

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held on Wednesday 10th May 2023 in Carlton le Moorland Village Hall

Minute		Action
20/6/23	<p><u>ELECTION TO COUNCIL POSITIONS</u></p> <p>1.1 <u>Election of Chairman</u> - Cllr. E. Marland was nominated by Cllr A. Sceeny and Cllr. R. Garland and agreed to act as Chairman for the forthcoming year.</p> <p>1.2 <u>Election of Vice -Chairman</u> - Cllr. R. Garland was nominated by Cllr. E. Marland and Cllr. A. Sceeny and agreed to act as Vice-Chairman for the forthcoming year.</p> <p>1.3 <u>Councillor Area of Responsibility</u> Councillors agreed their areas of responsibility.</p> <p>The Council thanked Cllr. Hutchinson who had been Chairman for over 20 years. All documentation in relation to the new term of office had been received by the Clerk.</p> <p>THE COUNCIL THEN MOVED INTO PUBLIC SESSION</p> <p><u>Report from District Councillor Mary Green</u></p> <p>Cllr. Green had forwarded her monthly report and mentioned the earlier time for waste collections and the covid boosters being offer to specific groups.</p> <p><u>Report from County Councillor Marianne Overton</u></p> <p>Cllr Overton had forwarded her monthly newsletter and her report included the Lancaster flypast on 16th May 2023, the Central Lincolnshire Local Plan, which was approved on 13th April, and the LCC Good Citizens Award.</p> <p><u>Public Time</u></p> <ul style="list-style-type: none">- There were concerns raised about speeding traffic in the village.- Corner Farm proposed development – a resident updated the meeting on correspondence received from the Charity Commission. The Charity Commission indicated that they would be contacting the Lincs Agricultural Society issue to provide regulatory advice with regards to Corner Farm. <p>THE MEETING RETURNED TO FORMAL SESSION</p>	

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21/07/23	<p><u>PRESENT AT THE MEETING</u> Cllrs E Marland (Chairman), R Garland, J. Hutchinson, A. Sceeny, D. Cook, M. Frost, County Councillor Mrs M. Overton, District Councillor Mrs M. Green, 7 members of the public and the clerk.</p>	
22/07/23	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Jacques. These apologies were accepted by the members.</p>	
23/07/23	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 8 – Village Hall, item 11– Allotments, Cllr. Hutchinson declared an interest item 9 – Pond and surrounding area, item 11 – Allotments, Cllr Frost declared an interest at item 11 – Allotments and Cllr. Cook declared an interest at item 15 - Church Clock.</p>	
24/07/23	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> It was proposed by Cllr. Garland, seconded by Cllr Frost and agreed by the members that item Allotments 11 (i) would be discussed in closed session under section 3(d) of Standing Orders.</p>	
25/07/23	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 12th April 2023 were proposed by Cllr. Garland, seconded by Cllr. Hutchinson and agreed by the members to be a true record.</p>	
26/07/23	<p><u>MATTERS ARISING FROM THE MINUTES</u> The clerk had spoken to the litter picker regarding safety when working on the road verges in particular along the Bassingham Road.</p>	
27/07/23	<p><u>POLICIES</u> Grants and Donations Policy – The revised version of the policy was proposed by Cllr. Frost, seconded by Cllr. Hutchinson and agreed by the members.</p>	
28/07/23	<p><u>VILLAGE HALL</u> i) Energy Matters The clerk reported that the work to regulate the water temperature and save energy would be completed on 12th May 2023. An energy tariff for the solar panels had been approved by the energy supplier and the contract was to be finalised. A working group, with agreed terms of reference, was established to review energy requirements for the hall and to source funding for further solar panels or batteries to store surplus energy. ii) Any Other Matters The downpipe on the roof and the hand dryer in gent's toilets needed attention.</p>	
29/07/23	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques and volunteers had installed the new picnic table. It was agreed that the Sands grass would be left uncut for May.</p>	
30/07/23	<p><u>PLAYING FIELD</u> There was nothing to report.</p>	

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31/08/23	<p><u>HIGHWAYS AND FOOTWAYS</u> There was nothing to report.</p>											
32/08/23	<p><u>GRASS CUTTING AND MOLE WORK</u> The contract was due for renewal at the end of May 2023.</p>											
33/08/23	<p><u>PLANNING</u> i) 22/1563/OUT – Land at Corner House Farm, Bassingham Road - permission for 6 dwellings. Following the submission of comments after the Annual Parish Meeting, further amendments were made to the plans by the applicants and a response had to be submitted by 5.5.23. The Council noted that the revised plans requested the same number of houses (6) but were configured as a segregated 'gated' community on the plans which did not align with the feedback from the previous meeting and many aspects of the newly adopted Central Lincolnshire Plan.</p>											
34/08/23	<p><u>CHURCH CLOCK</u> The council had received a letter from the Parochial Church Council regarding the clock. It was agreed a response would be drafted providing the following information:</p> <ul style="list-style-type: none"> - That there is no evidence that the clock is in the direct ownership of the Parish Council and therefore the council would not be making any decisions about the clock's future. - The Parish Council would not be responsible for any financial transactions within its accounts relating to any future repairs. - Under the Parish Councils Act 1957, the Council are able contribute to the provision of public clocks and therefore it was proposed by Cllr. Garland, seconded by Cllr Hutchinson and agreed by the members to offer a grant of £1,000 to the PCC without prejudice. 	<p>Clerk to write to PCC</p>										
35/08/23	<p><u>CORRESPONDENCE</u> All correspondence had been circulated to councillors including: i) Letter from PCC regarding church clock – considered under item 15. ii) Correspondence requesting hire of village hall outdoor tables and PA system. The Council agreed that this equipment could be hires out and will require completion of the hire form.</p>											
36/08/23	<p><u>FINANCE</u> 1. <u>Audit of Accounts 2022-23</u> i) Accounting Statement 2022-34 The Accounting Statement 2022-23 had been circulated was agreed by the Council and the document would be signed by the Chairman. 2. <u>Finance Report and Bank Reconciliation May 2023</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st May 2023 were as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,179.95</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£4,615.99</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£38,986.72</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£15,096.68</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£59,879.24</td> </tr> </tbody> </table>	Treasurer's Account	£1,179.95	Village Hall Account	£4,615.99	Savings Account	£38,986.72	Village Hall Development Fund - Fundraising	£15,096.68	TOTAL	£59,879.24	
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36/09/23	<p><u>FINANCE (Continued)</u> 3. <u>Payment of Accounts</u> The following accounts were approved for on-line payment:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>No Butts Bin Co Ltd – Wheelchair access picnic table</td> <td style="text-align: right;">£684.00</td> </tr> <tr> <td>Clerk's Admin Expenses – April 2023</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – April 2023</td> <td style="text-align: right;">£112.06</td> </tr> <tr> <td>M Harwood – Litter picking – April 2023</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>BHIB – Parish Council Insurance</td> <td style="text-align: right;">£724.89</td> </tr> <tr> <td>F. Jacques – Picnic bench Materials</td> <td style="text-align: right;">£35.76</td> </tr> <tr> <td>Amazon – Ink Cartridge</td> <td style="text-align: right;">£19.99</td> </tr> <tr> <td>Microsoft Software Subscription – May 2023</td> <td style="text-align: right;">11.28</td> </tr> <tr> <td>Bank Charges (Gen Account) – 4/4-3/5/23</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Clerk's Salary – May 2023</td> <td style="text-align: right;">£317.04</td> </tr> <tr> <td>Sue North – Cleaning April 2023</td> <td style="text-align: right;">£130.00</td> </tr> <tr> <td>ESPO – Cleaning Materials</td> <td style="text-align: right;">£46.98</td> </tr> <tr> <td>Bank Charges (VH Account) 4/4-3/5/23)</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Octopus Energy –April 2023</td> <td style="text-align: right;">£237.61</td> </tr> <tr> <td>Wave – Water – 1/4/23</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Plusnet Broadband – April 2023</td> <td style="text-align: right;">£28.87</td> </tr> </tbody> </table>	No Butts Bin Co Ltd – Wheelchair access picnic table	£684.00	Clerk's Admin Expenses – April 2023	£10.00	C.B. Grounds Maintenance – April 2023	£112.06	M Harwood – Litter picking – April 2023	£30.00	BHIB – Parish Council Insurance	£724.89	F. Jacques – Picnic bench Materials	£35.76	Amazon – Ink Cartridge	£19.99	Microsoft Software Subscription – May 2023	11.28	Bank Charges (Gen Account) – 4/4-3/5/23	£8.00	Clerk's Salary – May 2023	£317.04	Sue North – Cleaning April 2023	£130.00	ESPO – Cleaning Materials	£46.98	Bank Charges (VH Account) 4/4-3/5/23)	£8.00	Octopus Energy –April 2023	£237.61	Wave – Water – 1/4/23	£25.00	Plusnet Broadband – April 2023	£28.87	
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37/09/23	<p><u>ANY OTHER URGENT BUSINESS</u></p> <ul style="list-style-type: none"> i) Defibrillator Training – this was arranged for the afternoon of Saturday 24th June in the Village Hall, and it would be advertised in the newsletter. ii) Newsletter – this was nearing completion and once finalised would be sent for printing. iii) Post Mill Table – the Parish Council would write to Joyce Close to confirm that they were not able to use or store the post mill table at the hall. 	<p>Cllr Cook and clerk. Clerk</p>																																
38/09/23	<p><u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting was scheduled for 7:45pm on Wednesday 14th June 2023. The meeting closed at 9pm.</p>																																	