

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Wednesday 11th March 2020 in the Carlton le Moorland Village Hall

Minute		Action
	<p>The parishioners were welcomed to the March meeting of the Parish Council.</p> <p><u>PUBLIC TIME</u></p> <p>There were no questions from the public in attendance.</p> <p><u>REPORT FROM COUNTY CLLR. MARIANNE OVERTON</u> County Cllr. Marianne Overton's report included details about the budgets for Lincolnshire County Council which represented a 4% increase, guidance for continuing to report potholes through Fix My Street, the continued closures of post offices (notably + Sleaford) and the future of Grantham A&E. The consultation on the NKDC Boundary changes closed on 16th March 2020.</p> <p><u>REPORT FROM CLLRS. MARY GREEN & CHRIS SPRAY, NKDC</u> Their report included information about the Discover Lincolnshire weekend (28th/29th March), VE Day celebrations across the district and the new NKDC Plan information had been released.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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195/58/20	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, J. Clarke, R. Garlant, D. Cook. A Sceeny, County Cllr. Marianne Overton, District Cllrs. Mary Green and Chris Spray, five members of the public and the Clerk.</p>	
196/58/20	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Councillors Fred Jacques and Emma Surphlis.</p>	
197/58/20	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> The following declarations were made: - Cllr. J. Hutchinson declared an interest at item 7 – Pond and surrounding area and item 9 – Allotments, Cllr. Sceeny declared an interest at item 6 – Village Hall and item 9 – Allotments.</p>	
198/58/20	<p><u>CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION</u> There were no items for discussion.</p>	
199/58/20	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETINGS</u> The minutes of the meeting of the Parish Council on 12th February 2020 were proposed by Cllr. Garlant seconded by Cllr. Clarke, and agreed by the members to be a true record. The minutes were signed by the Chairman.</p>	
200/58/20	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising from the minutes.</p>	
201/58/20	<p><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS</u></p> <p style="margin-left: 20px;">i) <u>Development Issues</u></p> <p style="margin-left: 40px;">a) Final Development Matters – further discussion was needed on the spending of the remaining £43K. The heating system remained an issue and despite heater locks being requested, the Council were not assured that the current heating system was suitable for purpose. Brook and Mayo would be contacted to arrange a further review of heating and a requirement was to ensure that the temperature could be easily controlled by all users. Cllr. Sceeny had compiled a list of items and this would be costed and reviewed at a further working group meeting. (Tuesday 17th March at 4.45pm was suggested)</p> <p style="margin-left: 40px;">b) Building Matters – Cllr. Clarke would continue to compile a list of defects up to May 2020 so that these can be addressed in liaison with the agent and the administrator.</p> <p style="margin-left: 40px;">c) Lottery Progress Report and Monitoring Data – Cllr. Sceeny had received a positive response to his recent report.</p> <p style="margin-left: 20px;">ii) <u>Other Village Hall Matters</u></p> <p style="margin-left: 40px;">a) Equipment – The letter box had been fitted and Broadband work had finally been completed. The system needed to be activated and passwords set for users.</p> <p style="margin-left: 40px;">b) Village Hall Promotion Group – Cllr. Sceeny noted that the group would be renamed the ‘Village Hall Group’ which is prepared to arrange events from time to time, with the proceeds being given to charity.</p> <p style="margin-left: 40px;">c) Other matters – it was agreed that the proposal from LCC Library mobile service to give access to books within the hall would be put on hold. Film event – the next two films were scheduled for the afternoon of Saturday 2nd May.</p>	JC

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202/59/20	<p><u>POND AND SURROUNDING AREA</u> Cllr. Hutchinson reported that he would sow some wildflower seeds in the pond area to see if they flourish.</p>	
203/59/20	<p><u>PLAYING FIELD</u> i) The contractor had treated the grass on the football pitch with lime. The holes were yet to be filled with soil and seeded. ii) A request had been received from a neighbour to seek access to a rear garden through the playing field on dates over the next two weeks. It was agreed that the gate would be unlocked on both occasions. The resident would be reminded of the conditions of access relating to damage of the field by large vehicles. Also, the gate that had been installed as part of the boundary fence giving direct access from the garden to the field, would have to be removed/replaced in order to provide secure boundary as requested previously by the Council.</p>	
204/59/20	<p><u>ALLOTMENT MATTERS</u> It was agreed to accept the new tenancy conditions that had been circulated which reflected the environmental objectives of the Council. Proposed by Cllr. Garland, seconded by Cllr Sceeny and agreed by the members. These conditions would be sent to all tenants in a letter from 1st April 2020.</p>	
205/59/20	<p><u>HIGHWAYS AND FOOTWAYS</u> i) Cllr. Garland had met the Officer from the Upper Witham Internal Drainage Board to discuss the flooding on Wheatley Lane and Gorse Lane: enforcement letters would be sent to landowners to maintain their ditches. ii) Following the meeting on 15th December, the Clerk had chased Highways Officer Rowan Smith again. Further messages requesting the support of Cllr. Overton for the re-siting of the Clay Lane 30mph signs had resulted in a review being instigated. A new village nameplate had been installed on Clay Lane. iii) Wheatley Lane – the clerk would chase Highways regarding the illegal obstruction of the unmade part of Wheatley Lane to the south of Clay Lane.</p>	
206/59/20	<p><u>GRASS CUTTING AND MOLE WORK</u> There was nothing to report on this matter.</p>	
207/59/20	<p><u>OBJECTIVES 20/21</u> The finalising of the councillors’ responsibilities would be confirmed with those Councillors not in attendance.</p>	
208/59/20	<p><u>WILDLIFE CONSERVATION</u> The Council agreed that their objectives on conservation were in the early stages and that grants would be applied for to complete projects which need expenditure. A coffee morning would be held in September to promote this initiative with residents: various conservation organisations will be asked to attend.</p>	
209/59/20	<p><u>V.E. DAY 75TH ANNIVERSARY COMMEMORATION – MAY 2020</u> It was suggested that a themed afternoon tea in the Village Hall be held on 8th May, together with the lighting of the beacon. Music could be provided through the PA system. This will be discussed at the next meeting.</p>	Agenda

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210/60/20	<p><u>PLANNING</u> There were no planning matters to discuss.</p>																																									
211/60/20	<p><u>CORRESPONDENCE</u> All correspondence received had been circulated prior to the meeting.</p>																																									
212/60/20	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation January</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st March 2020 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£941.80</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£6,154.41</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£18,507.89</td></tr> <tr><td>Village Hall Development Funding YPT</td><td style="text-align: right;">£795.01</td></tr> <tr><td>Village Hall Development Funding Fundraising</td><td style="text-align: right;">£16,762.91</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£13,260.78</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">£975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£58,970.41</td></tr> </table> <p>2. <u>Payment of Accounts</u> The following accounts were noted for approval at the meeting: -</p> <table border="1" style="margin-left: 40px;"> <tr><td>Clerk's Admin Expenses –February 2020</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C. B Grounds Maintenance – February 2020</td><td style="text-align: right;">£110.31</td></tr> <tr><td>C. B Grounds Maintenance – Playing Field Maintenance</td><td style="text-align: right;">£100.00</td></tr> <tr><td>M. Harwood Handyperson – February 2020</td><td style="text-align: right;">£30.00</td></tr> <tr><td>LALC Annual Subscription</td><td style="text-align: right;">£166.31</td></tr> <tr><td>Allen Signs - Banner</td><td style="text-align: right;">£48.00</td></tr> <tr><td>A,mazon.co.uk – Ink Cartridges</td><td style="text-align: right;">£33.96</td></tr> <tr><td>Clerk's Salary</td><td style="text-align: right;">£280.08</td></tr> <tr><td>Sue North – Cleaning of Hall – February 2020</td><td style="text-align: right;">£80.00</td></tr> <tr><td>Octopus Energy– 1/2-29/2/20</td><td style="text-align: right;">£627.30</td></tr> <tr><td>Wave (Anglian Water) 1/2/20</td><td style="text-align: right;">£45.00</td></tr> </table> <p>Cllr. Garland audited and signed the bank statements which agreed with the balances on the Finance report summary. The Finance statements and payments were proposed by Cllr. Sceny seconded by Cllr. Clarke and agreed by all the Council.</p>	Treasurer's Account	£941.80	Village Hall Account	£6,154.41	Savings Account	£18,507.89	Village Hall Development Funding YPT	£795.01	Village Hall Development Funding Fundraising	£16,762.91	Defibrillator Fund	£1,572.61	Lottery Account – Village Hall Development	£13,260.78	YPT – Grant for Film Events	£975.00	TOTAL	£58,970.41	Clerk's Admin Expenses –February 2020	£10.00	C. B Grounds Maintenance – February 2020	£110.31	C. B Grounds Maintenance – Playing Field Maintenance	£100.00	M. Harwood Handyperson – February 2020	£30.00	LALC Annual Subscription	£166.31	Allen Signs - Banner	£48.00	A,mazon.co.uk – Ink Cartridges	£33.96	Clerk's Salary	£280.08	Sue North – Cleaning of Hall – February 2020	£80.00	Octopus Energy– 1/2-29/2/20	£627.30	Wave (Anglian Water) 1/2/20	£45.00	
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213/60/20	<p><u>ANY OTHER BUSINESS</u></p> <p>i) Cluster Meeting – 6th April at Witham St. Hughs Village Hall. Cllrs would attend this meeting.</p> <p>ii) Anti-social Behaviour on Norton Disney Road – police were aware of the littering of a large number of spirit bottles near Norton Disney Road/ Rinks Lane.</p> <p>iii) Corona Virus – councillors were keeping aware of the Government and LALC information on this virus. Handwashing posters had been placed in the hall with further action taken on receipt of more advice.</p>																																									

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214/61/20	<u>DATE AND TIME OF THE NEXT MEETING</u> It was agreed that the next Parish Council meeting would take place on Wednesday 8th April 2020 to be held at the Village Hall in Carlton le Moorland. The meeting closed at 9.22pm.	