting, the final code of conduct proformas were collected. NKDC would be notified that the Council had adopted the new code and for proformas and would be forwarded to the monitoring officer.</p>	

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76/18/22	<p><b><u>CHURCH CLOCK</u></b>                      Cllr. Cook had circulated information regarding the potential retirement of the clock winder in the coming months and the options being considered by the Church. Cllr Garland reported that the council had discharged its responsibilities for the clock winder in 2003, as the work was being completed in church premises and the council was unable to address any safety issues arising. A quote of almost £7,000 for an auto-wind system had been obtained. It was suggested that if there were volunteers willing to wind the clock manually, that alternatives to improve access to the mechanism should be explored by the church.</p>																																					
77/18/22	<p><b><u>PLANNING</u></b>                      There were no planning matters to discuss.</p>																																					
78/18/22	<p><b><u>CORRESPONDENCE</u></b>                      All correspondence had been circulated to councillors including:</p> <ul style="list-style-type: none"> <li>i) Dr. Caroline Johnson – invitation to Summer Q&amp;A for Parish Councillors on 29<sup>th</sup> July. Concern was expressed that this might be a meeting for electioneering purposes and the clerk would clarify the situation.</li> <li>ii) Letter from resident with regards to allotment matters – the council would respond to the questions raised.</li> </ul>																																					
79/18/22	<p><b><u>FINANCE</u></b></p> <p>1. <u>Finance Report and Bank Reconciliation July 2022</u>                      The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> July 2022 were as follows:</p> <table border="1" style="width: 100%; margin: 10px 0;"> <tbody> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,619.23</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£4,421.99</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£33,000.58</td></tr> <tr><td>Village Hall Development Fund - Fundraising</td><td style="text-align: right;">£15,796.98</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£42.00</td></tr> <tr><td><b>TOTAL</b></td><td style="text-align: right;"><b>£54,880.78</b></td></tr> </tbody> </table> <p>2. <u>Payment of Accounts</u>                      The following accounts were approved for on-line payment: -</p> <table border="1" style="width: 100%; margin: 10px 0;"> <tbody> <tr><td>Clerk's Admin Expenses – June and July 2022</td><td style="text-align: right;">£20.00</td></tr> <tr><td>C.B. Grounds Maintenance – June 2022</td><td style="text-align: right;">£112.37</td></tr> <tr><td>M Harwood – Litter picking – June and July 2022</td><td style="text-align: right;">£60.00</td></tr> <tr><td>F. Jacques –Maintenance items, weedkiller and hooks</td><td style="text-align: right;">£26.61</td></tr> <tr><td>Bank Charges 4/6-3/7/22</td><td style="text-align: right;">£8.00</td></tr> <tr><td>Microsoft Software License – July payment</td><td style="text-align: right;">£11.28</td></tr> <tr><td>Microsoft Software License – August payment</td><td style="text-align: right;">£11.28</td></tr> <tr><td>Clerk's Salary – July 2022</td><td style="text-align: right;">£293.04</td></tr> <tr><td>Clerk's Salary – August 2022</td><td style="text-align: right;">£293.04</td></tr> <tr><td>Sue North – Cleaning V. Hall – June 2022</td><td style="text-align: right;">£140.00</td></tr> <tr><td>ESPO – Cleaning Materials</td><td style="text-align: right;">£2.64</td></tr> <tr><td>ESPO – Cleaning Materials</td><td style="text-align: right;">£59.40</td></tr> </tbody> </table>	Treasurer's Account	£1,619.23	Village Hall Account	£4,421.99	Savings Account	£33,000.58	Village Hall Development Fund - Fundraising	£15,796.98	Lottery Account – Village Hall Development	£42.00	<b>TOTAL</b>	<b>£54,880.78</b>	Clerk's Admin Expenses – June and July 2022	£20.00	C.B. Grounds Maintenance – June 2022	£112.37	M Harwood – Litter picking – June and July 2022	£60.00	F. Jacques –Maintenance items, weedkiller and hooks	£26.61	Bank Charges 4/6-3/7/22	£8.00	Microsoft Software License – July payment	£11.28	Microsoft Software License – August payment	£11.28	Clerk's Salary – July 2022	£293.04	Clerk's Salary – August 2022	£293.04	Sue North – Cleaning V. Hall – June 2022	£140.00	ESPO – Cleaning Materials	£2.64	ESPO – Cleaning Materials	£59.40	
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80/19/22	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>Cllr Surplis noted that there were some overhanging tree branches at the Basingham Road junction. The clerk would contact LAS as the trees were in the Corner Farm house garden.</p>	Clerk to contact																
81/19/22	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled at 7.45 pm on Wednesday 14<sup>th</sup> September 2022. The meeting closed at 8.55pm.</p>																	