

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 10th July 2019 in the Carlton le Moorland Village Hall

Minute		Action
	<p>The parishioners were welcomed to the July meeting of the Parish Council.</p> <p><u>PUBLIC TIME</u></p> <p>Village Hall – comments were made about the of the ground at the rear of the hall (which had been seeded after construction had ended) and the lack of outside lighting, which had been turned off until the replacement lights have been fitted by the electrical contractor.</p> <p>Highways – the road surface on Vicarage Lane was raised as a concern together with the Bassingham Road/Broughton Road crossroads where the red tarmac had been eroded. Safety at the crossroads and the poor visibility when emerging from Bassingham Road as a result of the brick bus shelter was noted. The suitability of the bus shelter, including renewal or change of location was raised and the Chairman confirmed that this would be placed on the next agenda.</p> <p>The Chairman read a ‘thank you’ letter from a parishioner who had asked for it to be read at the meeting. The parishioner thanked the Parish Council for all their work ‘to make this wonderful hall possible’.</p> <p><u>REPORTS FROM DISTRICT COUNCILLORS</u></p> <p>Cllr. Spray and Cllr. Green were in attendance and provided a report from the District Council including the Local Plan review taking place in Navenby from 15th to 18th July, nominations for the Community Champion Awards which close on 5th August and the planning consultation relating to the rendering plant at Skellingthorpe, which had been rejected by NKDC.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p>	

CARLTON LE MOORLAND PARISH COUNCIL

10th July 2019

Minute		Action
62/21/19	<p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, J. Clarke, A. Sceeny, R. Garlant, E. Surphlis, F Jacques, District Councillors Chris Spray and Mary Green, seven members of the public and the Clerk.</p>	
63/21/19	<p><u>APOLOGIES FOR ABSENCE</u> There were no apologies.</p>	
64/21/19	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> The following declarations were made: - Cllr. J. Hutchinson declared an interest at item 7 – Pond and surrounding area and item 9 – Allotments, Cllr. Clarke declared an interest at item 9 – Allotments, Cllr. Jacques declared an interest at item 9 - Allotments and Cllr. A. Sceeny declared an interest at items 6– Village Hall and item 9 – Allotments.</p>	
65/21/19	<p><u>CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION</u> It was resolved that the following items would be discussed in closed session: Item 12 Councillor Co-option and Item 17.1 Review of Clerks salary - to consider these items under Standing Order 11 (b).</p>	
66/21/19	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETINGS</u> The minutes of the meeting of the Parish Council on 12th June 2019 were proposed by Cllr. Garlant seconded by Cllr. Jacques, and agreed by the members to be a true record. The minutes were signed by the Chairman.</p>	
67/21/19	<p><u>MATTERS ARISING FROM THE MINUTES</u> Minutes 52/16/19 item (i) Village Sign on Clay Lane – this had been reported previously to LCC Highways and County Councillor Marianne Overton would be taking this further on behalf of the council.</p>	
68/21/19	<p><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS</u></p> <ul style="list-style-type: none"> i) <u>Financial Issues</u> <ul style="list-style-type: none"> a) The clerk provided an overview of the financial position for each of the grant streams for the Village Hall development. A final claim to the Lottery would be made in respect of the outside lights which completed the Lottery funding until the final retention was paid. b) The request from Carmalor Construction for publicity following the completion of the hall would not be approved until the Council had received details of the what was being proposed. c) An order for further alarm fobs was approved (10@ £7.50 each plus VAT) and once received the Chairman would arrange for these to be programmed. ii) <u>Other Village Hall Matters</u> <ul style="list-style-type: none"> a) Cleaning of the hall – a cleaner had been appointed from 1st July working 2 hours per week. Cllr. Hutchinson would arrange for the purchase of a new vacuum cleaner which had been agreed at the last meeting. b) Hiring of hall and equipment storage – the clerk had written to the Art Group following the last meeting about storage of equipment with no further response. New groups had started in the hall and there had been a number of enquiries. There was a discussion regarding prompt payment of hire fees by groups and it was agreed that hirers should pay ahead of their booking. 	JH

CARLTON LE MOORLAND PARISH COUNCIL

10th July 2019

Minute		Action
68/22/19	<p><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS (Continued)</u></p> <p>ii) <u>Other Village Hall Matters (continued)</u></p> <p>c) Hall Opening Celebration This was provisionally going to take place on 21st September. This would be discussed further at the Working Group and the next meeting of the Council.</p> <p>d) Village Hall Car Park – boundary fences and car park issues. The car park boundary fence neighbouring the Vicarage required attention as it was unsafe and to remove the fence would cost £80. Further investigation of the deeds as to the owners of the fence would be done. A hole had appeared in the tarmac which the contractors would be asked to deal with. Car Parking in respect of those hiring the hall was discussed and the rules of hire would require considerate parking.</p> <p>e) Other Village Hall Matters There were a number of snagging issues which were being dealt with in conjunction with the contractors – issues with the gent’s urinals (mould), the fire alarm needed attention and the external lights were to be replaced. A step ladder had been purchased and delivery awaited; this would be stored on the wall in the green room. Councillor Clarke would obtain a quotation for an insect deterrent for the kitchen. Councillor Jacques suggested that the Blood Transfusion Service might be approached to use the hall for a venue for their sessions. He would make further enquiries on this.</p>	<p>JH</p> <p>JH/DP/ JC</p> <p>JC</p> <p>FJ</p>
69/22/19	<p><u>POND AND SURROUNDING AREA</u></p> <p>The pond was full of water however it would be monitored due to an algal film which had recently appeared on the surface.</p>	
70/22/19	<p><u>PLAYING FIELD</u></p> <p>The safety had been booked through Wicksteed for July but nothing further had been received to confirm a date.</p>	
71/22/19	<p><u>ALLOTMENT MATTERS</u></p> <p>All vacant allotments had now been let.</p>	
72/22/19	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>Notification had been received of a road closure on 28th July for a cycle race.</p>	
73/22/19	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There was nothing to report on this.</p>	
74/22/19	<p><u>WILDLIFE CONSERVATION</u></p> <p>Cllr. Hutchinson presented a summary of the report undertaken by Roger Wardle of FWAG in 1994 and the recommendations made which, in the main, had been carried out by the Parish Council over the years. This was discussed by members and it was agreed that further advice would be sought from both the Wildlife Trust and Jennie Milan at Stapleford, who had successfully transformed an area of redundant grassland into a wildlife haven with flowers.</p>	

CARLTON LE MOORLAND PARISH COUNCIL

10th July 2019

Minute		Action																
	<p>THE COUNCIL'S FORMAL SESSION WAS HALTED TO RECEIVE A REPORT FROM COUNTY CLLR MARIANNE OVERTON</p> <p>Cllr. Overton was welcomed to the meeting and reported on the consultation on the Central Lincolnshire plan. This would provide for the lowest number of new homes in the local area with services and facilities to match. With regards to LCC Highways, Richard Fenwick had been appointed to deal with local highways issues and Cllr. Overton had forwarded a number of the outstanding issues for the village.</p> <p>THE COUNCIL MEETING RETURNED TO FORMAL SESSION</p>																	
75/23/19	<p><u>TREE CHARTER</u></p> <p>Cllr. Garland presented the details of the Tree Charter which was launched in Lincoln with a commitment to support trees in the landscape. There were 10 principles which in summary requires trees to be managed carefully - with trees to be added where they have been felled. The Council unanimously agreed to support the Tree Charter.</p>																	
76/23/19	<p><u>PLANNING</u></p> <p>19/0672/LBC–Carlton House, High Street–Replace 12 windows and other works–no comments. 19/0735/REM–Land off Wheatley Lane–Reserved matters application for 2 houses–no comments.</p>																	
77/23/19	<p><u>CORRESPONDENCE</u></p> <p>i) Letter from Lincolnshire Agricultural Society requesting a meeting to be arranged. Following the last PC meeting the council had written to LAS regarding environmental issues, however it was not clear as to the purpose of the meeting. As there was no arranged meeting in August, it was agreed that Cllrs. Hutchinson and Garland may attend a meeting if the discussion related to environmental issues only. There was concern that the purpose may be relating to planning matters which would be a council matter and not for individual councillors to deal with.</p> <p>ii) NKDC Code of Conduct Training – dates in July circulated.</p> <p>iii) NKDC Electoral Review – briefing event at Sleaford on 22nd July 2019.</p>																	
78/23/19	<p><u>FINANCE</u></p> <p>1. <u>Review of Grant Funding Contributions to St. Marys Church for cemetery maintenance and clock winding</u> The council discussed the grass cutting which was being undertaken and agreed the following sums: Under LGA Section 137 – Clock Winding £100 Under LGA Section 214 – Cemetery Maintenance £725.00</p> <p>2. <u>Finance Report and Bank Reconciliation July 2019</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st July 2019 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 80%;">Treasurer's Account</td> <td style="text-align: right;">£1,005.88</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£6,973.91</td> </tr> <tr> <td>Village Hall Development Fund</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Village Hall Development Treasurer's Account</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£49,972.81</td> </tr> <tr> <td>Defibrillator Fund</td> <td style="text-align: right;">£1,617.61</td> </tr> <tr> <td>Lottery Account – Village Hall Development</td> <td style="text-align: right;">£1.00</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£59,571.21</td> </tr> </tbody> </table>	Treasurer's Account	£1,005.88	Village Hall Account	£6,973.91	Village Hall Development Fund	£0.00	Village Hall Development Treasurer's Account	£0.00	Savings Account	£49,972.81	Defibrillator Fund	£1,617.61	Lottery Account – Village Hall Development	£1.00	TOTAL	£59,571.21	
Treasurer's Account	£1,005.88																	
Village Hall Account	£6,973.91																	
Village Hall Development Fund	£0.00																	
Village Hall Development Treasurer's Account	£0.00																	
Savings Account	£49,972.81																	
Defibrillator Fund	£1,617.61																	
Lottery Account – Village Hall Development	£1.00																	
TOTAL	£59,571.21																	

CARLTON LE MOORLAND PARISH COUNCIL

10th July 2019

Minute		Action																																
78/24/19	<p><u>FINANCE (CONTINUED)</u></p> <p>3. <u>Payment of Accounts</u> The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr><td>Clerk's Admin Expenses – June and July 2019</td><td style="text-align: right;">£31.65</td></tr> <tr><td>C. B Grounds Maintenance – June 2019</td><td style="text-align: right;">£103.44</td></tr> <tr><td>M. Harwood Handyperson & Equip – June and July</td><td style="text-align: right;">£63.56</td></tr> <tr><td>Mr Pesty – Mole Contractor annual contract</td><td style="text-align: right;">£175.00</td></tr> <tr><td>St. Marys Church Grant – LGA Section 137 Clock Winding</td><td style="text-align: right;">£100.00</td></tr> <tr><td>St. Marys Church Grant – LGA Section 214 Cemetery Maintenance</td><td style="text-align: right;">£725.00</td></tr> <tr><td>Clerk's Salary</td><td style="text-align: right;">£280.08</td></tr> <tr><td>Ladderstore – Platform Stepladder</td><td style="text-align: right;">£118.90</td></tr> <tr><td>Plusnet Business Broadband</td><td style="text-align: right;">£34.20</td></tr> <tr><td>R Parker – Cleaning of Hall</td><td style="text-align: right;">£80.00</td></tr> <tr><td>ESPO – Clock/Toilet Cleaning Supplies</td><td style="text-align: right;">£44.72</td></tr> <tr><td>PRS/PPL Licence subscription</td><td style="text-align: right;">£124.80</td></tr> <tr><td>British Gas – Final settlement of account</td><td style="text-align: right;">£16.57</td></tr> <tr><td>Octopus Energy–One-off payment 10/7/19</td><td style="text-align: right;">£210.19</td></tr> <tr><td>Octopus Energy – Payment for June 2019</td><td style="text-align: right;">£63.87</td></tr> </table> <p>The following account relating to the Village Hall Development were approved for payment and the capital funding would be claimed in due course:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr> <td style="width: 70%;">Brook and Mayo – Replacement Outside Lights for Village Hall</td> <td style="text-align: right; width: 30%;">£2,473.57</td> </tr> </table> <p>Cllr. Garlant audited and signed the bank statements which agreed with the balances on the Finance report summary. The Finance statements and payments were proposed by Cllr. Clarke seconded by Cllr. Surphlis and agreed by all the Council.</p>	Clerk's Admin Expenses – June and July 2019	£31.65	C. B Grounds Maintenance – June 2019	£103.44	M. Harwood Handyperson & Equip – June and July	£63.56	Mr Pesty – Mole Contractor annual contract	£175.00	St. Marys Church Grant – LGA Section 137 Clock Winding	£100.00	St. Marys Church Grant – LGA Section 214 Cemetery Maintenance	£725.00	Clerk's Salary	£280.08	Ladderstore – Platform Stepladder	£118.90	Plusnet Business Broadband	£34.20	R Parker – Cleaning of Hall	£80.00	ESPO – Clock/Toilet Cleaning Supplies	£44.72	PRS/PPL Licence subscription	£124.80	British Gas – Final settlement of account	£16.57	Octopus Energy–One-off payment 10/7/19	£210.19	Octopus Energy – Payment for June 2019	£63.87	Brook and Mayo – Replacement Outside Lights for Village Hall	£2,473.57	
Clerk's Admin Expenses – June and July 2019	£31.65																																	
C. B Grounds Maintenance – June 2019	£103.44																																	
M. Harwood Handyperson & Equip – June and July	£63.56																																	
Mr Pesty – Mole Contractor annual contract	£175.00																																	
St. Marys Church Grant – LGA Section 137 Clock Winding	£100.00																																	
St. Marys Church Grant – LGA Section 214 Cemetery Maintenance	£725.00																																	
Clerk's Salary	£280.08																																	
Ladderstore – Platform Stepladder	£118.90																																	
Plusnet Business Broadband	£34.20																																	
R Parker – Cleaning of Hall	£80.00																																	
ESPO – Clock/Toilet Cleaning Supplies	£44.72																																	
PRS/PPL Licence subscription	£124.80																																	
British Gas – Final settlement of account	£16.57																																	
Octopus Energy–One-off payment 10/7/19	£210.19																																	
Octopus Energy – Payment for June 2019	£63.87																																	
Brook and Mayo – Replacement Outside Lights for Village Hall	£2,473.57																																	
79/24/19	<p><u>ANY OTHER BUSINESS</u></p> <p>Cluster meeting – Cllr. Hutchinson had attended the recent cluster group meeting and reported on the main issues. The next meeting would be held in Carlton le Moorland Village Hall on 14th October.</p>																																	
80/24/19	<p><u>DATE AND TIME OF THE NEXT MEETING</u></p> <p>The next Parish Council meeting would take place on Wednesday 11th September 2019 to be held at the Village Hall in Carlton Le Moorland. The meeting closed at 9.40pm.</p>																																	