

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th January 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all to January's meeting of the Parish Council.</p> <p><u>Report from County Councillor</u> County Councillor Marianne Overton had sent her monthly report for circulation to councillors. She was in attendance and also reported on the recent flooding in the county, the solar development proposals and the devolution consultation. There were no questions raised.</p> <p><u>Report from District Councillors</u> District Councillor Mary Green had forwarded her monthly report from NKDC. She was in attendance and also reported on the devolution consultation roadshow 3pm to 7pm at the Showroom, Lincoln on 25th January and also the PCC election in May 2024.</p> <p><u>Questions from Residents</u> There were no questions.</p> <p>THE MEETING WENT INTO TO FORMAL SESSION</p>	

CARLTON LE MOORLAND PARISH COUNCIL

10th January 2024

Minute		Action
150/38/24	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), R Garland, A. Sceeny, J. Hutchinson, M. Frost, District Cllr. M. Green, County Cllr. M Overton, 1 member of the public and the clerk.</p>	
151/38/24	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Jaques. These apologies were accepted by the members.</p>	
152/38/24	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 9 – Village Hall and item 12 – Allotments, Cllr. Hutchinson declared an interest at item 10 – Pond and item 12 - Allotments and Cllr. Frost declared an interest at item 12 – Allotments.</p>	
153/38/24	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no matters to consider.</p>	
154/38/24	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 13th December 2023 were then proposed by Cllr. Garland, seconded by Cllr. Hutchinson and agreed by all to be a true record.</p>	
155/38/24	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
156/38/24	<p><u>POLICIES</u> The clerk had circulated the Standing Order policy for annual review. The policy was proposed by Cllr. Garland, seconded by Cllr. Frost and unanimously approved by the council.</p>	
157/38/24	<p><u>BUDGET/PRECEPT 2024-25</u> The Parish Council discussed the budget proposals for the 2024-25 precept considering recent correspondence from NKDC.</p> <p>i) <u>Income</u> The income budgets were reviewed, and it was agreed that the village hall hire rates would remain unchanged from April 2024 as the last increase was in September 2023. The allotment fees from April 2024 had been set at £35 (full plot) and £17 (half plot). A year's notice had to be given for 2025 fees. It was agreed that these rates would remain unchanged in 2025. These decisions were proposed by Cllr Garland, seconded by Cllr. Frost and agreed by all councillors.</p> <p>ii) <u>Expenditure</u> The expenditure budgets were reviewed and proposed budgets were agreed.</p> <p>ii) <u>Precept</u> It was proposed by Cllr. Garland, seconded by Cllr. Frost and agreed by the Council to set the Precept at £12,390 for 2024-25 which was an increase of £700. This would represent a 4.68% increase (£2.45) on the Council Tax for a Band D property.</p>	Clerk to submit form to NKDC
158/38/24	<p><u>CO-OPTION OF COUNCILLOR</u> The council reviewed the application received following the advert for the vacancy. It was resolved to co-opt Mr Mark Waring to the Parish Council. The clerk would arrange for all the documentation to be completed and notified to NKDC.</p>	

CARLTON LE MOORLAND PARISH COUNCIL

10th January 2024

Minute		Action
159/39/24	<p><u>VILLAGE HALL</u></p> <p>i) Energy Working Group – Cllr. Sceeny reported that the battery had been ordered and deposit paid. The battery would be installed in the Green Room. Further information is being collated in respect of additional solar panels. The effectiveness of the air conditioning system to heat the hall was being explored and a meeting had been arranged with energy contractor Stuart Robertson to discuss this further.</p> <p>ii) Maintenance – the hand dryer in the gent's toilet still was awaiting further maintenance.</p>	
160/39/24	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <p>Cllr. Sceeny reported on behalf of Cllr. Jacques as follows: There was low level maintenance being undertaken at this time and the volunteers would be dealing with the hedgerow plants in the coming months.</p>	
161/39/24	<p><u>PLAYING FIELD</u></p> <p>The clerk had contacted Ed Morton (EKM Ltd) regarding a review of the maintenance work Wicksteed identified. EKM would undertake a review for £80 plus VAT and this was approved by the members. The clerk would confirm this inspection with EKM and forward a copy of the Wicksteed report.</p>	Clerk to contact EKM Ltd
162/39/24	<p><u>ALLOTMENTS</u></p> <p>i) The clerk had contacted 2 residents on the waiting list regarding Allotment 1b and they declined the offer. It was agreed to re-let the allotment by the end of March.</p> <p>ii) The measuring of the cultivatable areas on the allotments was still to be completed.</p> <p>iii) An inspection of the allotments would take place in March ahead of the renewal of tenancies.</p>	
163/39/24	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>i) Speed Indication Device – the SID would be recharged and deployed at an alternative site in the village.</p> <p>ii) Highways – the drains still had not been jetted on Sands Lane which was resulting in the flooding of the land in the locality.</p> <p>iii) Ditches south side of Clay Lane – the clerk would contact the Upper Witham Internal Drainage Board.</p>	
164/39/24	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>The grass cutting contractor indicated that there would be a minimal increase in his current price – from £1344.72 per annum to £1380.00 per annum. The council unanimously agreed to continue with this contract for a further year.</p>	
165/39/24	<p><u>PLANNING</u></p> <p>There was nothing to report.</p>	
166/39/24	<p><u>PRIORITIES 2024-25</u></p> <p>Cllr Sceeny had circulated the proposed priorities for 2024-25 and these were agreed by all members.</p>	
167/39/24	<p><u>CLERKS SALARY 2024</u></p> <p>It was proposed by Cllr. Garland, seconded by Cllr. Frost and agreed by the council to adopt the Local Government Pay Agreement for 2023 for the clerks salary. There would result in an increase of pay backdated from April 2023.</p>	EM

CARLTON LE MOORLAND PARISH COUNCIL

10th January 2024

Minute		Action																																																
168/40/24	<p><u>LINCOLNSHIRE DEVOLUTION CONSULTATION</u> A response to the devolution plans was approved by members at the meeting and would be forwarded by the 29th January 2024 deadline.</p>	Clerk																																																
169/40/24	<p><u>RESILIENCE PLAN</u> Cllr. Marland would provide an update on this at the next meeting.</p>	EM																																																
170/40/24	<p><u>CORRESPONDENCE</u> i) Flooding/drainage Sands Lane – correspondence forwarded by a resident. Jetting of the drains had been reported and would be chased up again. LAS had been contacted regarding the ditch behind 33 Sands Lane. ii) Flooding High Street/Clay Lane – there were further reports of maintenance work being carried out by Anglian Water in recent weeks. The brick drain (overflow for surface and foul water) in the ditch at Bridle Lane had been repaired – there were reports that pipes had collapsed, and debris was blocking the outflow. The situation would continue to be monitored during heavy rainfall.</p>																																																	
171/40/24	<p><u>FINANCE</u> 1. <u>Finance Report and Bank Reconciliation January 2024</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st January 2024 were as follows:</p> <table border="1" style="margin-left: 40px; margin-bottom: 10px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£971.54</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£8,267.29</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£42,067.65</td></tr> <tr><td>Village Hall Development Fund – Fundraising</td><td style="text-align: right;">£12,855.60</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£64,162.08</td></tr> </table> <p>2. <u>Payment of Accounts</u> The following accounts were approved for on-line payment during January :</p> <table border="1" style="margin-left: 40px;"> <tr><td>Clerk's Admin Expenses – December 2023</td><td style="text-align: right;">£10.00</td></tr> <tr><td>CB Grounds Maintenance - Grass Cutting Dec 2023</td><td style="text-align: right;">£112.06</td></tr> <tr><td>M. Harwood - Litterpicking & Handyperson Dec 2023</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Smits Timber Merchants – Postcrete</td><td style="text-align: right;">£14.40</td></tr> <tr><td>LCN – Domain Name registration renewal 2 years</td><td style="text-align: right;">£31.99</td></tr> <tr><td>Sue Ryder – Pond Dipping Equip. (Lost Village fund)</td><td style="text-align: right;">£18.48</td></tr> <tr><td>Ebay – Pond Dipping Equipment (Lost Village funds)</td><td style="text-align: right;">£2.47</td></tr> <tr><td>Bank charges 4/12-3/1/24</td><td style="text-align: right;">£8.00</td></tr> <tr><td>Clerks Salary January 2024</td><td style="text-align: right;">£317.04</td></tr> <tr><td>Microsoft - Software subscription January 2024</td><td style="text-align: right;">£12.36</td></tr> <tr><td>UK Alternative Energy – Battery installation deposit</td><td style="text-align: right;">£2,648.70</td></tr> <tr><td>Sue North - Cleaning of Hall December 2023</td><td style="text-align: right;">£120.00</td></tr> <tr><td>Amazon – Wet & Forget Algae remover</td><td style="text-align: right;">£31.99</td></tr> <tr><td>Hall Hire Deposit overpayment – N. Goode</td><td style="text-align: right;">£32.00</td></tr> <tr><td>Harveys Window Cleaning</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Bank charges 4/12-3/1/24 Village Hall A/C</td><td style="text-align: right;">£8.00</td></tr> <tr><td>BT Broadband Contract (monthly £19.45 plus VAT)</td><td style="text-align: right;">£23.34</td></tr> <tr><td>Octopus Monthly Electricity 1/12 - 31/12/23</td><td style="text-align: right;">£624.02</td></tr> <tr><td>Wave Water 1/1/24</td><td style="text-align: right;">£30.00</td></tr> </table>	Treasurer's Account	£971.54	Village Hall Account	£8,267.29	Savings Account	£42,067.65	Village Hall Development Fund – Fundraising	£12,855.60	TOTAL	£64,162.08	Clerk's Admin Expenses – December 2023	£10.00	CB Grounds Maintenance - Grass Cutting Dec 2023	£112.06	M. Harwood - Litterpicking & Handyperson Dec 2023	£30.00	Smits Timber Merchants – Postcrete	£14.40	LCN – Domain Name registration renewal 2 years	£31.99	Sue Ryder – Pond Dipping Equip. (Lost Village fund)	£18.48	Ebay – Pond Dipping Equipment (Lost Village funds)	£2.47	Bank charges 4/12-3/1/24	£8.00	Clerks Salary January 2024	£317.04	Microsoft - Software subscription January 2024	£12.36	UK Alternative Energy – Battery installation deposit	£2,648.70	Sue North - Cleaning of Hall December 2023	£120.00	Amazon – Wet & Forget Algae remover	£31.99	Hall Hire Deposit overpayment – N. Goode	£32.00	Harveys Window Cleaning	£20.00	Bank charges 4/12-3/1/24 Village Hall A/C	£8.00	BT Broadband Contract (monthly £19.45 plus VAT)	£23.34	Octopus Monthly Electricity 1/12 - 31/12/23	£624.02	Wave Water 1/1/24	£30.00	
Treasurer's Account	£971.54																																																	
Village Hall Account	£8,267.29																																																	
Savings Account	£42,067.65																																																	
Village Hall Development Fund – Fundraising	£12,855.60																																																	
TOTAL	£64,162.08																																																	
Clerk's Admin Expenses – December 2023	£10.00																																																	
CB Grounds Maintenance - Grass Cutting Dec 2023	£112.06																																																	
M. Harwood - Litterpicking & Handyperson Dec 2023	£30.00																																																	
Smits Timber Merchants – Postcrete	£14.40																																																	
LCN – Domain Name registration renewal 2 years	£31.99																																																	
Sue Ryder – Pond Dipping Equip. (Lost Village fund)	£18.48																																																	
Ebay – Pond Dipping Equipment (Lost Village funds)	£2.47																																																	
Bank charges 4/12-3/1/24	£8.00																																																	
Clerks Salary January 2024	£317.04																																																	
Microsoft - Software subscription January 2024	£12.36																																																	
UK Alternative Energy – Battery installation deposit	£2,648.70																																																	
Sue North - Cleaning of Hall December 2023	£120.00																																																	
Amazon – Wet & Forget Algae remover	£31.99																																																	
Hall Hire Deposit overpayment – N. Goode	£32.00																																																	
Harveys Window Cleaning	£20.00																																																	
Bank charges 4/12-3/1/24 Village Hall A/C	£8.00																																																	
BT Broadband Contract (monthly £19.45 plus VAT)	£23.34																																																	
Octopus Monthly Electricity 1/12 - 31/12/23	£624.02																																																	
Wave Water 1/1/24	£30.00																																																	

CARLTON LE MOORLAND PARISH COUNCIL

10th January 2024

Minute		Action
172/41/24	<u>ANY OTHER URGENT BUSINESS</u> There was a suggestion that the Christmas tree lights should be replaced for LED lights to make them brighter. The Council did not approve this request when the set of lights were working perfectly.	
173/41/24	<u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting was scheduled for 7:45pm on Wednesday 14 th February 2024. The meeting closed at 9.05pm.	