

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th April 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all to April's meeting of the Parish Council.</p> <p><u>Report from County Councillor</u> County Councillor Marianne Overton was present. She had sent her monthly report for circulation to councillors and presented the following information: she had arranged a meeting on 9th April at Bassingham to discuss with residents Highways matters, devolution and the solar industry applications in the locality. Cllr. Overton was asked to seek further information from LCC Highways about the jetting of the drains in Sands Lane as requests were made in Autumn 2023.</p> <p><u>Report from District Councillors</u> District Councillor Mary Green was present and had forwarded her monthly report from NKDC. She reported on the annual achievements of NKDC during the 2023-24 year.</p> <p><u>Questions from Residents</u> There were no questions.</p> <p>THE MEETING WENT INTO TO FORMAL SESSION</p>	

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01/02/24	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), A. Sceeny, J. Hutchinson, M. Frost, F. Jacques, M. Waring, County Cllr. Overton and District Cllr. Green, 1 member of the public and the clerk.</p>	
02/02/24	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Garland.</p>	
03/02/24	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 6 – Village Hall and item 9 – Allotments, Cllr. Hutchinson declared an interest at item 7 – Pond and item 9 – Allotments, Cllr. Jacques declared an interest at item 6 – Village Hall, item 7 – Pond, item 9, Allotments and item 15 D-Day Event and Cllr. Frost declared an interest at item 9 – Allotments.</p>	
04/02/24	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no matters to consider.</p>	
05/02/24	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 13th March 2024 were then proposed by Cllr. Waring, seconded by Cllr. Jacques and agreed by all to be a true record.</p>	
06/02/24	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
07/02/24	<p><u>VILLAGE HALL</u> <u>i)Energy Working Group Report</u> a) REPF grant application – the application had been successful and once formal notification of the grant was confirmed, an order would be placed for further solar panels. Thanks were extended to Cllr. Sceeny. <u>ii)Other Hall Matters</u> a) Hand dryers – Cllr. Jacques reported on the installation of the 2 new hand dryers. The invoice for this work was £494.47 which was approved by members. It was agreed that an acrylic sheet would be purchased to make good the wall below the hand dryers. b) The five-year electrical inspection had been completed on 18th March 2024 by Brook & Mayo. There was still outstanding work on the ceiling lights in the main hall and outside security lights - a further visit had been scheduled. c) MCL ceiling air condition units – an order had been placed for wifi adaptors, but nothing further had been received. d) Cllr. Hutchinson agreed to make necessary repairs to the gutters at the front and side of the hall.</p>	<p>Cllr. Jacques</p> <p>Clerk to contact</p>
08/02/24	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> a) Cllr. Jacques reported on the work of the volunteers. b) Laminates of information relevant to the pond area would be purchased from Lost Village funding.</p>	
09/02/24	<p><u>PLAYING FIELD</u> a) Cllr Waring and Cllr Jacques had reviewed the report and identified the work to be completed by the volunteer group. b) The clerk would research suppliers to replace the swings with the help of grant funding.</p>	

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10/03/24	<p><u>ALLOTMENTS</u></p> <p>a) The measuring of the cultivatable areas on the allotments had been now completed and this information would be circulated.</p> <p>b) All allotment tenants had been notified of their renewals. Allotment 9 tenancy would be renewed but a further inspection of the allotment would take place in May under the terms and conditions. Allotment 1a would be offered for rent and Allotment 5b would be divided into two plots for 24/25 and let accordingly.</p>	Cllr. Frost										
11/03/24	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>Speed Indication Device – the SID statistics had been downloaded and shared with members from the High Street deployment. The SID had since been relocated to Sands Lane for a 4-week period. The SID would be turned to collect data from both directions.</p>											
12/03/24	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There clerk would contact the mole contractor to arrange a visit to the Sands area.</p>											
13/03/24	<p><u>PLANNING</u></p> <p>There was nothing to report.</p>											
14/03/24	<p><u>RESILIENCE PLAN</u></p> <p>Cllr Marland would access the Community Resilience plan of Cherry Willingham Parish Council for further guidance on the information needed to contribute to the local plan.</p>	EM										
15/03/24	<p><u>POLICY REVIEW</u></p> <p>ii) Equality & Diversity Policy – the appendix of this policy was reviewed again. Members approved a small amendment to the accessibility policy which the clerk would update.</p>											
16/03/24	<p><u>CORRESPONDENCE</u></p> <p>i) D-Day commemoration – Cllr. Jacques provided details of the event that was being planned for the Sands area in June including lighting the beacon. It was proposed, seconded and approved by all members to donate £50 to this event.</p> <p>All other correspondence had been circulated to members prior to the meeting.</p>											
17/03/24	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation April 2024</u></p> <p>The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted.</p> <p>The balances on the accounts as of 1st April 2024 were as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,371.76</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£9,310.87</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£29,049.70</td> </tr> <tr> <td>Village Hall Development Fund – Fundraising</td> <td style="text-align: right;">£12,917.85</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£52,650.18</td> </tr> </tbody> </table>	Treasurer's Account	£1,371.76	Village Hall Account	£9,310.87	Savings Account	£29,049.70	Village Hall Development Fund – Fundraising	£12,917.85	TOTAL	£52,650.18	
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17/04/24	<p><u>FINANCE (Continued)</u></p> <p><u>2.Payment of Accounts</u> The following accounts were approved for on-line payment during February :</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Clerk's Admin Expenses – March 2024</td> <td style="text-align: right;">£10.00</td> </tr> <tr> <td>CB Grounds Maintenance - Grass Cutting March 2024</td> <td style="text-align: right;">£112.06</td> </tr> <tr> <td>M. Harwood - Litter picking & Handyperson Mar 2024</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>Information Commissioner – annual fee</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>D Parker – clerk arrears of pay 1/4/23-31/3/24</td> <td style="text-align: right;">£288.00</td> </tr> <tr> <td>Bank charges 4/3-3/4/24</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>Clerks Salary April 2024</td> <td style="text-align: right;">£341.04</td> </tr> <tr> <td>Microsoft - Software subscription April 2024</td> <td style="text-align: right;">£12.36</td> </tr> <tr> <td>Allied Westminster – Village Hall insurance renewal</td> <td style="text-align: right;">£895.35</td> </tr> <tr> <td>Sue North - Cleaning of Hall March 2024</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>Hall Hire Deposit Refund 6.4.24 – M Kitchen</td> <td style="text-align: right;">£72.00</td> </tr> <tr> <td>Hall Hire Deposit Refund 7.4.24 – G Singleton</td> <td style="text-align: right;">£68.00</td> </tr> <tr> <td>Bank charges 4/3-3/4/24 Village Hall A/C</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td>BT Broadband Contract (monthly £19.45 plus VAT)</td> <td style="text-align: right;">£26.18</td> </tr> <tr> <td>Octopus Monthly Electricity 1/3 - 31/3/24</td> <td style="text-align: right;">£387.52</td> </tr> <tr> <td>Wave Water 1/4/24</td> <td style="text-align: right;">£30.00</td> </tr> </tbody> </table> <p><u>3. Bank Signatory Updates</u> The clerk would be making arrangements to update all signatories on the parish council bank accounts in the coming months.</p>	Clerk's Admin Expenses – March 2024	£10.00	CB Grounds Maintenance - Grass Cutting March 2024	£112.06	M. Harwood - Litter picking & Handyperson Mar 2024	£40.00	Information Commissioner – annual fee	£40.00	D Parker – clerk arrears of pay 1/4/23-31/3/24	£288.00	Bank charges 4/3-3/4/24	£8.00	Clerks Salary April 2024	£341.04	Microsoft - Software subscription April 2024	£12.36	Allied Westminster – Village Hall insurance renewal	£895.35	Sue North - Cleaning of Hall March 2024	£160.00	Hall Hire Deposit Refund 6.4.24 – M Kitchen	£72.00	Hall Hire Deposit Refund 7.4.24 – G Singleton	£68.00	Bank charges 4/3-3/4/24 Village Hall A/C	£8.00	BT Broadband Contract (monthly £19.45 plus VAT)	£26.18	Octopus Monthly Electricity 1/3 - 31/3/24	£387.52	Wave Water 1/4/24	£30.00	
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18/04/24	<p><u>ANY OTHER BUSINESS</u></p> <p>A newsletter would be prepared, and content was requested for the copy.</p>																																	
19/04/24	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting would be the Annual General meeting taking place at 7.45pm on Wednesday 8th May 2024. The meeting closed at 9:20pm.</p>																																	