

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13th March 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all to March's meeting of the Parish Council.</p> <p><u>Report from County Councillor</u> County Councillor Marianne Overton was present. She had sent her monthly report for circulation to councillors and presented the following information: Additional funding had been allocated to LCC including £2.5million for highways and also funding for flooding equipment. Devolution had been approved by LCC at a recent meeting. There was a meeting in Bassingham at 5pm on 9th April where the solar developments, highways and devolution matters would be discussed.</p> <p><u>Report from District Councillors</u> District Councillor Mary Green was present and had forwarded her monthly report from NKDC. She reported on the following: Anti-social behaviour in Bassingham, 15th to 31st March NKDC Springclean, and local Resilience plan. She asked if Carlton Le Moorland wanted to join forces with Bassingham to create a local plan for the villages.</p> <p><u>Questions from Residents</u> There were no questions.</p> <p>THE MEETING WENT INTO TO FORMAL SESSION</p>	

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194/47/24	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), R Garland, A. Sceeny, J. Hutchinson, M. Frost, F. Jacques, M. Waring, County Cllr. Overton and District Cllr. Green, 4 members of the public and the clerk.</p>	
195/47/24	<p><u>APOLOGIES FOR ABSENCE</u> There were no apologies.</p>	
196/47/24	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 6 – Village Hall and item 9 – Allotments, Cllr. Hutchinson declared an interest at item 7 – Pond and item 9 – Allotments, Cllr. Jacques declared an interest at item 7 – Pond and item 9, Allotments and Cllr. Frost declared an interest at item 9 – Allotments.</p>	
197/47/24	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no matters to consider.</p>	
198/47/24	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 14th February 2024 were then proposed by Cllr. Garland, seconded by Cllr. Frost and agreed by all to be a true record.</p>	
199/47/24	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
200/47/24	<p><u>VILLAGE HALL</u> <u>i)Energy Working Group Report</u> a) Following the handover meeting of the Tesla battery there was a power failure linked to the Tesla equipment in the plant room. UK Alternative Energy attended promptly which avoided major disruption. Cllr. Sceeny confirmed that the Lottery had approved the use of the funds to convert the air conditioning from manual to remote operation. b) REPF grant application – the application had been submitted for further solar panels - a question regarding the application of VAT was raised and answered.</p> <p><u>ii)Any Other Matters</u> a) Hand dryers – it was proposed by Cllr. Frost, seconded by Cllr Hutchinson and agreed by members to replace the two hand dryers in the ladies toilet with 2 different models and a splashback to protect the wall. Cllr. Jacques would arrange for this to be completed. b) The five-year electrical inspection was scheduled to be undertaken on 18th March 2024 by Brook & Mayo. They would replace the lights which had failed in the ceiling of the main hall. c) Energy Contract – Octopus Energy had notified the clerk of changes to the tariffs from 1st March. The clerk circulated information on the 4 tariffs modelled on the usage over the last year. It was proposed by Cllr. Jacques, seconded by Cllr. Hutchinson and agreed by the council to move to the 12-month fixed Green tariff. d) Review of Cleaners Remuneration – it was proposed by Cllr. Frost, seconded by Cllr. Hutchinson and agreed by the members to increase the payment per hour to £12 from 1st April 2024. e) Electrician – it was agreed to extend thanks with a gift to the electrician (resident) who had attended the hall without payment on a number of occasions to deal with a number of issues.</p>	<p>Cllr. Jacques</p> <p>Cllr. Jacques</p>

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201/48/24	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u></p> <p>a) Cllr. Jacques reported that there had been issues with the picnic table purchased last year and it had been repaired.</p> <p>b) The footpath sign on Back Lane was rotted and had been reported to LCC without success.</p> <p>c) Trees provided by the Woodland Trust had been delivered to Cllr. Frost and were ready to plant in the field off Back Lane.</p>	
202/48/24	<p><u>PLAYING FIELD</u></p> <p>a) The clerk had received the independent report from Ed Morton (EKM Ltd) and confirmed that an urgent review of maintenance was to be completed.</p> <p>b) A working party would be created to agree an action plan for the maintenance. Cllr Waring and Cllr Jacques would review the report and check the information listed in order for the working party to take any necessary action.</p> <p>c) It was agreed to contact the grass cutting contractor to ask for a cut of the playing field as soon as it could be arranged.</p>	
203/48/24	<p><u>ALLOTMENTS</u></p> <p>a) The measuring of the cultivatable areas on the allotments had been completed except for 2 locked allotments on Wheatley Lane. The clerk would ask the tenants for entry so that Councillors Frost and Sceeny could complete this work.</p> <p>b) Further inspections of the allotments would take place in April/May.</p>	Cllr. Frost
204/48/24	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>i) Cllr. Garland met with Enforcement Officer from Witham and Humber Internal Drainage Board regarding ditches on Clay Lane and Wheatley Lane filled with water and blocked with spoil. There would be no further action from the IDB.</p> <p>ii) Speed Indication Device – the clerk had downloaded the data from the SID and Cllr Garland provided data to members from the analysis of traffic movements from Norton Disney Road.</p>	
205/48/24	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>The clerk would contact the grass cutting contractor to arrange a cut of the playing field.</p>	
206/48/24	<p><u>PLANNING</u></p> <p>There was nothing to report.</p>	
207/48/24	<p><u>RESILIENCE PLAN</u></p> <p>Cllr Marland agreed to contact the Parish Clerk at Basingham PC to contribute to the plan being co-ordinated for all local villages.</p>	EM
208/48/24	<p><u>HANDYPERSON/LITTERPICKER</u></p> <p>It was proposed by Cllr. Garland, seconded by Cllr. Hutchinson and agreed by all members to increase the monthly sum paid to the litter picker/handyperson to £40 from 1st April 2024.</p>	
209/48/24	<p><u>POLICY REVIEW</u></p> <p>i) CCTV Policy – it was unanimously agreed to approve the policy with the amendments circulated.</p> <p>ii) Equality & Diversity Policy – this would be reviewed again at the next meeting as an appendix needed to be reviewed.</p>	Agenda

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210/49/24	<p><u>CLUSTER MEETING FEEDBACK</u> Cllr. Marland gave a report from the recent Cluster meeting – including the resilience plan information and a talk by a representative from the Internal Drainage Board.</p>																																			
211/49/24	<p><u>CORRESPONDENCE</u> Message from resident regarding traffic calming and seeking the introduction of one-way system on Sands Lane following a survey they had carried out. The councillors acknowledged the comments of the residents and recalled that this proposal had been explored by the Council on two previous occasions and LCC Highways did not support any further action each time. It was agreed to re-locate the SID to Sands Lane to collect data of the vehicle movements for a month. Councillors would seek a site meeting with LCC Highways representatives. All other correspondence had been circulated to members prior to the meeting.</p>																																			
212/49/24	<p><u>FINANCE</u> 1. <u>Finance Risk Assessment Review 2024-25</u> It was proposed by Cllr. Garland, seconded by Cllr. Frost and approved by the Council to accept the Finance Risk Assessment. 2. <u>Financial Regulations Review 2024-25</u> It was proposed by Cllr. Garland, seconded by Cllr. Frost and agreed by the Council to adopt the 2024 financial regulations as circulated. 3. <u>Finance Report and Bank Reconciliation March 2024</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st March 2024 were as follows:</p> <table border="1" style="margin-left: 40px; margin-bottom: 10px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£807.22</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£8,723.06</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£30,155.75</td></tr> <tr><td>Village Hall Development Fund – Fundraising</td><td style="text-align: right;">£12,897.97</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£52,584.00</td></tr> </table> <p>4. <u>Payment of Accounts</u> The following accounts were approved for on-line payment during February :</p> <table border="1" style="margin-left: 40px;"> <tr><td>Community Heartbeat – replacement pads</td><td style="text-align: right;">£68.34</td></tr> <tr><td>Amazon – Ink Cartridges for printer</td><td style="text-align: right;">£25.00</td></tr> <tr><td>Clerk's Admin Expenses – February 2024</td><td style="text-align: right;">£10.00</td></tr> <tr><td>CB Grounds Maintenance - Grass Cutting Feb 2024</td><td style="text-align: right;">£112.06</td></tr> <tr><td>M. Harwood - Litter picking & Handyperson Feb 2024</td><td style="text-align: right;">£30.00</td></tr> <tr><td>EKM Ltd – Independent playing area inspection</td><td style="text-align: right;">£96.00</td></tr> <tr><td>Bank charges 4/2-3/3/24</td><td style="text-align: right;">£8.00</td></tr> <tr><td>Clerks Salary March 2024</td><td style="text-align: right;">£317.04</td></tr> <tr><td>Microsoft - Software subscription March 2024</td><td style="text-align: right;">£12.36</td></tr> <tr><td>ESPO – cleaning equipment</td><td style="text-align: right;">£62.88</td></tr> <tr><td>Amazon – Low Foam Floor Cleaner for Scrubber Dryer</td><td style="text-align: right;">£12.34</td></tr> <tr><td>Hall Hire Deposit Refund – Act 2 Theatre Group</td><td style="text-align: right;">£58.00</td></tr> </table>	Treasurer's Account	£807.22	Village Hall Account	£8,723.06	Savings Account	£30,155.75	Village Hall Development Fund – Fundraising	£12,897.97	TOTAL	£52,584.00	Community Heartbeat – replacement pads	£68.34	Amazon – Ink Cartridges for printer	£25.00	Clerk's Admin Expenses – February 2024	£10.00	CB Grounds Maintenance - Grass Cutting Feb 2024	£112.06	M. Harwood - Litter picking & Handyperson Feb 2024	£30.00	EKM Ltd – Independent playing area inspection	£96.00	Bank charges 4/2-3/3/24	£8.00	Clerks Salary March 2024	£317.04	Microsoft - Software subscription March 2024	£12.36	ESPO – cleaning equipment	£62.88	Amazon – Low Foam Floor Cleaner for Scrubber Dryer	£12.34	Hall Hire Deposit Refund – Act 2 Theatre Group	£58.00	
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213/50/24	<p data-bbox="309 600 727 629"><u>ANY OTHER URGENT BUSINESS</u></p> <p data-bbox="309 633 1321 725">D-Day Celebration – Cllr Jacques reported on the proposed D-Day celebrations which were planned by residents in the village on 6th June 2024.</p>											
214/50/24	<p data-bbox="309 743 783 772"><u>DATE AND TIME OF NEXT MEETING</u></p> <p data-bbox="309 777 1334 875">The next Parish Council meeting would be scheduled after the Annual Parish Meeting which was taking place at 7pm on Wednesday 10th April 2024. The meeting closed at 9:20pm.</p>											