

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 9th October 2024 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all in attendance to October's meeting of the Parish Council.</p> <p><u>Report from County Councillor</u> County Councillor Marianne Overton had forwarded her monthly report from LCC.</p> <p><u>Questions from Residents</u> There was a comment from a resident about fly tipping which should be reported through Fix My Street.</p> <p>The current planning application for Corner Farm was raised by two residents noting that the applicants had failed to take into account the feedback from residents and the Parish Council following the consultation carried out in February 2020. There was no acknowledgement of the historic relevance of the site and archaeological considerations, and highways issues had not been addressed.</p> <p>The request from a resident volunteer asking for an electrical supply to the outdoor brick store would not be considered by the Parish Council. The Chairman noted that when the store was built, it was decided that there was no requirement for electricity and due to the costs that would be incurred it could not be funded at this time.</p> <p>THE MEETING WENT INTO FORMAL SESSION</p>	

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100/26/24	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), R. Garland, A. Sceeny, F. Jacques, M. Frost, M. Waring, J. Hutchinson, 4 members of the public and the clerk.</p>	
101/26/24	<p><u>APOLOGIES FOR ABSENCE</u> There were no apologies.</p>	
102/26/24	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Frost declared an interest at item 10 – Allotments, Cllr. Sceeny declared an interest at item 7 – Village Hall and item 10 – Allotments, Cllr. Jacques declared an interest at item 8 – Pond, item 9 – Playing Field, item 10 – Allotments and item 12 – Grass Cutting and Cllr. Hutchinson declared an interest at item 10 – Allotments.</p>	
103/26/24	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to discuss in closed session.</p>	
104/26/24	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 11th September 2024 were proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by all to be a true record.</p>	
105/26/24	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
106/26/24	<p><u>VILLAGE HALL</u> <u>i)Energy Working Group Report</u> a) Daikin Nest – cabling casing had been reattached to the wall. b) Daikin Air controllers were still not functioning well remotely and had to be set to a high temperature in order for them to work. The temperature sensors were not accurate and needed checking on site to ensure the hall was at the temperature required. <u>ii)Other Village Hall Matters</u> a) PAT testing of equipment – two quotations had been received. It was agreed that an inventory of items for testing would be compiled so that the costs could be finalised and an order placed. b) Sign Repair – the sign had been re-sited, and Kimes Transport had paid the contractor immediately. c) Outside Lights – hirers had contacted the clerk regarding the outside hall lights not working in the early evening (7pm). This would be looked into further.</p>	
107/26/24	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques provided a report to all members.</p>	
108/26/24	<p><u>PLAYING FIELD</u> a) Maintenance and Inspection – the zipwire had been decommissioned and the order for the annual play equipment to be inspected had been placed with Wicksteed. The clerk notified the member that there was a significant lead time for this to be completed. b) An application had been forwarded to the Young Peoples Trust to seek funding for a metal swing set to replace the corroded swings on the playing field. Further grant funding would be sought in order to make further improvements.</p>	

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109/27/24	<p><u>ALLOTMENTS</u></p> <p>a) Allotment 1b – As no further action had been taken, Cllr. Frost agreed to cut the hedge of allotment 1b when he cut his own allotment hedge. Cllr. Jacques would then arrange for the plot to be strimmed.</p> <p>b) Allotment hedges – the hedge on the boundary of allotment 4(b) had been raised by Cllr. Jacques with the tenant making a request for the Parish Council to cut it. Under the terms of the tenancy agreement (item 6 j), tenants were required to manage their own hedges and therefore the Parish Council did not agree to this request. An allotment holder offered to help with cutting the hedge in question. Other hedges would be inspected to ensure that they met the requirements of the tenancy agreement.</p> <p>c) Tenancy Update –the half plot 5 (e) had been let and the new tenant had made a start on the allotment.</p>	<p style="text-align: center;">Cllr. Frost and Jacques</p>
110/27/24	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>a) Sands Lane traffic concerns – Richard Fenwick (LCC) had forwarded results of the recent traffic survey. As a result of these findings, the council would not take any further action at this time. The clerk would respond to the resident who raised the original concern.</p> <p>b) Speed Indication Device – this would be re-charged and re-located on Broughton Road on the post near the bus shelter.</p>	
111/27/24	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>Cllr. Frost had found a mole contractor in the village and a quotation was awaited.</p>	<p style="text-align: center;">Cllr. Frost</p>
112/27/24	<p><u>PLANNING</u></p> <p>24/1035/FUL Proposal: Corner Farm, Bassingham Road – Hybrid planning application seeking full planning for the conversion of agricultural buildings to 2 dwellings and outline planning for 8 residential dwellings. The Council were concerned that:</p> <ul style="list-style-type: none"> - the feedback following the 2020 consultation had been disregarded. - the plans did not acknowledge the conditions imposed on the previous application for the Bassingham Road access point. - there was no access to the paddock on the plans therefore there were questions as to its future for grazing or the grass being cut etc. - archaeological matters had not been addressed in the application and the setting of the non-designated heritage asset needs to be considered in the design process. - the sightlines and visibility when emerging from the two accesses on the Broughton Road would be obscured by the bus shelter. The Council would seek a site meeting with Sarah Heslam (LCC Highways) who was responsible for submitting comments on the application to NKDC planning. - land remediation surveys were required due to significant long-term contamination due to history of fuel stores being kept on site. <p>The clerk would contact NKDC planning to delay submitting comments until a response had been received from LCC Highways.</p>	
113/27/24	<p><u>CORRESPONDENCE</u></p> <p>a) Lost Village – Community Impact Fund – grant funding opportunity</p> <p>b) NKDC – Information about Christmas Refuse publicity</p> <p>All other correspondence had been circulated to members prior to the meeting.</p>	

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114/28/24	<p>PC PRIORITIES – 2025 Cllr Sceeny circulated a list of priorities ahead of the meeting and these were discussed.</p>																																											
115/28/24	<p>FINANCE</p> <p>1. <u>Finance Report and Bank Reconciliation October 2024</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st October 2024 were as follows:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,267.66</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£9,544.51</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£39,053.25</td></tr> <tr><td>Village Hall Development Fund – Fundraising</td><td style="text-align: right;">£9,479.62</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£59,345.04</td></tr> </table> <p>3. <u>Payment of Accounts</u> The following accounts were approved for on-line payment during October:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tr><td>Amazon – Shredder for PC</td><td style="text-align: right;">£55.24</td></tr> <tr><td>Clerk's Admin Expenses – September 2024</td><td style="text-align: right;">£10.00</td></tr> <tr><td>CB Grounds Maintenance-Grass Cutting Sept 2024</td><td style="text-align: right;">£115.00</td></tr> <tr><td>M. Harwood - Litter picking & Handyperson Sept 2024</td><td style="text-align: right;">40.00</td></tr> <tr><td>Bank charges 4/9-3/10/24</td><td style="text-align: right;">£8.00</td></tr> <tr><td>Clerks Salary October 2024</td><td style="text-align: right;">£341.04</td></tr> <tr><td>Microsoft - Software subscription October 2024</td><td style="text-align: right;">£12.36</td></tr> <tr><td>Sue North - Cleaning of Hall September 2024</td><td style="text-align: right;">£144.00</td></tr> <tr><td>Harvey's Window Clean – September 2024</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Hall Hire Deposit Refund – S Longney – 28/9/24</td><td style="text-align: right;">£72.00</td></tr> <tr><td>Hall Hire Deposit Refund – J Cotton – 4/10/24</td><td style="text-align: right;">£52.00</td></tr> <tr><td>ESPO – Cleaning materials</td><td style="text-align: right;">£91.14</td></tr> <tr><td>Bank charges 4/9-3/10/24 Village Hall A/C</td><td style="text-align: right;">£8.00</td></tr> <tr><td>BT Broadband Contract (monthly £19.45 plus VAT)</td><td style="text-align: right;">£26.18</td></tr> <tr><td>Octopus Monthly Electricity 1/9 - 31/9/24</td><td style="text-align: right;">£36.94</td></tr> <tr><td>Wave Water 1/10/24</td><td style="text-align: right;">£30.00</td></tr> </table>	Treasurer's Account	£1,267.66	Village Hall Account	£9,544.51	Savings Account	£39,053.25	Village Hall Development Fund – Fundraising	£9,479.62	TOTAL	£59,345.04	Amazon – Shredder for PC	£55.24	Clerk's Admin Expenses – September 2024	£10.00	CB Grounds Maintenance-Grass Cutting Sept 2024	£115.00	M. Harwood - Litter picking & Handyperson Sept 2024	40.00	Bank charges 4/9-3/10/24	£8.00	Clerks Salary October 2024	£341.04	Microsoft - Software subscription October 2024	£12.36	Sue North - Cleaning of Hall September 2024	£144.00	Harvey's Window Clean – September 2024	£20.00	Hall Hire Deposit Refund – S Longney – 28/9/24	£72.00	Hall Hire Deposit Refund – J Cotton – 4/10/24	£52.00	ESPO – Cleaning materials	£91.14	Bank charges 4/9-3/10/24 Village Hall A/C	£8.00	BT Broadband Contract (monthly £19.45 plus VAT)	£26.18	Octopus Monthly Electricity 1/9 - 31/9/24	£36.94	Wave Water 1/10/24	£30.00	
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116/28/24	<p>ANY OTHER BUSINESS</p> <ol style="list-style-type: none"> 1. Christmas Newsletter – items for the newsletter should be forwarded to Cllr. Waring by the next meeting. 2. Christmas Carols Event – it was agreed to fund some mulled wine and mince pies for the event on 15th December 2024. 3. Clay Lane Trees – Cllr. Jacques raised a concern from a resident about overhanging trees near the boundary of the property. He agreed to advise the resident accordingly. 																																											
117/28/24	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next Parish Council meeting would take place at 7.45pm on Wednesday 13th November 2024. The meeting closed at 9:30pm.</p>																																											