

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on Wednesday 8<sup>th</sup> March 2023 in Carlton le Moorland Village Hall

Minute		Action
	<p>Vice Chairman, Councillor Garland welcomed everyone to March's meeting of the Parish Council.</p> <p><b><u>Report from District Councillor Mary Green</u></b></p> <p>Due to IT issues, Cllr. Green would forward her monthly report the following day and had nothing further to add.</p> <p><b><u>Report from County Councillor Marianne Overton</u></b></p> <p>Cllr Overton had forwarded her monthly newsletter and her report included information relating to the agreed LCC element of the council tax which had increased by just under 5% in 23/24, extra Highways funding was available and the significant reduction in the number of PCSO's in Lincolnshire.</p> <p><b><u>Public Time</u></b></p> <p>i) The coronation celebrations in the village were being organised and a road closure from 2pm was requested. An offer of projection equipment was received should a coffee morning be organised on the morning of 6<sup>th</sup> May in the Village Hall.</p> <p>ii) The damage to the toilet seat in the village hall was mentioned by the hirer.</p> <p>iii) A resident reported that NKDC had confirmed that the allotment land had been identified as an Asset of Community Value.</p> <p>iv) Clock – it was estimated that the costs to upgrade the access to the clock and the provision of an autowinder was in the region of £6000. It was clarified that the responsibility for the clock winding was transferred to the Church Council 20 years ago, when the access to the clock was identified as a health and safety concern. The church agreed to continue to employ the clock winder as the work was being completed on their premises and provide the necessary insurance to cover any health and safety matters. Cllr. Mary Green suggested that an application to the NK Lottery for a grant would be an option.</p> <p>v) Planning - Corner Farm, Bassingham Road – a resident requested that as the Lincolnshire Agricultural Society (LAS) had not communicated their intentions regarding the development on the farm since January 2020, then the PC should ask LAS to attend a public consultation. There were concerns that LAS had not met the requirements of the Charity Commission to amend the endowment relating to the wishes of the late Miss Trafford. It was suggested that LAS should be invited to the Annual Parish Meeting on 12<sup>th</sup> April 2023 to answer questions from residents.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

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**8<sup>th</sup> March 2023**

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188/51/23	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs R Garland (Vice-Chairman), E. Marland, F. Jacques, A. Sceeny, M. Frost, County Councillor Mrs M. Overton, District Councillor Mrs M. Green, 4 members of the public and the clerk.</p>	
189/51/23	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from Cllr. Hutchinson and Cllr. Cook. These apologies were accepted by the members.</p>	
190/51/23	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      Cllr. Sceeny declared an interest at item 6 – Village Hall, item 9– Allotments, Cllr. Jacques declared an interest item 6- Village Hall, item 7 – Pond and surrounding area, item 8 – Playing Field, item 9 – Allotments, Cllr Frost declared an interest at item 9 – Allotments.</p>	
191/51/23	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>                      There were no matters to discuss in closed session.</p>	
192/51/23	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>                      The minutes of the last Parish Council meeting held on 8<sup>th</sup> February 2023 were proposed by Cllr. Marland, seconded by Cllr. Jacques and agreed by the members to be a true record.</p>	
193/51/23	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      There were no matters arising from the minutes.</p>	
193/51/23	<p><b><u>VILLAGE HALL</u></b>                      i) Energy                      Cllr. Sceeny reported that the quotation from UK Alternative Energy had been circulated. It was proposed and seconded by Cllr. Jacques and Cllr. Frost and approved by the council to proceed with the work to install an Eddi to regulate water temperature and save energy. This would be funded from the remaining Village Hall fundraising funds. Cllr. Sceeny suggested reconvening a working group to look into applying for grants for additional solar panels/batteries – this was agreed by the council.                      ii) Any Other Matters                      a) Chairs – the chairs purchased through the donation had arrived and small plaques/labels would be ordered and fixed to the back of the chairs.                      b) Grass Seed for rear garden – Cllr. Jacques and the volunteers had undertaken the work to prepare the ground and seed as required.</p>	
194/51/23	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>                      i) Cllr. Jacques updated the meeting that he had contacted LCC regarding the planting of some hedgerow plants on their land. The plants would be obtained from the Woodland Trust and the planting would take place in November if approved.                      ii) Back Lane Trees – it was estimated that nearly 90% of the trees planted in 2022 had survived.                      iii) Wildlife Area - an area had been cleared near some of the allotments.</p>	
195/51/23	<p><b><u>PLAYING FIELD</u></b>                      i) Grass Cutting – an extra cut of the grass had taken place.                      ii) Cllr Jacques was completing the application form for the Young Peoples Trust to purchase a disabled swing seat.</p>	

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196/52/23	<p><b><u>ALLOTMENTS</u></b></p> <p>i) Allotment Inspection guide – it was unanimously approved by the members to adopt the new inspection guide with effect from 2023/24.</p> <p>ii) Allotment Inspection – Cllr. Garland and the clerk had made a further inspection of allotments during February to follow up the report findings during August 2022. Tenants had been contacted accordingly to meet the tenancy conditions before 31<sup>st</sup> March 2023 and the renewal of the tenancy contracts.</p>	
197/52/23	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b></p> <p>i) Speed Indication Device – the SID had been deployed on Broughton Road. Cllr. Frost and Cllr. Garland would deal with recharging and moving the SID to another location.</p> <p>ii) Bassingham Road crossroads. The clerk would contact LCC Highways as the white lining had not been completed satisfactorily on Vicarage Lane.</p> <p>iii) Wheatley Lane – the verge had been damaged by a contractor at the junction and so the work done by LCC to provide grips has been lost and standing water was a problem again.</p>	<b>Clerk</b>
198/52/23	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b></p> <p>There was nothing further to report.</p>	
199/52/23	<p><b><u>PLANNING</u></b></p> <p>22/1563/OUT – Land at Corner House Farm, Bassingham Road - permission for 6 dwellings. LCC Highways had met with the Parish Councillors at the proposed access of the development to review the splay information provided by the applicants. LCC Highways would have no concerns following a review of the plans but would stipulate that any boundary treatment on the roadside would need to be no higher than 0.6m for visibility.</p> <p>The Council agreed to invite representatives of LAS or their agents to the Annual Parish Meeting on 12<sup>th</sup> April to answer questions from residents on the current planning application and the future development of Corner Farm. The clerk would write to the Planning Officer Tom Siddons for an extension to allow feedback from the meeting on 12<sup>th</sup> April.</p>	
200/52/23	<p><b><u>CORRESPONDENCE</u></b></p> <p>All correspondence had been circulated to councillors including:</p> <p>i) Church Clock – the council had made a decision at the last meeting with regards to their position on this matter.</p> <p>ii) Defibrillator Training – the Council members agreed to waive the hall hire fee for a training session for residents on how to use the defibrillator. There was interest from 2 Thurlby residents to join the training and Cllr. Jacques would make the necessary arrangements.</p> <p>iii) Cluster Meeting on 6<sup>th</sup> March 2023 – there were no councillors in attendance.</p>	

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201/53/23	<p><b><u>FINANCE</u></b></p> <p>1. <u>Financial Risk Assessment Review for 2023-24.</u> It was proposed by Cllr. Jacques, seconded by Cllr. Sceeny and approved by the Council to accept the Finance Risk Assessment.</p> <p>2. <u>Financial Regulations Review 2023-24</u> It was proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by the Council to adopt the 2023 financial regulations as circulated.</p> <p>3. <u>Finance Report and Bank Reconciliation March 2023</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> March 2023 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,240.02</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£5,190.62</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£28,072.79</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£15,066.25</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£49,569.68</b></td> </tr> </table> <p>4. <u>Payment of Accounts</u> The following accounts were approved for on-line payment:</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Clerk's Admin Expenses – February 2023</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – February 2023</td> <td style="text-align: right;">£112.37</td> </tr> <tr> <td>M Harwood – Litter picking – February 2023</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Chainsaw – Sands Equipment</td> <td style="text-align: right;">£119.95</td> </tr> <tr> <td>Toolstation – Grounds Maintenance Equipment</td> <td style="text-align: right;">£36.92</td> </tr> <tr> <td>Screwfix/Toolstation–Grounds Maint. Equipment</td> <td style="text-align: right;">£57.29</td> </tr> <tr> <td>Bank Charge (Gen Account) – 4/2-3/3/23</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Microsoft Software Subscription – March 2023</td> <td style="text-align: right;">11.28</td> </tr> <tr> <td>Clerks Salary – March 2023</td> <td style="text-align: right;">293.04</td> </tr> <tr> <td>Sue North – Cleaning February 2023</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>PPL/PRS Music License – 1/6/22- 31/5/23</td> <td style="text-align: right;">£170.36</td> </tr> <tr> <td>Office Furniture Online – 4 chairs</td> <td style="text-align: right;">£369.60</td> </tr> <tr> <td>Ivesons – Grass Seed &amp; Fertiliser</td> <td style="text-align: right;">£35.98</td> </tr> <tr> <td>NKDC Garden Waste renewal</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>Toolstation – Replacement Toilet Seat</td> <td style="text-align: right;">£29.98</td> </tr> <tr> <td>Bank Charges (VH Account) 4/2-3/5/23)</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Octopus Energy – February 2023</td> <td style="text-align: right;">£403.51</td> </tr> <tr> <td>Wave – Water – 1/3/23</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Plusnet Broadband – February 2023</td> <td style="text-align: right;">£28.87</td> </tr> </table>	Treasurer's Account	£1,240.02	Village Hall Account	£5,190.62	Savings Account	£28,072.79	Village Hall Development Fund - Fundraising	£15,066.25	<b>TOTAL</b>	<b>£49,569.68</b>	Clerk's Admin Expenses – February 2023	£10.00	C.B. Grounds Maintenance – February 2023	£112.37	M Harwood – Litter picking – February 2023	£30.00	Chainsaw – Sands Equipment	£119.95	Toolstation – Grounds Maintenance Equipment	£36.92	Screwfix/Toolstation–Grounds Maint. Equipment	£57.29	Bank Charge (Gen Account) – 4/2-3/3/23	£8.00	Microsoft Software Subscription – March 2023	11.28	Clerks Salary – March 2023	293.04	Sue North – Cleaning February 2023	£150.00	PPL/PRS Music License – 1/6/22- 31/5/23	£170.36	Office Furniture Online – 4 chairs	£369.60	Ivesons – Grass Seed & Fertiliser	£35.98	NKDC Garden Waste renewal	£40.00	Toolstation – Replacement Toilet Seat	£29.98	Bank Charges (VH Account) 4/2-3/5/23)	£8.00	Octopus Energy – February 2023	£403.51	Wave – Water – 1/3/23	£25.00	Plusnet Broadband – February 2023	£28.87	
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202/53/23	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>i) Coronation – no requests had been made for funding for this event. ii) Pathway – Bassingham Parish Council had undertaken to replace the damaged seat.</p>																																																	
203/53/23	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled for Wednesday 12<sup>th</sup> April 2023 after the Annual Parish Meeting. The meeting closed at 9.20pm.</p>																																																	