

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Wednesday 12th February 2020 in the Carlton le Moorland Village Hall

Minute		Action
	<p>The parishioners were welcomed to the February meeting of the Parish Council.</p> <p><u>PUBLIC TIME</u></p> <p>There were no questions from the public in attendance.</p> <p><u>REPORT FROM COUNTY CLLR. MARIANNE OVERTON</u> County Cllr. Marianne Overton's report included details about the Norton Disney rendering plant proposal, which was rejected by LCC, the possible 3.5% increase in the Council tax for Lincolnshire County Council, the Good Neighbour Scheme promoted by Community Lincs and the boundary review consultation where comments should be submitted by 16th March.</p> <p><u>REPORT FROM CLLR. MARY GREEN NKDC</u> Cllr. Green reported that the appeal hearing had taken place in respect of the application for a crematorium in Thurlby. A decision on this would be made in 4-6 weeks. Cllr. Green had provided a summary of NKDC activities and this had been circulated to councillors ahead of the meeting.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

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175/53/20	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, J. Clarke, R. Garlant, F. Jacques, E. Surphlis, County Cllr. Marianne Overton and District Cllr. Mary Green, five members of the public and the Clerk.</p>	
176/53/20	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Parish Councillors Andy Sceeny and Diane Cook, and District Cllr. Chris Spray.</p>	
177/53/20	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> The following declarations were made: - Cllr. J. Hutchinson declared an interest at item 7 – Pond and surrounding area and item 9 – Allotments, Cllr. Jacques declared an interest at item 9 – Allotments.</p>	
178/53/20	<p><u>CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION</u> There were no items for discussion.</p>	
179/53/20	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETINGS</u> The minutes of the meeting of the Parish Council on 15th January 2020 were proposed by Cllr. Garlant seconded by Cllr. Clarke, and agreed by the members to be a true record. The minutes were signed by the Chairman.</p>	
180/53/20	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising from the minutes.</p>	
181/53/20	<p><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS</u></p> <p style="margin-left: 20px;">i) <u>Development Issues</u></p> <p style="margin-left: 40px;">a) Final Development Matters – following a recent meeting with the Lottery Officer, councillors had received further clarification on what the remaining £43K could be used for and the timescale for making a claim for the funding.</p> <p style="margin-left: 40px;">b) Building Matters – Cllr. Clarke would continue to compile a list of defects up to May 2020 so that these can be addressed in liaison with the agent and the administrator. The heating system in the hall had been reviewed with the electrician and further operating instructions had been sourced. There was still concern about thermostatic temperature control and the energy costs associated with the current heaters. This would be monitored further.</p> <p style="margin-left: 40px;">c) Lottery Progress Report and Monitoring Data – Cllr. Sceeny had completed this and forwarded it to the Lottery Officer.</p> <p style="margin-left: 20px;">ii) <u>Other Village Hall Matters</u></p> <p style="margin-left: 40px;">a) Equipment – A post box had been purchased and would be fixed to the outer wall.</p> <p style="margin-left: 40px;">b) Village Hall Promotion Group – Cllr. Sceeny would report further at the next meeting.</p> <p style="margin-left: 40px;">c) Broadband – Openreach were delaying the installation until April in order to send a team to dig and locate the underground ducting provided by the contractors for the cable. The Council had made their own independent inspection and agreed that the ducting was not visible underground. They agreed that an overhead installation would be the only option to ensure broadband was connected quickly. The clerk would arrange for this to be completed through the provider.</p>	

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182/54/20	<u>POND AND SURROUNDING AREA</u> There was nothing to report.	
183/54/20	<u>PLAYING FIELD</u> The contractor had concluded the testing of the grass near the football pitch and reported that it should be treated with lime. The cost of providing this treatment would be £100 which was unanimously approved by the Council.	
184/54/20	<u>ALLOTMENT MATTERS</u> It was agreed that the tenancy conditions would be reviewed for April 2020 to ensure it reflected the environmental objectives of the Council. Any changes would be reviewed by the members at the next meeting so that they can be issued with the tenancy documentation.	JH/BG
185/54/20	<u>HIGHWAYS AND FOOTWAYS</u> <ul style="list-style-type: none"> i) Cllr. Garland had arranged to meet the Officer from the Upper Witham Internal Drainage Board on 19th February to discuss the flooding on Wheatley Lane. ii) Broughton Road – ditch clearance work had been undertaken on Broughton Road with debris and discarded tyres left on the highways verge. This would be monitored to see if the contractor disposes of this material. iii) Following the meeting on 15th December, the Council has not received any update from Highways Officer Rowan Smith. The clerk would chase this up. 	
186/54/20	<u>GRASS CUTTING AND MOLE WORK</u> The Council agreed to go ahead with cutting the small area of grass in Westhall Close on behalf of LCC from 1 st April 2020 and the grass cutting contractor confirmed that there was no additional cost to add this to the existing area.	
187/54/20	<u>OBJECTIVES 20/21</u> The finalising of the objectives and councillors' responsibilities would be discussed at the next meeting.	Agenda
188/54/20	<u>WILDLIFE CONSERVATION</u> The meeting had taken place on 27 th January with Mark Schofield (Lincolnshire Wildlife Trust) and he had subsequently provided a report. The report provided some recommendations and guidance as to future habitat management of the Sands area. The Council agreed that a number of these recommendations could be adopted, and grants would be sought to fund the costs for particular projects.	
189/54/20	<u>V.E. DAY 75TH ANNIVERSARY COMMEMORATION – MAY 2020</u> There were discussions regarding organising an event to commemorate VE Day in the village. A themed afternoon tea in the Village Hall on 8 th May was suggested together with the lighting of the beacon. This would be discussed again at the next meeting.	Agenda
190/54/20	<u>PLANNING</u> There were no planning matters to discuss.	
191/54/20	<u>CORRESPONDENCE</u> <ul style="list-style-type: none"> i) LCC Website – the clerk had booked onto a training course on April 27th so that the council can continue using the LCC platform for the parish website. ii) Register of Electors – Councillors needed to apply for the register of electors and these would be collected for the council by Cllr. Green. 	

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191/55/20	<p><u>CORRESPONDENCE (continued)</u></p> <p>iii) Letter from resident commending the Council on the Village Hall and raising issues about the further planting of trees in the village. The clerk would respond to the resident.</p> <p>iv) E-mail from resident asking the council to consider a further street light on the High Street. This was discussed and under the LCC Street Lighting Policy this request would not qualify for consideration.</p> <p>All correspondence received had been circulated prior to the meeting.</p>																																															
192/55/20	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation January</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st February 2020 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tbody> <tr><td>Treasurer's Account</td><td style="text-align: right;">£995.29</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£7,238.23</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£19,510.62</td></tr> <tr><td>Village Hall Development Funding YPT</td><td style="text-align: right;">£768.79</td></tr> <tr><td>Village Hall Development Funding Fundraising</td><td style="text-align: right;">£16,218.78</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£13,260.78</td></tr> <tr><td>YPT – Grant for Film Events</td><td style="text-align: right;">£975.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£60,540.10</td></tr> </tbody> </table> <p>2. <u>Payment of Accounts</u> The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tbody> <tr><td>Clerk's Admin Expenses – January 2020</td><td style="text-align: right;">£15.99</td></tr> <tr><td>C. B Grounds Maintenance – January 2020</td><td style="text-align: right;">£90.31</td></tr> <tr><td>SLCC – Annual Subscription</td><td style="text-align: right;">£78.00</td></tr> <tr><td>M. Harwood Handyperson – January 2020</td><td style="text-align: right;">£30.00</td></tr> <tr><td>LCN – Domain Renewal for 2 years</td><td style="text-align: right;">£21.54</td></tr> <tr><td>Brian Hunt – Hedge Cutting</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Lidl – Stationery (paper and board)</td><td style="text-align: right;">£7.57</td></tr> <tr><td>Clerk's Salary</td><td style="text-align: right;">£280.08</td></tr> <tr><td>Harvey Window Cleaning</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Sue North – Cleaning of Hall – January 2020</td><td style="text-align: right;">£100.00</td></tr> <tr><td>Toolstation – replacement toilet seat</td><td style="text-align: right;">£13.98</td></tr> <tr><td>Screwfix Direct – Premium Mailbox</td><td style="text-align: right;">£49.99</td></tr> <tr><td>Octopus Energy– 1/1-31/1/20</td><td style="text-align: right;">£1254.13</td></tr> <tr><td>Wave (Anglian Water) 1/1/20</td><td style="text-align: right;">£45.00</td></tr> </tbody> </table> <p>Cllr. Garland audited and signed the bank statements which agreed with the balances on the Finance report summary. The Finance statements and payments were proposed by Cllr. Surphlis seconded by Cllr. Clarke and agreed by all the Council.</p>	Treasurer's Account	£995.29	Village Hall Account	£7,238.23	Savings Account	£19,510.62	Village Hall Development Funding YPT	£768.79	Village Hall Development Funding Fundraising	£16,218.78	Defibrillator Fund	£1,572.61	Lottery Account – Village Hall Development	£13,260.78	YPT – Grant for Film Events	£975.00	TOTAL	£60,540.10	Clerk's Admin Expenses – January 2020	£15.99	C. B Grounds Maintenance – January 2020	£90.31	SLCC – Annual Subscription	£78.00	M. Harwood Handyperson – January 2020	£30.00	LCN – Domain Renewal for 2 years	£21.54	Brian Hunt – Hedge Cutting	£30.00	Lidl – Stationery (paper and board)	£7.57	Clerk's Salary	£280.08	Harvey Window Cleaning	£20.00	Sue North – Cleaning of Hall – January 2020	£100.00	Toolstation – replacement toilet seat	£13.98	Screwfix Direct – Premium Mailbox	£49.99	Octopus Energy– 1/1-31/1/20	£1254.13	Wave (Anglian Water) 1/1/20	£45.00	
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193/56/20	<u>ANY OTHER BUSINESS</u> The Chairman reported that he attended the Annual Meeting of Community Lincs with Cllr Clarke and the Parish Clerk at the end of January. Cllr. Clarke was presented with the John Barker Building Project award for his contribution to the development of the Village Hall.	
194/56/20	<u>DATE AND TIME OF THE NEXT MEETING</u> It was agreed that the next Parish Council meeting would take place on Wednesday 11th March 2020 to be held at the Village Hall in Carlton le Moorland. The meeting closed at 9pm.	