

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12th June 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all to June's meeting of the Parish Council.</p> <p><u>Report from District Councillor</u> District Councillor Mary Green was present and had forwarded her monthly report from NKDC.</p> <p><u>Questions from Residents</u> There was a comment from a resident volunteer who had spent time strimming around the play equipment. The grass cutting contractor would be contacted.</p> <p>THE MEETING WENT INTO TO FORMAL SESSION</p>	

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42/10/24	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), A. Sceeny, M. Frost, F. Jacques, M. Waring, R. Garland, County Cllr. Overton, 1 member of the public and the clerk.</p>	
43/10/24	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Hutchinson which were accepted.</p>	
44/10/24	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 7 – Village Hall and item 10 – Allotments, Cllr. Jacques declared an interest at item 7 – Village Hall, item 8 – Pond, item 9 – Playing Field, item 10 - Allotments and item 12 – Grass Cutting and Cllr. Frost declared an interest at item 10 – Allotments.</p>	
45/10/24	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> It was proposed by Cllr. Jacques, seconded by Cllr Sceeny and agreed by the members that a matter relating to item 9. Playing Field would be discussed in closed session under section 3(d) of Standing Orders.</p>	
46/10/24	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 8th May 2024 were then proposed by Cllr. Frost, seconded by Cllr. Garland and agreed by all to be a true record.</p>	
47/10/24	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
48/10/24	<p><u>VILLAGE HALL</u> <u>i)Energy Working Group Report</u> a) Solar Panels – the updated order had been placed with UK Alternative Energy and the contract had been signed. The work would take place during July. <u>ii)Other Hall Matters</u> a) Gutters – Tim Harvey had quoted £120 for cleaning all gutters – upper and lower levels and the members agreed for this work to go ahead. b) MCL ceiling air condition units – this would be completed on Monday 24th June 2024 from 9am. Cllr Jacques would attend to allow access. c) The members thanked the volunteers for clearing up of car park.</p>	
49/10/24	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques reported on D-Day event held on the Sands on 6th June and a pond dipping session would be held with the brownies on 2nd July. He also reported on the poor condition of the jubilee seat on Norton Disney Road. It was agreed that this would be replaced in the future.</p>	
50/10/24	<p><u>PLAYING FIELD</u> a) Cllr Waring and Jacques had removed one of the cradle seats which had been reported to the clerk as being damaged. b) Cllr. Sceeny would start applying for grants for some replacement swings in the first instance. Feedback and suggestions from users would be needed to complete an application to other funders. c) The clerk would contact the grass cutting contractor regarding strimming around the equipment.</p>	
51/10/24	<p><u>ALLOTMENTS</u> a) Vacant allotments – discussions are on-going with residents on the waiting list however neither allotment have been re-let so far. b) Inspection – an inspection was due to take place and tenants would be notified and feedback provided at the next meeting.</p>	

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52/11/24	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>a) Sands Lane traffic concerns - Following the last meeting, the clerk had contacted Richard Fenwick – LCC Highways – to seek advice regarding issues that had been raised by residents. It was resolved to ask LCC to implement an Archer Survey to capture data on vehicle movements including speed and size.</p> <p>b) Church Street verge near dog waste bin – the top of a holly tree growing in the verge had been sawn off and left on top of the shrubbery with some other tree branches. This had been reported to LCC and the verge had been strimmed and branches disposed of.</p>											
53/11/24	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>The mole contract had not been renewed and Cllr. Frost was tasked with finding another contractor.</p>	Cllr. Frost										
54/11/24	<p><u>PLANNING</u></p> <p>There were no applications to review.</p>											
55/11/24	<p><u>POLICY REVIEW</u></p> <p>Safeguarding policy – it was agreed that the Chairman would act as the Parish Council lead for safeguarding and an updated template would be sought through LALC.</p>											
56/11/24	<p><u>CORRESPONDENCE</u></p> <p>i) E-mail from Sands Lane resident regarding traffic calming – this was discussed earlier and the clerk would respond accordingly.</p> <p>ii) NSK Police - Parish Council Engagement Session – 25th June.</p> <p>iii) LCC – Rights of Way Survey to provide feedback for the Improvement Plan.</p> <p>iv) NKDC – Climate Change survey and feedback by 21st June.</p> <p>v) NKDC – Licensing Policy Review (Gambling) to 9th August 2024.</p> <p>All correspondence had been circulated to members prior to the meeting.</p>											
57/11/24	<p><u>FINANCE</u></p> <p>1. <u>Audit of Accounts 2023-24</u> Audit of Accounts – Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return. The period started on 3rd June and will end on 12th July.</p> <p>2. <u>Finance Report and Bank Reconciliation June 2024</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st June 2024 were as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,584.04</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£8,306.24</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£42,068.19</td> </tr> <tr> <td>Village Hall Development Fund – Fundraising</td> <td style="text-align: right;">£12,644.28</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£64,603.75</td> </tr> </tbody> </table>	Treasurer's Account	£1,584.04	Village Hall Account	£8,306.24	Savings Account	£42,068.19	Village Hall Development Fund – Fundraising	£12,644.28	TOTAL	£64,603.75	
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58/12/24	<p><u>ANY OTHER BUSINESS</u></p> <p>Thanks were extended to those who organised the D Day event.</p>																																			
59/12/24	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting would take place at 7.45pm on Wednesday 10th July 2024. The meeting closed at 9:05pm.</p>																																			