

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 10<sup>th</sup> July 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all to July's meeting of the Parish Council.</p> <p><b><u>Report from District Councillor</u></b> District Councillor Mary Green was present and had forwarded her monthly report from NKDC.</p> <p><b><u>Questions from Residents</u></b> There was a comment from a resident regarding the Highways work to Sands Lane and no consideration for Norton Disney Road. Cllr. Mary Green agreed to make representations to County Cllr. Marianne Overton on behalf of the parish.</p> <p><b>THE MEETING WENT INTO TO FORMAL SESSION</b></p>	

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10<sup>th</sup> July 2024

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61/15/24	<p><b><u>PRESENT AT THE MEETING</u></b>                      Cllrs E. Marland (Chairman), A. Sceeny, F. Jacques, M. Waring, R. Garland, County Cllr. Mary Green, 1 member of the public and the clerk.</p>	
62/15/24	<p><b><u>APOLOGIES FOR ABSENCE</u></b>                      There were apologies from Cllr. Hutchinson and Cllr. Frost which were accepted.</p>	
63/15/24	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>                      Cllr. Sceeny declared an interest at item 7 – Village Hall and item 10 – Allotments, Cllr. Jacques declared an interest at item 8 – Pond, item 9 – Playing Field, item 10 - Allotments and item 12 – Grass Cutting and Cllr. Waring declared an interest at item 9 – Playing Field.</p>	
64/15/24	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>                      It was proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by the members that a matter relating to item 10.1 Allotments would be discussed in closed session under section 3(d) of Standing Orders.</p>	
65/15/24	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>                      The minutes of the last Parish Council meeting held on 12<sup>th</sup> June 2024 were then proposed by Cllr. Jacques, seconded by Cllr. Waring and agreed by all to be a true record.</p>	
66/15/24	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>                      There were no matters arising.</p>	
67/15/24	<p><b><u>VILLAGE HALL</u></b>  <b><u>i)Energy Working Group Report</u></b>                      a) Solar Panels – the work to install the additional solar panels would take place on 12<sup>th</sup> August.  <b><u>ii)Other Hall Matters</u></b>                      a) Gutters – Tim Harvey would complete the cleaning of the gutters in the coming weeks.                      b) MCL ceiling air condition units – this would be completed on Monday 5<sup>th</sup> August from 9am. The first visit was unsuccessful as the parts brought by the company were incorrect.</p>	
68/15/24	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>                      Cllr. Jacques reported that he and the clerk had recently hosted about 20 Bassingham Brownies and leaders for a pond dipping session. The equipment purchased from the Lost Village funding was used.</p>	
69/15/24	<p><b><u>PLAYING FIELD</u></b>                      a) Cllr Waring and Jacques had completed some interim repairs to the equipment. Replacement caps would be sourced and fitted for the springy and gym equipment. The price for a replacement metal gate for the entrance would be sourced. A price for a replacement bolt for the swing shackles and a further cradle seat would be obtained. Cllr Waring would review the swing seats to assess which needed replacement.                      b) Cllr. Marland agreed that the 2 bay swing seats which had corroded metal should be replaced and a grant application to the Young People's Trust should be prepared.                      c) The clerk would contact the grass cutting contractor regarding increasing frequency of cutting during the school holiday period.</p>	

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70/16/24	<p><b><u>ALLOTMENTS</u></b></p> <p>a) An allotment inspection took place on 15<sup>th</sup> June and the details had been reported back to the Council.</p> <p>b) Tenancy Update – the clerk had contacted all the waiting list regarding the 2 vacant allotments on Sands Lane. These remained vacant. It was agreed that the volunteers would trim the hedge and strim the allotment 1 (b). Further steps to re-use this allotment was proposed and this would be discussed at the next meeting</p>	<b>Agenda item</b>
71/16/24	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b></p> <p>a) Sands Lane traffic concerns - Following the last meeting, the clerk had contacted Richard Fenwick – LCC Highways – to request an Archer Survey to capture data on vehicle movements including speed and size. He had also indicated that additional signage may be appropriate. No further response had been received.</p> <p>b) Speed Indication Device – this had been located on Clay Lane. It would next be re-deployed to Broughton Road.</p>	<b>Cllr. Garland &amp; Jacques</b>
72/16/24	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b></p> <p>A new mole contractor was being sought by Cllr. Frost.</p>	<b>Cllr. Frost</b>
73/16/24	<p><b><u>PLANNING</u></b></p> <p>a) TSN-001-24 – Land to the southwest of The Manor, Manor Lane – temporary stop notice which had since been lifted by NKDC.</p> <p>b) Tree works application 24/0645/TPO – Lilac Cottage, 17 Manor Lane. There were no comments or objections.</p> <p>c) 24/0718/VARCON - Neighbour Notification – Leadenham Poultry Unit – to allow 380Kw of solar panels on roof – no comments.</p>	
74/16/24	<p><b><u>POLICY REVIEW</u></b></p> <p>Safeguarding policy – it was agreed that the Chairman would act as the Parish Council lead for safeguarding and the LALC template would be used to replace the current policy.</p>	
75/16/24	<p><b><u>CORRESPONDENCE</u></b></p> <p>a) E-mail from resident at Beeches regarding cutting back hedge and verge grass cutting. It was agreed that the volunteers would deal with this once the nesting season had concluded.</p> <p>b) E-mail from resident regarding condition of Allotment 9 at recent inspection. This was discussed in closed session.</p> <p>c) E-mail from resident regarding the speed of traffic near Broughton crossroads and children's safety. A request for the 30mph to be extended. The school bus contractors were not using the official public bus stops. Members agreed the following:</p> <p>i) To make representations to LCC, the schools and the school bus contractors concerned to seek a change to the bus stops.</p> <p>ii) To contact LAS to ask that all the hedges and overhanging trees near Corner Farm are trimmed back as visibility is obscured. This would also apply to trees on Broughton Road obscuring road signage.</p> <p>iii) To re-deploy the SID to Broughton Road. Members did not agree that moving the 30mph sign further out of the village would lower speed on the approach to the village.</p> <p>All correspondence had been circulated to members prior to the meeting.</p>	

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<b>76/17/24</b>	<p><b><u>FINANCE</u></b></p> <p>1. <u>Finance Report and Bank Reconciliation July 2024</u>                      The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted.                      The balances on the accounts as of 1<sup>st</sup> July 2024 were as follows:</p> <table border="1" style="margin-left: 40px; margin-bottom: 20px;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,055.92</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£7,815.73</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£41,310.08</td></tr> <tr><td>Village Hall Development Fund – Fundraising</td><td style="text-align: right;">£12,665.09</td></tr> <tr><td><b>TOTAL</b></td><td style="text-align: right;"><b>£62,846.82</b></td></tr> </table> <p>2. <u>Payment of Accounts</u>                      The following accounts were approved for on-line payment during July:</p> <table border="1" style="margin-left: 40px;"> <tr><td>Clerk's Admin Expenses – June 2024</td><td style="text-align: right;">£10.00</td></tr> <tr><td>CB Grounds Maintenance - Grass Cutting June 2024</td><td style="text-align: right;">£115.00</td></tr> <tr><td>M. Harwood - Litter picking &amp; Handyperson June 2024</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Anglian Birdwatching Centre – posters</td><td style="text-align: right;">£9.90</td></tr> <tr><td>Bank charges 4/6-3/7/24</td><td style="text-align: right;">£8.00</td></tr> <tr><td>Clerks Salary July 2024</td><td style="text-align: right;">£341.04</td></tr> <tr><td>Microsoft - Software subscription July 2024</td><td style="text-align: right;">£12.36</td></tr> <tr><td>UK Alternative Energy – Solar Panels</td><td style="text-align: right;">£828.12</td></tr> <tr><td>Shower Doctor - Armitage Shanks Urinal Cartridges x 2</td><td style="text-align: right;">£115.81</td></tr> <tr><td>Hall Hire refund deposit 23.6.24 - L Breen</td><td style="text-align: right;">£68.00</td></tr> <tr><td>Hall Hire refund deposit 6.7.24 - S Shaw</td><td style="text-align: right;">£68.00</td></tr> <tr><td>Sue North - Cleaning of Hall June 2024</td><td style="text-align: right;">£120.00</td></tr> <tr><td>Bank charges 4/6-3/7/24 Village Hall A/C</td><td style="text-align: right;">£8.00</td></tr> <tr><td>BT Broadband Contract (monthly £19.45 plus VAT)</td><td style="text-align: right;">£26.18</td></tr> <tr><td>Octopus Monthly Electricity 1/6 - 31/6/24</td><td style="text-align: right;">£19.38</td></tr> <tr><td>Wave Water 1/7/24</td><td style="text-align: right;">£30.00</td></tr> </table>	Treasurer's Account	£1,055.92	Village Hall Account	£7,815.73	Savings Account	£41,310.08	Village Hall Development Fund – Fundraising	£12,665.09	<b>TOTAL</b>	<b>£62,846.82</b>	Clerk's Admin Expenses – June 2024	£10.00	CB Grounds Maintenance - Grass Cutting June 2024	£115.00	M. Harwood - Litter picking & Handyperson June 2024	£40.00	Anglian Birdwatching Centre – posters	£9.90	Bank charges 4/6-3/7/24	£8.00	Clerks Salary July 2024	£341.04	Microsoft - Software subscription July 2024	£12.36	UK Alternative Energy – Solar Panels	£828.12	Shower Doctor - Armitage Shanks Urinal Cartridges x 2	£115.81	Hall Hire refund deposit 23.6.24 - L Breen	£68.00	Hall Hire refund deposit 6.7.24 - S Shaw	£68.00	Sue North - Cleaning of Hall June 2024	£120.00	Bank charges 4/6-3/7/24 Village Hall A/C	£8.00	BT Broadband Contract (monthly £19.45 plus VAT)	£26.18	Octopus Monthly Electricity 1/6 - 31/6/24	£19.38	Wave Water 1/7/24	£30.00	
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<b>77/17/24</b>	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Use of Village Hall Equipment – a loan form should be completed for any Village Hall equipment that is taken off the premises. Indoor carpet bowls had been taken from the hall recently and a further loan request had been received from the Bassingham Bowls club. It was agreed that Cllr. Sceeny would identify some of the surplus indoor bowls and pass them onto Bassingham Bowls to retain for their future use.</p>																																											
<b>78/17/24</b>	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting would take place at 7.45pm on Wednesday 10<sup>th</sup> July 2024. The meeting closed at 9:05pm.</p>																																											

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79/18/24	<p><b><u>ITEM TO BE DISCUSSED UNDER STANDING ORDER 11(b)</u></b></p> <p><b><u>Item 10.1 – Allotment Inspection – Allotment 9</u></b></p> <p>Cllr. Frost had undertaken an inspection of all allotments on 15th June, and it was apparent that no cultivation or work had taken place on allotment 9 (Wheatley Lane) for many months.</p> <p>Cllr Frost and the clerk had subsequently contacted the tenant to seek an explanation and suggested that a half plot might be more suitable and manageable. (This tenant was also contacted in 2023 regarding the low level of cultivation.)</p> <p>The members considered the detailed responses from the tenant and agreed to respond, mindful of the circumstances presented.</p> <p>The council would continue to offer support to the tenant but would invite them to visit the half plot on Sands Lane with Cllr. Jacques in attendance. A further discussion about the merits of splitting the existing allotment would be explored with refund of fee if agreed.</p> <p><b>The meeting then closed.</b></p>	