

# CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on  
Wednesday 11<sup>th</sup> December 2019 in the Carlton le Moorland Village Hall

Minute		Action
	<p>The parishioners were welcomed to the December meeting of the Parish Council.</p> <p><b><u>PUBLIC TIME</u></b></p> <p>There were no questions from the public in attendance.</p> <p><b><u>REPORT FROM CLLR. CHRIS SPRAY NKDC</u></b></p> <p>Cllr. Spray noted that his colleague Cllr. Green had forwarded a report from NKDC and this had been circulated to councillors ahead of the meeting. He reported that the additional information on the LCC Planning application for the proposed rendering plant at Norton Disney would be discussed at a planning meeting at NKDC on 8<sup>th</sup> January 2020. The planning appeal relating to the proposed crematorium at Thurlby was postponed in December and had been rearranged for 11<sup>th</sup> and 12<sup>th</sup> February 2020.</p> <p><b>THE COUNCIL THEN MOVED INTO FORMAL SESSION</b></p>	

# CARLTON LE MOORLAND PARISH COUNCIL

11<sup>th</sup> December 2019

Minute		Action
134/43/19	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs. J. Hutchinson, J. Clarke, E. Surphlis, A. Sceeny and District Councillor Chris Spray, seven members of the public and the Clerk.</p>	
135/43/19	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from Parish Councillors R. Garland, F. Jacques and D. Cook and District Councillor Mary Green.</p>	
136/43/19	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      The following declarations were made: - Cllr. J. Hutchinson declared an interest at item 7 – Pond and surrounding area and item 9 – Allotments, Cllr. Clarke declared an interest at item 9 – Allotments, and Cllr. A. Sceeny declared an interest at items 6.2 – Village Hall and 9 – Allotments.</p>	
137/43/19	<p><b><u>CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION</u></b>                      There were no items for discussion.</p>	
138/43/19	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETINGS</u></b>                      The minutes of the meeting of the Parish Council on 13<sup>th</sup> November 2019 were proposed by Cllr. Surphlis seconded by Cllr. Sceeny, and agreed by the members to be a true record. The minutes were signed by the Chairman.</p>	
139/43/19	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      Minute 117/38/19 Access to Wheatley Lane south of Clay Lane. Cllr. Hutchinson had noted that there had been no action with regards to reinstating the access.</p>	
140/43/19	<p><b><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS</u></b></p> <ul style="list-style-type: none"> <li>i) <u>Development Issues</u> <ul style="list-style-type: none"> <li>a) Final Development Matters – the Lottery had confirmed that any proposals for projects funding by the underspend should be submitted by the end of December or January 2020. This would then be reviewed by their team at the relevant monthly meeting. Cllr. Clarke would continue with preparing the information and costs of the project to submit to the Lottery.                              The contractors Carmalor had been placed in administration and it was agreed that Evolution Design would be asked to deal with any information requested by the administrators or their agents.</li> <li>b) Building Matters – The electrical contractors had visited the hall to look at the operation of the heaters and to provide options for locking the heaters so they could not be switched off or adjusted by hirers. There were still no operating instructions on the use of the heaters, so this would need to be looked into further.</li> <li>c) Young Peoples Trust – £10,000 of funding had been returned to the Young Peoples Trust (YPT) as required by their terms of the grant, leaving a small residue of funds to purchase allocated items not ordered. A summary of the items purchased with the grant funding would be forwarded to the YPT.</li> </ul> </li> </ul>	<p>JC/DP</p> <p>JC/DP</p>

# CARLTON LE MOORLAND PARISH COUNCIL

11<sup>th</sup> December 2019

Minute		Action
140/44/19	<p><b><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS (Continued)</u></b></p> <p>ii) <u>Other Village Hall Matters (continued)</u></p> <p>a) Equipment – the space allocated for the fridge freezer had been re-measured and this had led to alternative options to be considered. It was agreed to purchase the fridge freezer after the Christmas break. Two high chairs were agreed for purchase.</p> <p>b) Mobile Cinema in the hall – an application to the YPT had been submitted to help fund the cost of bringing the mobile cinema to the village to present films for children during 2020. It could also be combined with another later showing for adults with ticket sales covering the cost. This would commence in February 2020.</p>	
141/44/19	<p><b><u>POND AND SURROUNDING AREA</u></b></p> <p>i) Cllr. Hutchinson reported that the hedge work near the Beeches would be completed shortly.</p> <p>ii) An ex-gratia payment of £25 would be made to the contractor in respect of the recent tree work completed.</p>	
	<p><b><u>THE COUNCIL'S FORMAL SESSION WAS HALTED TO RECEIVE A REPORT FROM COUNTY COUNCILLOR M. OVERTON</u></b></p> <p>Cllr. Overton reported that she had supported the Parish Councils request to move back the 30mph sign on Clay Lane as requested following the recent meeting with Rowan Smith (LCC Highways Officer). It was also noted that LCC Planning Committee members would be visiting the proposed site for the rendering plant in Norton Disney on 27<sup>th</sup> January 2020.</p> <p><b><u>THE COUNCIL MEETING RETURNED TO FORMAL SESSION</u></b></p>	
142/44/19	<p><b><u>PLAYING FIELD</u></b></p> <p>i) The grass cutting contractor had completed a soil test on the football pitch area and was awaiting the results prior to further work to repair the ground.</p> <p>ii) Hedges – the contractor would be cutting the playing field hedges within the following week.</p>	
143/44/19	<p><b><u>ALLOTMENT MATTERS</u></b></p> <p>There was nothing to report.</p>	
144/44/19	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b></p> <p>There was a brief update on the recent site meeting with LCC Highways.</p>	
145/44/19	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b></p> <p>Review of Parish Grass Cutting Contract – it was proposed by Cllr Surphlis, seconded by Cllr. Clarke and unanimously agreed to extend the current grass cutting contract by a further year. The contractor had informed the council that the cost would remain the same as in the previous three years.</p>	
146/44/19	<p><b><u>OBJECTIVES 20/21</u></b></p> <p>The schedule on how the objectives agreed would be achieved and the budget implications would be presented at the next meeting when more members would be in attendance.</p>	Agenda
147/44/19	<p><b><u>WILDLIFE CONSERVATION</u></b></p> <p>A site meeting with parish council members and Mark Schofield – Conservation Officer for Lincolnshire Wildlife Trust – would be arranged to discuss wildlife conservation in the village. The agreed date was 10<sup>th</sup> January 2020.</p>	

# CARLTON LE MOORLAND PARISH COUNCIL

11<sup>th</sup> December 2019

Minute		Action																																										
148/45/19	<p><b><u>LINCOLNSHIRE AGRICULTURAL SOCIETY – DEVELOPMENT OF CORNER FARM, BASSINGHAM ROAD</u></b></p> <p>A public community consultation would be taking place in the Village Hall on 18<sup>th</sup> January 2020 from 10am to 1pm by the Lincolnshire Agricultural Society. Residents will be invited to review and comment on the development plans for the farmyard as determined under planning procedure by virtue of the number of homes (16) now being proposed in the planning application.</p>																																											
149/45/19	<p><b><u>PLANNING</u></b></p> <p>LCC - PL/0036 – Villa Farm, Folly Lane, Norton Disney – the Council had submitted its further comments by the deadline of 6<sup>th</sup> December.</p>																																											
150/45/19	<p><b><u>CORRESPONDENCE</u></b></p> <p>i) Community Lincs – the clerk had received confirmation that Cllr. Clarke would receive the Building Project Award following his nomination. There was an event in January 2020 which would be attended by Cllr. Clarke, the Chairman and the clerk.</p> <p>All other correspondence received had been circulated prior to the meeting.</p>																																											
151/45/19	<p><b><u>FINANCE</u></b></p> <p>1. <u>Finance Report and Bank Reconciliation December 2019</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1<sup>st</sup> December 2019 were as follows:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tbody> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,616.91</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£7,545.11</td></tr> <tr><td>Village Hall Development Fund</td><td style="text-align: right;">£0.00</td></tr> <tr><td>Village Hall Development Treasurer's Account</td><td style="text-align: right;">£0.00</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£19,006.52</td></tr> <tr><td>Village Hall Development Funding YPT</td><td style="text-align: right;">£926.11</td></tr> <tr><td>Village Hall Development Funding Fundraising</td><td style="text-align: right;">£17,552.95</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,572.61</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£13,260.78</td></tr> <tr><td><b>TOTAL</b></td><td style="text-align: right;"><b>£61,480.99</b></td></tr> </tbody> </table> <p>2. <u>Payment of Accounts</u> The following accounts were noted for approval at the meeting: -</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tbody> <tr><td>Clerk's Admin Expenses – November 2019</td><td style="text-align: right;">£10.00</td></tr> <tr><td>C. B Grounds Maintenance – November 2019</td><td style="text-align: right;">£96.87</td></tr> <tr><td>M. Harwood Handyperson – November 2019</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Asda–Christmas Event –Mulled Wine &amp; Mince Pies</td><td style="text-align: right;">£50.48</td></tr> <tr><td>Boyes – Christmas Event Expenses – Insulated Cups</td><td style="text-align: right;">£4.95</td></tr> <tr><td>Community Lincs – John Barker Trophy Event Jan 2020</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Wilko – Daffodil Bulbs</td><td style="text-align: right;">£3.00</td></tr> <tr><td>Cartridge People – Black &amp; Colour Ink Cartridges</td><td style="text-align: right;">£41.36</td></tr> <tr><td>Pott Morton Printers – Newsletter</td><td style="text-align: right;">£76.80</td></tr> <tr><td>HMRC – Employer's Costs for Quarter to 31.12.19</td><td style="text-align: right;">£12.60</td></tr> <tr><td>Clerk's Salary</td><td style="text-align: right;">£280.08</td></tr> </tbody> </table>	Treasurer's Account	£1,616.91	Village Hall Account	£7,545.11	Village Hall Development Fund	£0.00	Village Hall Development Treasurer's Account	£0.00	Savings Account	£19,006.52	Village Hall Development Funding YPT	£926.11	Village Hall Development Funding Fundraising	£17,552.95	Defibrillator Fund	£1,572.61	Lottery Account – Village Hall Development	£13,260.78	<b>TOTAL</b>	<b>£61,480.99</b>	Clerk's Admin Expenses – November 2019	£10.00	C. B Grounds Maintenance – November 2019	£96.87	M. Harwood Handyperson – November 2019	£30.00	Asda–Christmas Event –Mulled Wine & Mince Pies	£50.48	Boyes – Christmas Event Expenses – Insulated Cups	£4.95	Community Lincs – John Barker Trophy Event Jan 2020	£40.00	Wilko – Daffodil Bulbs	£3.00	Cartridge People – Black & Colour Ink Cartridges	£41.36	Pott Morton Printers – Newsletter	£76.80	HMRC – Employer's Costs for Quarter to 31.12.19	£12.60	Clerk's Salary	£280.08	
Treasurer's Account	£1,616.91																																											
Village Hall Account	£7,545.11																																											
Village Hall Development Fund	£0.00																																											
Village Hall Development Treasurer's Account	£0.00																																											
Savings Account	£19,006.52																																											
Village Hall Development Funding YPT	£926.11																																											
Village Hall Development Funding Fundraising	£17,552.95																																											
Defibrillator Fund	£1,572.61																																											
Lottery Account – Village Hall Development	£13,260.78																																											
<b>TOTAL</b>	<b>£61,480.99</b>																																											
Clerk's Admin Expenses – November 2019	£10.00																																											
C. B Grounds Maintenance – November 2019	£96.87																																											
M. Harwood Handyperson – November 2019	£30.00																																											
Asda–Christmas Event –Mulled Wine & Mince Pies	£50.48																																											
Boyes – Christmas Event Expenses – Insulated Cups	£4.95																																											
Community Lincs – John Barker Trophy Event Jan 2020	£40.00																																											
Wilko – Daffodil Bulbs	£3.00																																											
Cartridge People – Black & Colour Ink Cartridges	£41.36																																											
Pott Morton Printers – Newsletter	£76.80																																											
HMRC – Employer's Costs for Quarter to 31.12.19	£12.60																																											
Clerk's Salary	£280.08																																											

# CARLTON LE MOORLAND PARISH COUNCIL

11<sup>th</sup> December 2019

Minute		Action																
151/46/19	<p><b><u>FINANCE (CONTINUED)</u></b>            2. <u>Payment of Accounts (continued)</u>            The following accounts were also noted for approval at the meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Sue North – Cleaning of Hall – November 2019</td> <td style="text-align: right;">£80.00</td> </tr> <tr> <td>Harveys Window Cleaning</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Filmscene – payment for Feb 2020 screening</td> <td style="text-align: right;">£480.00</td> </tr> <tr> <td>Screwfix – Folding stool</td> <td style="text-align: right;">£4.99</td> </tr> <tr> <td>The Range – Kitchen Equipment</td> <td style="text-align: right;">£14.48</td> </tr> <tr> <td>Lincoln Community Larder – proceeds from Xmas Fair</td> <td style="text-align: right;">£382.00</td> </tr> <tr> <td>Octopus Energy– 1/11-30/11/19</td> <td style="text-align: right;">£218.41</td> </tr> <tr> <td>Wave (Anglian Water) 1/11/19</td> <td style="text-align: right;">£45.00</td> </tr> </table> <p>Cllr. Clarke audited and signed the bank statements which agreed with the balances on the Finance report summary. The Finance statements and payments were proposed by Cllr. Surphlis seconded by Cllr. Sceeny and agreed by all the Council.</p>	Sue North – Cleaning of Hall – November 2019	£80.00	Harveys Window Cleaning	£20.00	Filmscene – payment for Feb 2020 screening	£480.00	Screwfix – Folding stool	£4.99	The Range – Kitchen Equipment	£14.48	Lincoln Community Larder – proceeds from Xmas Fair	£382.00	Octopus Energy– 1/11-30/11/19	£218.41	Wave (Anglian Water) 1/11/19	£45.00	
Sue North – Cleaning of Hall – November 2019	£80.00																	
Harveys Window Cleaning	£20.00																	
Filmscene – payment for Feb 2020 screening	£480.00																	
Screwfix – Folding stool	£4.99																	
The Range – Kitchen Equipment	£14.48																	
Lincoln Community Larder – proceeds from Xmas Fair	£382.00																	
Octopus Energy– 1/11-30/11/19	£218.41																	
Wave (Anglian Water) 1/11/19	£45.00																	
152/46/19	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>i) Christmas Carols around the Tree – it was agreed on the 22<sup>nd</sup> December with the Council providing mulled wine and mince pies for the event.</p> <p>ii) Cluster Meeting – the next meeting would take place on 20<sup>th</sup> January 2020 and items for the agenda were invited by Cllr. Sceeny.</p> <p>iii) Village Hall fundraising group – an item would be placed on the next agenda to discuss the purpose of the group for the future.</p>	Agenda																
153/46/19	<p><b><u>DATE AND TIME OF THE NEXT MEETING</u></b></p> <p>It was agreed that the next Parish Council meeting would take place a week later on Wednesday 15th January 2019 to be held at the Village Hall in Carlton le Moorland. The meeting closed at 8.40pm.</p>																	