

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on Wednesday 14<sup>th</sup> December 2022 in Carlton le Moorland Village Hall

Minute		Action
	<p>In the absence of the Chairman and Vice-Chairman, the clerk sought nominations from members in attendance to step in as Chairman for this meeting under section 1 (o) of the Standing Orders. Cllr Marland was nominated to act as Chairman by Cllr Cook, seconded by Cllr Sceeny and agreed by all members. Councillor Marland, as Chairman, welcomed everyone to December's meeting of the Parish Council. He confirmed the arrangements on how the meeting would be conducted.</p> <p><b><u>Public Time</u></b></p> <p>There were representations about the latest planning application (outline) submitted by the agent of Lincolnshire Agricultural Society for 6 homes on Trafford Farmyard. The plans did not take into consideration the comments given by NKDC when rejecting the previous application. The Bassingham Road access continued to be a concern and following representations by the Parish Council to LCC Highways, a more detailed assessment was being undertaken than for the previous application. LCC Highways and NKDC had sought more information from the agent.</p> <p>A resident expressed concern about the speed of traffic at the Sands Lane/Bassingham Road junction making the exit onto the Bassingham Road difficult. In addition, the school transport was using Sands Lane as the bus route.</p> <p><b><u>Report from District Councillor Mary Green</u></b></p> <p>Cllr. Green had forwarded her monthly report and notified the meeting about the arrangement for the forthcoming parish council elections.</p> <p><b><u>Report from County Councillor Marianne Overton</u></b></p> <p>Cllr Overton had forwarded her monthly newsletter and her report included information relating to the updated Local plan which appeared to open up the possibility for more wind turbines and solar panels within 2km of any named village.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

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14<sup>th</sup> December 2022

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125/33/22	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs. E. Marland (Chairman), F. Jacques, A. Sceeny, D. Cook, 4 members of the public and the clerk.</p>	
126/33/22	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from Cllr. Hutchinson and Cllr. Garland.</p>	
127/33/22	<p><b><u>CO-OPTION OF COUNCILOR</u></b>                      Following an expression of interest, the members unanimously agreed that Martin Frost be co-opted to the Council. Following the completion and signing of all documentation, Cllr. Frost joined the meeting as a member.</p>	
128/33/22	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      Cllr. Sceeny declared an interest at item 8 – Village Hall, item 11 – Allotments, Cllr. Jacques declared an interest at item 8 - Allotments, item 9 – Pond and surrounding area, item 10 – Playing Field and item 11 – Allotments, Cllr. Cook declared an interest at item 16.1 – Finance – Grants to St. Marys Church and Cllr Frost declared an interest at item 11- Allotments.</p>	
129/33/22	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>                      It was proposed by Cllr. Sceeny, seconded by Cllr Jacques and agreed by the members that items Correspondence 15(i) and item 15 (ii) would be discussed in closed session under section 1 (d) and section 11 of Standing Orders.</p>	
130/33/22	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>                      The minutes of the last Parish Council meeting held on 9<sup>th</sup> November 2022 were proposed by Cllr. Cook, seconded by Cllr. Jacques and agreed by the members to be a true record.</p>	
131/33/22	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      i)Item 118/28/22 Cllr Cook thanked all for the completion, collection, and delivery of the Christmas newsletter.                      ii)Item 122/30/22 The clerk reported that the Carols around the Christmas tree was well attended. Thanks were extended to the Laughton family for their organisation and Bassingham Ball Committee for the Christmas tree.</p>	
132/33/22	<p><b><u>VILLAGE HALL</u></b>                      1. <u>Outdoor Space</u>                      Cllr. Jacques reported that the volunteers had prepared the ground at the rear of the hall for the seeding in spring. Thanks were extended to all who had helped making the improvements. Further planting had been completed in the boundary hedge in the gap near the brick store.                      iii) <u>Maintenance Issues</u>                      Dobbs Blinds had been called to repair the blackout blind over the rear door which had been left down with the pully chain removed.</p>	
133/33/22	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>                      The clerk had been notified that following a grant application to the Lost Village Festival, the Council had received funding of £1500 towards further improvements at the pond area.                      Cllr. Jacques updated the meeting of the work of the volunteers over the last month which included clearance of a ditch in Back Lane.</p>	

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134/34/22	<p><b><u>PLAYING FIELD</u></b></p> <p>i) Boundary Hedge – one of the neighbours had given notice that they were replacing their fence which adjoined the playing field. Further work to the boundary hedge would be completed by Cllr. Jacques and volunteers in due course.</p> <p>ii) Play Equipment Inspection report – this had been received and there were a number of areas to be reviewed for maintenance.</p>	
135/34/22	<p><b><u>ALLOTMENTS</u></b></p> <p>Allotment – terms and conditions review Cllr. Sceeny provided a draft of the documents that had been reviewed. There were some comments about the order of the items in the document. A final copy would be brought to the February 2023 meeting for final ratification by the council and implementation from April 2023.</p>	<b>Agenda</b>
136/34/22	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b></p> <p>i) Speed Indication Device – the SID had been ordered and was being manufactured. The clerk had contacted the LRSP for approval on 2 additional deployment sites however no response had been received to date.</p> <p>ii) Bassingham Road/Broughton Road crossroads – the clerk had received a response from Highways Officer Rowan Smith that, after a change of mind, the re-lining of the road surface would now be completed.</p> <p>iii) Public Right of Way Footbridge – following a report on FixMyStreet, repairs to the wooden footbridge had been undertaken.</p> <p>iv) Overhanging Trees at 1 Broughton Road – Cllr Jacques reported that high sided vehicles were having to move onto the other side of Broughton Road due to trees overhanging the road. The clerk would write to the resident.</p>	<b>Clerk to write</b>
137/34/22	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b></p> <p>There were no matters to discuss.</p>	
138/34/22	<p><b><u>PLANNING</u></b></p> <p>22/1563/OUT – Land at Corner House Farm, Bassingham Road - permission for 6 dwellings.</p> <p>The clerk had been in contact with Planning Officer Tom Siddons at NKDC with regards to the application and the additional information required by LCC relating to the visibility splays at the development Bassingham Rd access, also for the heritage and ecological reports which were not available. The Planning Officer had asked the agent to provide this information however this would not be available until after Christmas. The Parish Council were permitted a further extension for their comments pending the receipt and review of this additional information from the agent.</p>	
139/34/22	<p><b><u>CORRESPONDENCE</u></b></p> <p>All correspondence had been circulated to councillors including:</p> <p>i) Parish Cluster meeting – no councillors attended this meeting.</p> <p>ii) Treescapes – A request for further replacement trees had been rejected.</p> <p>iii) Resignation of District Councillor Russell Ekhert had been notified. His replacement would be elected in May 2023.</p>	

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140/35/22	<p><b><u>FINANCE</u></b></p> <p>1. <u>Review of Grant Funding to St. Mary's Church</u> The council discussed the grant funding and the use of the funds that were granted on an annual basis. The following sums would be allocated to St. Mary's Church: Under LGA Section 137 – Clock Winding £100 and Under LGA Section 214 – Cemetery Maintenance £725.00.</p> <p>2. <u>Finance Report and Bank Reconciliation December 2022</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> November 2022 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£995.14</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£5,676.26</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£30,016.48</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£15,032.79</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£51,720.67</b></td> </tr> </table> <p>3. <u>Payment of Accounts</u> The following accounts were approved for on-line payment:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Unipart Rail Ltd – Speed indication device</td> <td style="text-align: right;">£3,419.11</td> </tr> <tr> <td>Clerk's Admin Expenses – November 2022</td> <td style="text-align: right;">£14.08</td> </tr> <tr> <td>C.B. Grounds Maintenance – November 2022</td> <td style="text-align: right;">£112.37</td> </tr> <tr> <td>M Harwood – Litter picking – November 2022</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Asda – Carols event refreshment</td> <td style="text-align: right;">£51.60</td> </tr> <tr> <td>Pott Morton Printers – Newsletter</td> <td style="text-align: right;">£138.64</td> </tr> <tr> <td>Wicksteed Leisure – Play Equipment Inspection</td> <td style="text-align: right;">£266.40</td> </tr> <tr> <td>Pathway Horse repairs</td> <td style="text-align: right;">£51.20</td> </tr> <tr> <td>Bank Charge (Gen Account) – 4/11-3/12/22</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Grant to PCC (LGA S137 – Clock Winding)</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>Grant to PCC (LGA S214 – Cemetery Maintenance)</td> <td style="text-align: right;">£725.00</td> </tr> <tr> <td>Microsoft Software Subscription – November</td> <td style="text-align: right;">£11.28</td> </tr> <tr> <td>Clerks Salary – December 2022</td> <td style="text-align: right;">£293.04</td> </tr> <tr> <td>Sue North – Cleaning November 2022</td> <td style="text-align: right;">£170.00</td> </tr> <tr> <td>MCL Energy – Air Conditioning Service</td> <td style="text-align: right;">£239.10</td> </tr> <tr> <td>Brook &amp; Mayo – replacement heater, nest &amp; maint.</td> <td style="text-align: right;">£897.43</td> </tr> <tr> <td>Hall Hire Deposit Refund – E. Schofield</td> <td style="text-align: right;">£64.00</td> </tr> <tr> <td>Harvey's Window Cleaning</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Asda – Village Hall Frying Pan</td> <td style="text-align: right;">£11.00</td> </tr> <tr> <td>Bank Charges (VH Account) 4/11-3/12/22)</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Octopus Energy – November 2022</td> <td style="text-align: right;">£293.33</td> </tr> <tr> <td>Wave – Water – 1/12/22</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Plusnet Broadband – November 2022</td> <td style="text-align: right;">£28.87</td> </tr> </table>	Treasurer's Account	£995.14	Village Hall Account	£5,676.26	Savings Account	£30,016.48	Village Hall Development Fund - Fundraising	£15,032.79	<b>TOTAL</b>	<b>£51,720.67</b>	Unipart Rail Ltd – Speed indication device	£3,419.11	Clerk's Admin Expenses – November 2022	£14.08	C.B. Grounds Maintenance – November 2022	£112.37	M Harwood – Litter picking – November 2022	£30.00	Asda – Carols event refreshment	£51.60	Pott Morton Printers – Newsletter	£138.64	Wicksteed Leisure – Play Equipment Inspection	£266.40	Pathway Horse repairs	£51.20	Bank Charge (Gen Account) – 4/11-3/12/22	£8.00	Grant to PCC (LGA S137 – Clock Winding)	£100.00	Grant to PCC (LGA S214 – Cemetery Maintenance)	£725.00	Microsoft Software Subscription – November	£11.28	Clerks Salary – December 2022	£293.04	Sue North – Cleaning November 2022	£170.00	MCL Energy – Air Conditioning Service	£239.10	Brook & Mayo – replacement heater, nest & maint.	£897.43	Hall Hire Deposit Refund – E. Schofield	£64.00	Harvey's Window Cleaning	£20.00	Asda – Village Hall Frying Pan	£11.00	Bank Charges (VH Account) 4/11-3/12/22)	£8.00	Octopus Energy – November 2022	£293.33	Wave – Water – 1/12/22	£25.00	Plusnet Broadband – November 2022	£28.87	
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141/35/22	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>The Chairman wanted to note the additional work the clerk had been undertaking recently and extended thanks on behalf of the council.</p>																																																									
142/35/22	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled at 7.45 pm on Wednesday 11<sup>th</sup> January 2023. The meeting closed at 9pm.</p>																																																									