

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held on Wednesday 12<sup>th</sup> April 2023 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman, Councillor Jeremy Hutchinson welcomed everyone to April's meeting of the Parish Council.</p> <p><b><u>Report from County Councillor Marianne Overton</u></b></p> <p>Cllr Overton had forwarded her monthly newsletter and her report included the reduction in PCSO's in the North Kesteven area to 2 based in Sleaford. There was also concern about the Government use of the closed RAF Scampton to house asylum seekers. The increase of solar panel farms and the adoption of the revised Local Plan would increase the number of applications for turbines.</p> <p><b><u>Report from District Councillor Mary Green</u></b></p> <p>Cllr. Green had forwarded her monthly report and mentioned the forthcoming elections on May 4<sup>th</sup> and voter ID requirements. Also, the Emergency Alert message on mobile phones taking place on 23<sup>rd</sup> April and the Joint Strategic Planning Committee taking place on 13<sup>th</sup> April with the expectation that the revised Central Lincolnshire Local Plan would be adopted.</p> <p><b><u>Public Time</u></b></p> <p>Clock – a resident gave a report about the Church clock. It was noted that the clock was not on the agenda as it had not been requested by councillors and the position of the council regarding the clock had been clarified at the February 2023 meeting.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

# CARLTON LE MOORLAND PARISH COUNCIL

12<sup>th</sup> April 2023

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01/02/23	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs J Hutchinson (Chairman), R Garland, E. Marland, A. Sceeny, D. Cook, M. Frost, County Councillor Mrs M. Overton, District Councillor Mrs M. Green, 8 members of the public and the clerk.</p>	
02/02/23	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from Cllr. Jacques. These apologies were accepted by the members.</p>	
03/02/23	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      Cllr. Sceeny declared an interest at item 7 – Village Hall, item 10– Allotments and 17.1 Defibrillator Training, Cllr. Hutchinson declared an interest item 8 – Pond and surrounding area, item 10 – Allotments, Cllr Frost declared an interest at item 10 – Allotments.</p>	
04/02/23	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>                      It was proposed by Cllr. Marland, seconded by Cllr Garland and agreed by the members that items Allotments 10 would be discussed in closed session under section 3(d) of Standing Orders.</p>	
05/02/23	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>                      The minutes of the last Parish Council meeting held on 8<sup>th</sup> March 2023 were proposed by Cllr. Marland, seconded by Cllr. Garland and agreed by the members to be a true record.</p>	
06/02/23	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      There were no matters arising from the minutes.</p>	
07/02/23	<p><b><u>POLICIES</u></b>                      Grants Policy – this was agreed in principle, but further adjustments would be made ahead of final approval at the next meeting.</p>	<b>AS</b>
08/02/23	<p><b><u>VILLAGE HALL</u></b>                      i) Energy                      The clerk reported that the work to regulate the water temperature and save energy would be completed by UK Alternative Energy in May. A working group would source grants for further solar panels/batteries – this was agreed by the council and Cllr. Sceeny would determine the terms of reference.                      ii) Any Other Matters                      There were no other matters to discuss.</p>	
09/02/23	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>                      The Council agreed for Cllr. Jacques to go ahead with the proposed seating which was being funding through the grant.</p>	<b>FJ</b>
10/02/23	<p><b><u>PLAYING FIELD</u></b>                      Cllr Jacques was completing the application form for the Young Peoples Trust to purchase a disabled swing seat.</p>	
11/02/23	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b>                      i) Speed Indication Device – the SID was due to be deployed in another location and the default speed trigger may be adjusted.                      ii) Wheatley Lane junction – the grips which had been installed to alleviate flooding had been damaged by contractors and LCC had been contacted again.</p>	
12/02/23	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b>                      There was nothing further to report.</p>	

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13/03/23	<p><b><u>PLANNING</u></b></p> <p>i) 22/1563/OUT – Land at Corner House Farm, Bassingham Road - permission for 6 dwellings. Following the feedback from residents at the Annual Parish Meeting, the clerk would forward the comments immediately to NKDC.</p> <p>ii) 22/0306/HOUS Cherry Trees, Church Street – Rear extension and other alterations. There were no comments or objections.</p>	<b>Clerk to submit comments to NKDC</b>																																						
14/03/23	<p><b><u>LITTERPICKING</u></b></p> <p>There was concern regarding health and safety when litter picking in the verges near the highway. The clerk would contact Mrs Harwood.</p>	<b>Clerk</b>																																						
15/03/23	<p><b><u>CORRESPONDENCE</u></b></p> <p>All correspondence had been circulated to councillors including:</p> <p>i) Cluster Meeting – 7pm on 5<sup>th</sup> June at the Old Rectory, Thurlby.</p> <p>ii) Letter to Cllr. Jacques regarding overhanging branches, removal of ivy at the Sands near the property The Beeches. The resident could remove any branches overhanging the property, but no further work was authorised at this time.</p>																																							
16/03/23	<p><b><u>FINANCE</u></b></p> <p>1. <u>Audit of Accounts 2022-23</u></p> <p>i) Annual Governance Statement The Annual Governance Statement was read, agreed by the Council and the document would be signed by the Chairman.</p> <p>2. <u>Finance Report and Bank Reconciliation April 2023</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> April 2023 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£680.79</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£5,168.66</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£28,095.91</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£15,079.93</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£49,025.29</b></td> </tr> </tbody> </table> <p>3. <u>Payment of Accounts</u> The following accounts were approved for on-line payment:</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>NHBS Ltd – Pond Dipping Kits</td> <td style="text-align: right;">£140.46</td> </tr> <tr> <td>Clerk's Admin Expenses – March 2023</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – March 2023</td> <td style="text-align: right;">£112.06</td> </tr> <tr> <td>M Harwood – Litter picking – March 2023</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Information Commissioner annual fee</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>D Parker – Parish Clerk salary arrears 1.4.22-31.3.23</td> <td style="text-align: right;">£288.00</td> </tr> <tr> <td>Microsoft Software Subscription – April 2023</td> <td style="text-align: right;">11.28</td> </tr> <tr> <td>Bank Charges (Gen Account) – 4/3-3/4/23</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Clerk's Salary – April 2022</td> <td style="text-align: right;">£317.04</td> </tr> <tr> <td>Allied Westminster – Village Hall Insurance</td> <td style="text-align: right;">£857.60</td> </tr> <tr> <td>Sue North – Cleaning March 2023</td> <td style="text-align: right;">£80.00</td> </tr> <tr> <td>Lindum Fire Services – Fire Alarm Check and parts</td> <td style="text-align: right;">£170.06</td> </tr> <tr> <td>T Harvey – Window Cleaning</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>F Jacques – Timber for coat rack and plaques (Chairs)</td> <td style="text-align: right;">£20.84</td> </tr> </tbody> </table>	Treasurer's Account	£680.79	Village Hall Account	£5,168.66	Savings Account	£28,095.91	Village Hall Development Fund - Fundraising	£15,079.93	<b>TOTAL</b>	<b>£49,025.29</b>	NHBS Ltd – Pond Dipping Kits	£140.46	Clerk's Admin Expenses – March 2023	£10.00	C.B. Grounds Maintenance – March 2023	£112.06	M Harwood – Litter picking – March 2023	£30.00	Information Commissioner annual fee	£40.00	D Parker – Parish Clerk salary arrears 1.4.22-31.3.23	£288.00	Microsoft Software Subscription – April 2023	11.28	Bank Charges (Gen Account) – 4/3-3/4/23	£8.00	Clerk's Salary – April 2022	£317.04	Allied Westminster – Village Hall Insurance	£857.60	Sue North – Cleaning March 2023	£80.00	Lindum Fire Services – Fire Alarm Check and parts	£170.06	T Harvey – Window Cleaning	£20.00	F Jacques – Timber for coat rack and plaques (Chairs)	£20.84	
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17/04/23	<p><b><u>ANY OTHER URGENT BUSINESS</u></b></p> <p>Defibrillator Training – this was being arranged for the afternoon of Saturday 24<sup>th</sup> June.</p>									
18/04/23	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting was scheduled for 7:45pm on Wednesday 10<sup>th</sup> May 2023. The meeting closed at 9.45pm.</p>									