

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 9th November 2022 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Vice-Chairman, Councillor Bob Garland, welcomed everyone to November's meeting of the Parish Council and confirmed the arrangements on how the meeting would be conducted.</p> <p><u>Report from District Councillor Mary Green</u></p> <p>Cllr. Green had forwarded her monthly report and notified the meeting of the planning application which had just been submitted for Corner House Farm, Bassingham Road.</p> <p><u>Public Time</u></p> <p>There were questions about the scheduling of public time and grant funding for the churchyard maintenance.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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103/27/22	<p><u>PRESENT AT THE MEETING</u> Cllrs. R. Garland (Chairman), F. Jacques, E. Marland, A. Sceeny, D. Cook, 6 members of the public and the clerk.</p>	
104/27/22	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Jeremy Hutchinson.</p>	
105/27/22	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 8 – Village Hall, item 11 – Allotments and Cllr. Jacques declared an interest at item 8 - Allotments, item 9 – Pond and surrounding area, item 10 – Playing Field, item 11 – Allotments and item 13 – Grass Cutting.</p>	
106/27/22	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 12th October 2022 were proposed by Cllr. Sceeny, seconded by Cllr. Marland and agreed by the members to be a true record.</p>	
107/27/22	<p><u>MATTERS ARISING FROM THE MINUTES</u> Item 97/24/22 Cllr Sceeny provided an update on the maintenance of the wooden horse sculpture on the pathway.</p>	
108/27/22	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> It was proposed by Cllr. Jacques, seconded by Cllr Marland and agreed by the members that items Correspondence 17(i) and item 17 (iv) would be discussed in closed session under section 1(d) and section 11 of Standing Orders.</p>	
109/27/22	<p><u>STANDING ORDERS</u> It was proposed by Cllr. Sceeny, seconded by Cllr. Jacques and resolved by all members that the scheduling of public time would remain at the start of the meeting – ahead of the formal session.</p>	
110/27/22	<p><u>PARISH COUNCILLOR VACANCY</u> There clerk would contact NKDC about the co-option process up to the elections in May 2023.</p>	
111/27/22	<p><u>VILLAGE HALL</u></p> <p>i. <u>Outdoor Space</u> Cllr. Jacques reported that the volunteers had cleared the rear garden area. Thanks were extended to all who had helped making the improvements. Further planting would take place on the hall side of the boundary hedge to make good the gap near the brick store and Cllr. Jacques would advise if there were any costs involved.</p> <p>iii) <u>Maintenance Issues</u> Electrical – Brook and Mayo attended to fix the heating issues and repaired the emergency access light. The faulty heater had been replaced and the meeting room Nest had been installed. The air conditioning units had been serviced as part of the warranty and the intruder alarm repaired.</p> <p>iv) <u>Any Other Matters</u> Outdoor Lighting (solar) had been fitted by Cllr Jacques for the area near the bins. There had been damage to the paintwork of an internal wall following a recent booking and the hirer had made a payment in order for the necessary repairs to be made.</p>	

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112/28/22	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Councillor Jacques gave a report on the work that had been undertaken around the pond including strimming access paths to maintain clear visibility for all users. The volunteers were planning to complete clearance of ditches during the winter months.</p>	
113/28/22	<p><u>PLAYING FIELD</u> i) Play Equipment inspection – Wicksteed had completed this on 7th November 2022. ii) Wicksteed had sent two different parts for the toddler seat that was damaged and Cllr. Jacques would make the necessary repairs. iii) Equipment – Cllr. Jacques and Cllr. Sceeny would research further play equipment that would be suitable for a disabled child and the younger age group.</p>	
114/28/22	<p><u>ALLOTMENTS</u> i) Allotment – terms and conditions review Cllr. Sceeny updated the members on progress that had been made in reviewing the document being mindful of the requirements of the Allotment Act. This would be brought to the next meeting.</p>	Agenda
115/28/22	<p><u>HIGHWAYS AND FOOTWAYS</u> i) Speed Indication Device – the members had received the updated quotation from Unipart Dorman recommended by the LRSP and it was unanimously agreed to purchase the DF11 Equipment and 6 mounting plates - £2723.64 plus VAT. ii) Bassingham Road/Broughton Road crossroads – the clerk had received a response from Highways Officer Rowan Smith and the mirror would not be permitted by LCC. The Council was not happy with the response regarding the road markings at the crossroads following the resurfacing and would write to LCC Highways again. iii) Wheatley Lane – Cllr Garland reported that the LCC contractors had attended the area opposite the Wheatley Lane junction with Clay Lane. However, the work done would not alleviate the flooding in that area. iv) Highways Parish Agreement – it was resolved that the 2023 Urban Highway Grass Cutting agreement would be signed.</p>	Clerk to order
116/28/22	<p><u>GRASS CUTTING AND MOLE WORK</u> There were no matters to discuss.</p>	
117/28/22	<p><u>OBJECTIVES 2022-23 REVIEW</u> The councillors reviewed the objectives that had been set and identified areas where further action could be taken in the forthcoming year.</p>	
118/28/22	<p><u>NEWSLETTER</u> It was agreed that all items for the newsletter needed to be submitted to Cllr. Cook by 25th November 2022.</p>	
119/28/22	<p><u>PLANNING</u> 22/1563/OUT – Land at Corner House Farm, Bassingham Road - permission for 6 dwellings – This application had just been received and the submission date for comments was 2nd December. The clerk had contacted NKDC planning for an extension so that this could be discussed at the next meeting on 15th December, and this had been agreed. 22/1312/HOUS – 7 Wheatley Lane – this application had been determined by NKDC planning.</p>	

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120/29/22	<p><u>CORRESPONDENCE</u></p> <p>All correspondence had been circulated to councillors including:</p> <ul style="list-style-type: none"> i) Lincolnshire Police – Police Priorities Feedback required by 1st December. The council would submit the following as priorities – speeding in villages, burglary, and theft from vehicles. ii) Treescapes – Feedback had been provided on the number of trees that had not survived and a request for further replacement trees had been submitted. iii) Cluster meeting – this would take place in the Hammond Hall, Bassingham on Monday 5th December 2022. The speaker would be Nina Camm (NKDC Environmental Services). 																																									
121/29/22	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation November 2022</u></p> <p>The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st November 2022 were as follows:</p> <table border="1" style="margin-left: 40px; margin-bottom: 20px; border-collapse: collapse;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,459.83</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£5,218.23</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£33,293.97</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£15,026.02</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£54,998.05</td> </tr> </tbody> </table> <p>2. <u>Payment of Accounts</u></p> <p>The following accounts were approved for on-line payment:</p> <table border="1" style="margin-left: 40px; margin-bottom: 20px; border-collapse: collapse;"> <tbody> <tr> <td>Clerk's Admin Expenses – October 2022</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – October 2022</td> <td style="text-align: right;">£112.37</td> </tr> <tr> <td>M Harwood – Litter picking – October 2022</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Bank Charge (Gen Account) – 4/9-3/10/22</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Microsoft Software Subscription – October</td> <td style="text-align: right;">£11.28</td> </tr> <tr> <td>Clerks Salary – November 2022</td> <td style="text-align: right;">£293.04</td> </tr> <tr> <td>Sue North – Cleaning October 2022</td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td>ESPO – Cleaning Materials and Copier Paper</td> <td style="text-align: right;">£74.91</td> </tr> <tr> <td>Amazon – Outdoor Solar Lights x 2</td> <td style="text-align: right;">£14.39</td> </tr> <tr> <td>Hall Hire Deposit Refund – A L Jones</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>Hall Hire Deposit Refund – T. Heathershaw</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>Bank Charges (VH Account) 4/9-3/10/22)</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Octopus Energy – October 2022</td> <td style="text-align: right;">£132.80</td> </tr> <tr> <td>Wave – Water – 1/11/22</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Plusnet Broadband – October 2022</td> <td style="text-align: right;">£28.87</td> </tr> </tbody> </table> <p>Invoices were awaited from Brook & Mayo (electrical work in the hall), MCL Energy (air conditioning service) and Freedom Alarm (intruder alarm repair) and the members approved these for payment once received by the clerk.</p>	Treasurer's Account	£1,459.83	Village Hall Account	£5,218.23	Savings Account	£33,293.97	Village Hall Development Fund - Fundraising	£15,026.02	TOTAL	£54,998.05	Clerk's Admin Expenses – October 2022	£10.00	C.B. Grounds Maintenance – October 2022	£112.37	M Harwood – Litter picking – October 2022	£30.00	Bank Charge (Gen Account) – 4/9-3/10/22	£8.00	Microsoft Software Subscription – October	£11.28	Clerks Salary – November 2022	£293.04	Sue North – Cleaning October 2022	£120.00	ESPO – Cleaning Materials and Copier Paper	£74.91	Amazon – Outdoor Solar Lights x 2	£14.39	Hall Hire Deposit Refund – A L Jones	£100.00	Hall Hire Deposit Refund – T. Heathershaw	£100.00	Bank Charges (VH Account) 4/9-3/10/22)	£8.00	Octopus Energy – October 2022	£132.80	Wave – Water – 1/11/22	£25.00	Plusnet Broadband – October 2022	£28.87	
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122/30/22	<p><u>ANY OTHER URGENT BUSINESS</u></p> <p>i) Christmas Tree and Christmas events The clerk had been notified that the Bassingham Ball would be providing a Christmas tree this year however due to a drop in funds this may be the last year. The Council would support the Carols around the Christmas Tree event providing mulled wine and minced pies.</p>	
123/30/22	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled at 7.45 pm on Wednesday 14th December 2022. The meeting closed at 8.45pm.</p>	