

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting of the Parish Council held on Wednesday 14th June 2023 in Carlton le Moorland Village Hall

Minute		Action
	<p>The Chairman Cllr. Ewan Marland welcomed all to the June meeting of the Parish Council.</p> <p><u>Public Time</u></p> <p>There was an enquiry whether the SID would be deployed in the High Street. Cllr. Garland confirmed that there were fixing plates on the High Street and the SID would be moved to different locations around the village in due course.</p> <p>THE MEETING WENT INTO TO FORMAL SESSION</p>	

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40/12/23	<p><u>PRESENT AT THE MEETING</u> Cllrs E Marland (Chairman), R Garland, J. Hutchinson, A. Sceeny, F. Jacques, M. Frost, County Councillor Mrs M. Overton, District Councillor Mrs M. Green, 2 members of the public and the clerk.</p>	
41/12/23	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Cook. These apologies were accepted by the members.</p>	
42/12/23	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 6 – Village Hall, item 9 – Allotments, Cllr. Hutchinson declared an interest item 7 – Pond and surrounding area, item 9 – Allotments, Cllr Frost declared an interest at item 9 – Allotments and Cllr. Jacques declared an interest at item 6 – Village Hall, item 7 - Pond and surrounding area and item 9 – Allotments</p>	
43/12/23	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no matters to consider.</p>	
44/12/23	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 10th May 2023 were proposed by Cllr. Garland, seconded by Cllr. Frost and agreed by the members to be a true record.</p>	
45/12/23	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters to consider.</p>	
46/12/23	<p><u>VILLAGE HALL</u> i) Energy Matters Cllr. Sceeny reported on meeting held with an energy company Amelio to seek advice on options for the village hall. The conclusion was that to invest in a battery would be the way forward. Cllr. Sceeny had identified potential grant sources and would continue to look into these.</p> <p>THE MEETING WAS SUSPENDED TO ACCEPT REPORT FROM DISTRICT COUNCILLOR MARY GREEN & LCC COUNCILLOR MARIANNE OVERTON</p>	
	<p><u>COUNCILLOR REPORTS</u> Cllr Green confirmed that she had sent her monthly newsletter with all the updated information from NKDC. Cllr. Overton gave an update on the North Hykeham relief road, the reductions of PCSO's with effect from 1st October 2023 and the potential creation of a combined unitary authority before the next General Election.</p> <p>THE PARISH COUNCIL MEETING THEN RETURNED TO FORMAL SESSION</p>	
46/12/23	<p><u>VILLAGE HALL (Continued)</u> ii) Hall Hire Fees from 1st September 2023 Due to further increases in energy costs, it was agreed to increase the main hall hire fees as follows: £14 per hour for residents and £16 per hour for non-residents. The meeting room hire charges would remain unchanged. iii) Broadband Contract – the contract was to end at the end of June. It was agreed to move to BT Broadband at £19.95 per month for 2 years. iv) Other – prices would be obtained for the replacement of the hand dryer. The emergency light had now been repaired in the hall ceiling.</p>	

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47/13/23	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques reported that he would be completing a Health and Safety inspection and the dog bin in Back Lane required repair. He would see if it could be repaired before deciding whether a replacement was required. The Brownies would be visiting the pond on 21st June with Cllr. Jacques and the clerk in attendance with the pond dipping equipment.</p>	FJ
48/13/23	<p><u>PLAYING FIELD</u> Cllr. Jacques reported that the bench near the fence that was removed has been re-varnished. He had contacted the grass cutting contractor regarding the long grass around the wooden equipment. It was agreed that spraying was not preferred and strimming would be done as near to the equipment as possible.</p>	
49/13/23	<p><u>ALLOTMENTS</u> i) Inspection – the allotment inspection would take place at the end of July due to availability. The measuring of allotments was to be completed by Cllr. Jacques ahead of the inspection if possible. ii) Other matters – the tenant at allotment 2 had requested permission to site a 5 x 3 shed on the allotment and suggested near the tree opposite the entrance. This would be approved pending a check on the area suggested – if this was not acceptable, the tenant would be asked to site the shed in the corner near the front boundary.</p>	
50/13/23	<p><u>HIGHWAYS AND FOOTWAYS</u> i) Temporary Highways restriction – Bassingham Road to junction with Navenby Lane on 28th June 10:30 – 15:30hrs.</p>	
51/13/23	<p><u>GRASS CUTTING AND MOLE WORK</u> It was unanimously agreed by members to accept the mole contract price of £175 per annum, the price of which had remained unchanged.</p>	
52/13/23	<p><u>PLANNING</u> The council had no comments or objections to the following applications: i) 23/0524/HOUS & 23/0525/LBC - The Old Manor, 7 Manor Lane Demolition of single storey building and erection of replacement structure & alterations to internal layout ii) 23/0553/HOUS - 28 High Street – 2 storey rear extension and alterations iii) 23/0533/VARCON - 7 Wheatley Lane – Vary conditions of materials & approved plans. iv) 23/0583/FUL & 23/0598/LBC – St. Mary's Church – installation of 4th air source heat pump unit v) 23/0682 – 5 & 6 Grange Court – Tree works to reduce size of holly trees.</p>	
53/13/23	<p><u>CORRESPONDENCE</u> i) Cluster meeting on 5th June – Cllrs Marland and Sceeny attended and noted that the following was discussed: a proposed solar farm near Thurlby, the construction of a pathway from Bassingham to Aubourn, problems with drug taking near the Hammond Hall and Pat Woodman had recently retired after 50 years in local government. It was confirmed that she would continue to co-ordinate the cluster meetings. ii) LCC Highways - Temporary traffic restriction – 28/6/23 (Bassingham Rd – between Navenby Lane and Sands Lane) All other correspondence had been circulated to members.</p>	

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54/14/23	<p><u>FINANCE</u></p> <p>1. <u>Audit of Accounts 2022-23</u></p> <p>i) Internal Audit The internal auditor John Shaw had returned his report and all documentation. The members thanked John for his time on the audit and agreed that as he had declined payment that a small gift would be purchased.</p> <p>ii) Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return – this commenced on 5th June up to 14th July 2023.</p> <p>2. <u>Finance Report and Bank Reconciliation May 2023</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st June 2023 were as follows:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 60%;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£940.93</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£5,706.53</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£38,031.19</td> </tr> <tr> <td>Village Hall Development Fund - Fundraising</td> <td style="text-align: right;">£14,388.81</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£59,067.46</td> </tr> </tbody> </table> <p>3. <u>Payment of Accounts</u> The following accounts were approved for on-line payment:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 60%;"> <tbody> <tr> <td>Clerk's Admin Expenses – May 2023</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>C.B. Grounds Maintenance – May 2023</td> <td style="text-align: right;">£112.37</td> </tr> <tr> <td>M Harwood – Litter picking – May 2023</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>F. Jacques – Picnic bench Materials (postcrete)</td> <td style="text-align: right;">£20.45</td> </tr> <tr> <td>Pott Morton - Newsletter</td> <td style="text-align: right;">£138.74</td> </tr> <tr> <td>St. Mary's Church – Grant for clock repair</td> <td style="text-align: right;">£1000.00</td> </tr> <tr> <td>Microsoft Software Subscription – May 2023</td> <td style="text-align: right;">11.28</td> </tr> <tr> <td>Bank Charges (Gen Account) – 4/5-3/6/23</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Clerk's Salary – June 2023</td> <td style="text-align: right;">£317.04</td> </tr> <tr> <td>Sue North – Cleaning May 2023</td> <td style="text-align: right;">£130.00</td> </tr> <tr> <td>Lindum Fire Services – Annual Fire Equipment Service</td> <td style="text-align: right;">£80.30</td> </tr> <tr> <td>Lindum Fire Services – Emergency Downlight Repair</td> <td style="text-align: right;">£78.00</td> </tr> <tr> <td>Harvey's Window Cleaning</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Bank Charges (VH Account) 4/5-3/6/23</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Octopus Energy (no invoice had been received)</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Wave – Water – 1/6/23</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Plusnet Broadband – May 2023</td> <td style="text-align: right;">£28.87</td> </tr> </tbody> </table>	Treasurer's Account	£940.93	Village Hall Account	£5,706.53	Savings Account	£38,031.19	Village Hall Development Fund - Fundraising	£14,388.81	TOTAL	£59,067.46	Clerk's Admin Expenses – May 2023	£10.00	C.B. Grounds Maintenance – May 2023	£112.37	M Harwood – Litter picking – May 2023	£30.00	F. Jacques – Picnic bench Materials (postcrete)	£20.45	Pott Morton - Newsletter	£138.74	St. Mary's Church – Grant for clock repair	£1000.00	Microsoft Software Subscription – May 2023	11.28	Bank Charges (Gen Account) – 4/5-3/6/23	£8.00	Clerk's Salary – June 2023	£317.04	Sue North – Cleaning May 2023	£130.00	Lindum Fire Services – Annual Fire Equipment Service	£80.30	Lindum Fire Services – Emergency Downlight Repair	£78.00	Harvey's Window Cleaning	£20.00	Bank Charges (VH Account) 4/5-3/6/23	£8.00	Octopus Energy (no invoice had been received)	£0.00	Wave – Water – 1/6/23	£25.00	Plusnet Broadband – May 2023	£28.87	
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55/14/23	<p><u>ANY OTHER URGENT BUSINESS</u></p> <p>i) Defibrillator Training – was taking place on Saturday 24th June in the Village Hall.</p> <p>ii) Pathway Horse – this needed further maintenance and Basingham PC had been approached for funds to pay for the materials needed.</p>																																													
56/14/23	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for 7:45pm on Wednesday 12th July 2023. The meeting closed at 9.28pm.</p>																																													