

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14th February 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all to February's meeting of the Parish Council. New councillor Mark Waring was introduced to all members as this was his first meeting following co-option.</p> <p><u>Report from County Councillor</u> County Councillor Marianne Overton had sent her monthly report for circulation to councillors.</p> <p><u>Report from District Councillors</u> District Councillor Mary Green had forwarded her monthly report from NKDC.</p> <p><u>Questions from Residents</u> The Snowdrop event at the Church was taking place on 17th and 18th February 2024.</p> <p>THE MEETING WENT INTO TO FORMAL SESSION</p>	

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174/43/24	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), R Garlant, A. Sceeny, J. Hutchinson, M. Frost, F. Jacques, M. Waring, 2 members of the public and the clerk.</p>	
175/43/24	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from District Councillor Mary Green.</p>	
176/43/24	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 6 – Village Hall and item 9 – Allotments, Cllr. Hutchinson declared an interest at item 7 – Pond and item 9 – Allotments, Cllr. Jacques declared an interest at item 7 – Pond, item 8 Playing Field, and item 9, Allotments and Cllr. Frost declared an interest at item 9 – Allotments.</p>	
177/43/24	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no matters to consider.</p>	
178/43/24	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 10th January 2024 were then proposed by Cllr. Garlant, seconded by Cllr. Frost and agreed by all to be a true record.</p>	
179/43/24	<p><u>MATTERS ARISING FROM THE MINUTES</u> Item 157/38/24 – the clerk circulated the final agreed budget for 24/25 following the agreement of the precept at the last meeting.</p>	
180/43/24	<p><u>VILLAGE HALL</u> <u>i)Energy Working Group Report</u> a)The installation of the Tesla battery had been completed and this was in located in the green room. Cllr. Sceeny was going to contact the Lottery to seek approval to use the sum remaining (£1,171) to fund the conversion of the air conditioning from manual to remote operation. b)REPF grant application – the application for additional solar panels required a commitment to match fund the sum of £1,168. It was proposed by Cllr. Garlant, seconded by Cllr. Waring and approved unanimously by members to allocate this sum from the Village Hall funding in reserve should it be required. Cllr. Sceeny would submit the grant application following this approval. c)Grants – there were other grants being publicised including ACRE and these would be reviewed. <u>ii)Any Other Matters</u> a)Maintenance – gutters have been cleared and checks would be made to the gutters the front. b)A five-year electrical inspection needed to be undertaken before the end of March 2024 for insurance purposed – the clerk would contact Brook & Mayo to seek a price for carrying this out. c)Hand dryers – further work was to be carried out by the electrician and Cllr Jacques would report further after this had been completed.</p>	
181/43/24	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques reported that the hedging he had secured from the Woodland Trust had now been planted, and the new noticeboard had been sited at the Sands.</p>	

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182/44/24	<p><u>PLAYING FIELD</u></p> <p>i)The clerk had contacted Ed Morton (EKM Ltd) and confirmed that a review of maintenance was to be completed.</p> <p>ii)Insurance – the insurers confirmed that a weekly check of the playing field and equipment was required. An annual inspection would be required by law and should be undertaken by a company such as ROSPA/Wicksteed.</p> <p>iii)Cllr. Waring agreed to carrying out the weekly inspection of the playing field and report any matters that needed attention.</p>	
183/44/24	<p><u>ALLOTMENTS</u></p> <p>i)The clerk would continue to ask those on the waiting list with the aim of re-letting the vacant allotment by the end of March.</p> <p>ii)The measuring of the cultivatable areas on the allotments was still to be completed and this would be carried out during February/March by Councillors Frost and Sceeny.</p> <p>iii)An inspection of the allotments would take place in March ahead of the renewal of tenancies.</p>	Cllr. Frost & clerk
184/44/24	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>i) Speed Indication Device – the clerk would try and download the data from the SID ahead of the deployment at an alternative site in the village.</p> <p>ii)Highways – the potholes on Wheatley Lane were highlighted as a problem as the contractors were not repairing the areas that had been reported and marked.</p>	Clerk
185/44/24	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There was nothing to report</p>	
186/44/24	<p><u>PLANNING</u></p> <p>There was nothing to report.</p>	
187/44/24	<p><u>RESILIENCE PLAN</u></p> <p>Cllr Marland agreed to seek further information on this from Bassingham Parish Council who were compiling a plan for their village. The clerk would also check with LALC for a template of what information was required.</p>	EM
188/44/24	<p><u>D-DAY 80 – 6TH JUNE 2024</u></p> <p>The Council agreed that this date should be recognised in the village and that the beacon could be lit on the Sands if a celebration was decided.</p>	
189/44/24	<p><u>ROLLING POLICY REVIEW</u></p> <p>The clerk had compiled a list of the Parish Council policies, and these would be reviewed and updated at forthcoming meetings.</p>	
190/44/24	<p><u>CORRESPONDENCE</u></p> <p>i)LALC Annual Subscription – it was unanimously agreed that this would be renewed for the forthcoming year.</p> <p>ii)PC Engagement Session NSK – on-line on 25th June 2024 (PCC Commissioner)</p> <p>iii)PC Engagement Session on Road Safety – on-line on 20th February 2024 (PCC Commissioner)</p> <p>All correspondence had been circulated to members prior to the meeting.</p>	

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191/45/24	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation February 2024</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st February 2024 were as follows:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£908.34</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£9,182.94</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£38,694.36</td> </tr> <tr> <td>Village Hall Development Fund – Fundraising</td> <td style="text-align: right;">£12,876.75</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£61,662.39</td> </tr> </table> <p>2. <u>Payment of Accounts</u> The following accounts were approved for on-line payment during February :</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tr> <td>Clerk's Admin Expenses – January 2024</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>CB Grounds Maintenance - Grass Cutting Jan 2024</td> <td style="text-align: right;">£112.06</td> </tr> <tr> <td>M. Harwood - Litterpicking & Handyperson Jan 2024</td> <td style="text-align: right;">£34.00</td> </tr> <tr> <td>LALC Subscription 2024-25</td> <td style="text-align: right;">£184.32</td> </tr> <tr> <td>Bassingham Bowls - Noticeboard</td> <td style="text-align: right;">£300.00</td> </tr> <tr> <td>LALC – New councillor induction training</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Bank charges 4/1-3/2/24</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Clerks Salary February 2024</td> <td style="text-align: right;">£317.04</td> </tr> <tr> <td>Microsoft - Software subscription February 2024</td> <td style="text-align: right;">£12.36</td> </tr> <tr> <td>Sue North - Cleaning of Hall January 2024</td> <td style="text-align: right;">£140.00</td> </tr> <tr> <td>MCL Air Conditioning Service</td> <td style="text-align: right;">£341.42</td> </tr> <tr> <td>NKDC Waste Service Renewal</td> <td style="text-align: right;">£45.00</td> </tr> <tr> <td>UK Alternative Energy – Tesla Battery installation</td> <td style="text-align: right;">£7946.10</td> </tr> <tr> <td>Hall Hire Deposit refund – N. Smith</td> <td style="text-align: right;">£52.00</td> </tr> <tr> <td>Hall Hire Deposit refund – B Crookes</td> <td style="text-align: right;">£36.00</td> </tr> <tr> <td>Hall Hire Deposit refund – E. Bennett</td> <td style="text-align: right;">£68.00</td> </tr> <tr> <td>Hall Hire Deposit refund – C. Wilding</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Bank charges 4/1-3/2/24 Village Hall A/C</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>BT Broadband Contract (monthly £19.45 plus VAT)</td> <td style="text-align: right;">£23.34</td> </tr> <tr> <td>Octopus Monthly Electricity 1/1 - 31/1/24</td> <td style="text-align: right;">£863.90</td> </tr> <tr> <td>Wave Water 1/2/24</td> <td style="text-align: right;">£30.00</td> </tr> </table>	Treasurer's Account	£908.34	Village Hall Account	£9,182.94	Savings Account	£38,694.36	Village Hall Development Fund – Fundraising	£12,876.75	TOTAL	£61,662.39	Clerk's Admin Expenses – January 2024	£10.00	CB Grounds Maintenance - Grass Cutting Jan 2024	£112.06	M. Harwood - Litterpicking & Handyperson Jan 2024	£34.00	LALC Subscription 2024-25	£184.32	Bassingham Bowls - Noticeboard	£300.00	LALC – New councillor induction training	£30.00	Bank charges 4/1-3/2/24	£8.00	Clerks Salary February 2024	£317.04	Microsoft - Software subscription February 2024	£12.36	Sue North - Cleaning of Hall January 2024	£140.00	MCL Air Conditioning Service	£341.42	NKDC Waste Service Renewal	£45.00	UK Alternative Energy – Tesla Battery installation	£7946.10	Hall Hire Deposit refund – N. Smith	£52.00	Hall Hire Deposit refund – B Crookes	£36.00	Hall Hire Deposit refund – E. Bennett	£68.00	Hall Hire Deposit refund – C. Wilding	£20.00	Bank charges 4/1-3/2/24 Village Hall A/C	£8.00	BT Broadband Contract (monthly £19.45 plus VAT)	£23.34	Octopus Monthly Electricity 1/1 - 31/1/24	£863.90	Wave Water 1/2/24	£30.00	
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192/45/24	<p><u>ANY OTHER URGENT BUSINESS</u></p> <p>i) Litter picker – the fee payable to the litter picker would be reviewed at the next meeting.</p> <p>ii) Defibrillator – Cllr. Jacques informed the meeting that he would order some new pads for the defibrillator as the existing ones were out of date.</p>																																																					
193/45/24	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting was scheduled for 7:45pm on Wednesday 13th March 2024. The meeting closed at 8:45pm.</p>																																																					