

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 12th June 2019 in the Carlton le Moorland Village Hall

| Minute | | Action |
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| | <p>The parishioners were welcomed to the June meeting of the Parish Council – the first meeting in the new Village Hall.</p> <p>PUBLIC TIME</p> <p>Congratulations and thanks were extended to the Parish Council for what had been achieved with the Village Hall development. There was a particular mention to Cllr. Clarke, Cllr. Sceeny and the clerk for their tireless work in providing this ‘unbelievable’ hall for the benefit of the community.</p> <p>There was a further mention about the move to promote the concept of biodiversity and encourage wildlife in and around the village. It was noted that the Lincolnshire Agricultural Society had initiated the felling of a number of trees on its land on Broughton Road and these had not been replaced. They were also planning to remove a number of hedgerows. It was suggested that the Parish Council support this initiative by identifying areas of their land where they could encourage wildlife – eg the Sands or Playing Field- and also by collating details of local landowners in order to liaise with them regarding conservation issues. The Chairman noted that the Parish Council would discuss this as part of the agenda.</p> <p>A parishioner noted that a tree on the verge opposite the Broughton Road junction with Brant Road (Hopyard Lane) had protruding low-level foliage which is reducing visibility for drivers. This would be reported again to LCC Highways.</p> <p>THE COUNCIL THEN MOVED INTO FORMAL SESSION</p> | |

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| 42/14/19 | <p><u>PRESENT AT THE MEETING</u> Cllrs. J. Hutchinson, J. Clarke, A. Sceeny, R. Garland, E. Surphlis, F Jacques, District Councillor Chris Spray, seven members of the public and the Clerk.</p> | |
| 43/14/19 | <p><u>APOLOGIES FOR ABSENCE</u> There were no apologies.</p> | |
| 44/14/19 | <p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> The following declarations were made: - Cllr. J. Hutchinson declared an interest at item 6 – Pond and surrounding area and item 6 – Allotments, Cllr. Clarke declared an interest at item 8 – Allotments, Cllr. Jacques declared an interest at item 8 - Allotments and Cllr. A. Sceeny declared an interest at items 5 – Village Hall and item 8 – Allotments.</p> | |
| 45/14/19 | <p><u>CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION</u> It was resolved that the following items would be discussed in closed session: Item 5.2.1 Village Hall – Cleaning, and Item 11 Councillor Co-option and to consider these items under Standing Order 11 (b).</p> | |
| 46/14/19 | <p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETINGS</u> The minutes of the Annual General Meeting of the Parish Council on 8th May 2019 were proposed by Cllr. Garland seconded by Cllr. Sceeny, and agreed by the members to be a true record. The minutes were signed by the Chairman. The notes of the Annual Parish Meeting were approved for accuracy and would be signed at the next meeting in May 2020.</p> | |
| 47/14/19 | <p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p> | |
| 48/14/19 | <p><u>VILLAGE HALL DEVELOPMENT AND OTHER MATTERS</u></p> <ul style="list-style-type: none"> i) <u>Funding Issues</u> <ul style="list-style-type: none"> a) Cllr. Clarke confirmed that the contract side of the build had been completed with a further Valuation (11) submitted following the final approval of the windows and doors. b) The outside lights were to be changed as they did not meet requirements (intrusively bright). The Lottery Officer had confirmed her approval to charge this against the remaining funding. c) There were a number of furniture and fittings items which were still to be ordered and it was anticipated that two more submissions would be made to the Lottery for this funding to be reimbursed. d) The Lottery and WREN officers had visited the hall and were pleased with how the funding had been used. There was also positive feedback from the YPT who contributed to the project and attended the Open Day event. The Open Day attracted over 150 residents and supporters and was well received. ii) <u>Development Financial Information</u> The Lottery officer had confirmed that the project was approximately £70,000 underspent of their funding, which was confirmed by the cash flow statements prepared by the clerk. | |

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| | <p>THE COUNCIL'S FORMAL SESSION WAS HALTED TO RECEIVE A REPORT FROM DISTRICT CLLR MARY GREEN Cllr. Green was welcomed to the meeting and introduced herself to the meeting. She reported on the consultation commencing on the Central Lincolnshire plan which was taking place in Navenby from 15th June to 18th July. The application for the rendering plant at Skellingthorpe was being presented to the NKDC Planning Committee on 27th June. THE COUNCIL MEETING RETURNED TO FORMAL SESSION</p> | |
| 49/16/19 | <p><u>POND AND SURROUNDING AREA</u></p> <ul style="list-style-type: none"> i) The clerk would contact the mole contractor as there was activity near the picnic table. ii) The picnic bench was beginning to rot and Cllr. Clarke and Cllr. Hutchinson would inspect this with a view to repair. | DP JC/JH |
| 50/16/19 | <p><u>PLAYING FIELD</u> The inspection had been booked through Wicksteed for July.</p> | |
| 51/16/19 | <p><u>ALLOTMENT MATTERS</u> A resident had taken Allotment 9 on Wheatley Lane. The allotment had been strimmed but it was acknowledged that there was a lot of work to do. One allotment was remaining, and two residents had indicated an interest.</p> | |
| 52/16/19 | <p><u>HIGHWAYS AND FOOTWAYS</u></p> <ul style="list-style-type: none"> i) The village sign on Clay Lane was rusted and would be reported again to LCC Highways. ii) The hedges from a Skayman Fields property was obscuring the 30mph sign. This would be reported to LCC Highways. | |
| 53/16/19 | <p><u>GRASS CUTTING AND MOLE WORK</u> The mole contract was due for renewal and it was unanimously agreed by the members to accept the price of £175 per annum which was the same price as the previous 2 years.</p> | |
| 54/16/19 | <p><u>DOG FOULING</u> The Council would respond to NKDC to encourage adoption of enforcement action in the form of Public Space Protection Orders (PSPO's) for dog fouling.</p> | |
| 55/16/19 | <p><u>WILDLIFE CONSERVATION</u> Cllr. Hutchinson would prepare a resume of the management regime which was introduced in the FWAG report from the mid-1990s. There were a number of suggested areas (the Sands and playing field) which could be considered as part of this initiative. A list of the landowners would also be collated to provide a liaison to developing this further.</p> | |
| 56/16/19 | <p><u>PLANNING</u> 19/0603/FUL Corner Green, 30 Clay Lane – Retrospective change of use of barn and extension– there were no comments.</p> | |
| 57/16/19 | <p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> i) Letter from Lincolnshire Agricultural Society regarding the current status of Corner Farm and the residents who had written to them regarding conservation. The Council agreed to respond confirming their view of encouraging responsible farming with regards to wildlife and the management of headlands and hedgerows. They would enquire about the felled trees and when these would be replaced. ii) NKDC Code of Conduct Training – dates in July iii) Letter regarding the East Meadow Close Charity. This information would be placed on the noticeboard/website. | |

CARLTON LE MOORLAND PARISH COUNCIL

2019/20 Page 16

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| 58/17/19 | <p><u>FINANCE</u></p> <p>1. <u>Audit of Accounts – 2018-19</u> The end of year accounts had been audited and thanks were extended to Mr John Shaw for completing this. The Accounting Statement was proposed by Cllr. Garland, seconded by Cllr Surphlis, approved by the Council and signed by the Chairman. All documentation would be submitted to the External Auditors. The announcement of the public inspection period would be posted on the noticeboard and on the website.</p> <p>2. <u>Finance Report and Bank Reconciliation June 2019</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts at 1st June 2019 were as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr><td>Treasurer's Account</td><td style="text-align: right;">£1,522.25</td></tr> <tr><td>Village Hall Account</td><td style="text-align: right;">£6,764.20</td></tr> <tr><td>Village Hall Development Fund</td><td style="text-align: right;">£0.00</td></tr> <tr><td>Village Hall Development Treasurer's Account</td><td style="text-align: right;">£0.00</td></tr> <tr><td>Savings Account</td><td style="text-align: right;">£33489.03</td></tr> <tr><td>Defibrillator Fund</td><td style="text-align: right;">£1,617.61</td></tr> <tr><td>Lottery Account – Village Hall Development</td><td style="text-align: right;">£1.00</td></tr> <tr><td>TOTAL</td><td style="text-align: right;">£43,394.09</td></tr> </table> <p>3. <u>Payment of Accounts</u> The following accounts were noted for approval at the meeting: -</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <tr><td>Clerks Admin Expenses – May 2019</td><td style="text-align: right;">£34.02</td></tr> <tr><td>C. B Grounds Maintenance – May 2019</td><td style="text-align: right;">£103.44</td></tr> <tr><td>Pott Morton Printers – Newsletter</td><td style="text-align: right;">£72.00</td></tr> <tr><td>Cartridge People – Printer cartridge</td><td style="text-align: right;">£21.83</td></tr> <tr><td>M. Harwood – Handyperson May 2019</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Clerk's Salary</td><td style="text-align: right;">£280.08</td></tr> <tr><td>Seeclear Window Cleaning Village Hall</td><td style="text-align: right;">£25.00</td></tr> <tr><td>ESPO Cleaning Equipment</td><td style="text-align: right;">£135.57</td></tr> <tr><td>ESPO Signs/First Aid Kit/Paper</td><td style="text-align: right;">£64.43</td></tr> <tr><td>R Parker – Cleaning of Hall</td><td style="text-align: right;">£20.00</td></tr> <tr><td>Amazon.co.uk – First Aid Sign</td><td style="text-align: right;">£2.29</td></tr> <tr><td>Wilko – Locks</td><td style="text-align: right;">£16.00</td></tr> <tr><td>Lidl – Open Day refreshments</td><td style="text-align: right;">£33.42</td></tr> <tr><td>Wilko – Cleaning Equipment</td><td style="text-align: right;">£6.20</td></tr> <tr><td>Sainsburys–Refreshments for Lottery visit/Open day</td><td style="text-align: right;">£7.85</td></tr> <tr><td>British Gas – Electricity up to 1/6/19</td><td style="text-align: right;">£82.14</td></tr> <tr><td>Octopus Energy – Monthly charge payment 8/6/19</td><td style="text-align: right;">£210.19</td></tr> </table> <p>The following accounts relating to the Village Hall Development were approved for payment and the capital funding would be claimed in due course:</p> | Treasurer's Account | £1,522.25 | Village Hall Account | £6,764.20 | Village Hall Development Fund | £0.00 | Village Hall Development Treasurer's Account | £0.00 | Savings Account | £33489.03 | Defibrillator Fund | £1,617.61 | Lottery Account – Village Hall Development | £1.00 | TOTAL | £43,394.09 | Clerks Admin Expenses – May 2019 | £34.02 | C. B Grounds Maintenance – May 2019 | £103.44 | Pott Morton Printers – Newsletter | £72.00 | Cartridge People – Printer cartridge | £21.83 | M. Harwood – Handyperson May 2019 | £30.00 | Clerk's Salary | £280.08 | Seeclear Window Cleaning Village Hall | £25.00 | ESPO Cleaning Equipment | £135.57 | ESPO Signs/First Aid Kit/Paper | £64.43 | R Parker – Cleaning of Hall | £20.00 | Amazon.co.uk – First Aid Sign | £2.29 | Wilko – Locks | £16.00 | Lidl – Open Day refreshments | £33.42 | Wilko – Cleaning Equipment | £6.20 | Sainsburys–Refreshments for Lottery visit/Open day | £7.85 | British Gas – Electricity up to 1/6/19 | £82.14 | Octopus Energy – Monthly charge payment 8/6/19 | £210.19 | |
| Treasurer's Account | £1,522.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Village Hall Account | £6,764.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Village Hall Development Fund | £0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Village Hall Development Treasurer's Account | £0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Savings Account | £33489.03 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Defibrillator Fund | £1,617.61 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lottery Account – Village Hall Development | £1.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | £43,394.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerks Admin Expenses – May 2019 | £34.02 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C. B Grounds Maintenance – May 2019 | £103.44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pott Morton Printers – Newsletter | £72.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cartridge People – Printer cartridge | £21.83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M. Harwood – Handyperson May 2019 | £30.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerk's Salary | £280.08 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Seeclear Window Cleaning Village Hall | £25.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ESPO Cleaning Equipment | £135.57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ESPO Signs/First Aid Kit/Paper | £64.43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| R Parker – Cleaning of Hall | £20.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amazon.co.uk – First Aid Sign | £2.29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wilko – Locks | £16.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lidl – Open Day refreshments | £33.42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wilko – Cleaning Equipment | £6.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sainsburys–Refreshments for Lottery visit/Open day | £7.85 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| British Gas – Electricity up to 1/6/19 | £82.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Octopus Energy – Monthly charge payment 8/6/19 | £210.19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 58/18/19 | <p><u>FINANCE (Continued)</u> 3. <u>Payment of Accounts (Continued)</u></p> <table border="1"><tr><td>Nisbets – Crockery & Cutlery items</td><td>£1,783.59</td></tr><tr><td>PC Werth – Hearing Loop Equipment</td><td>£1,436.10</td></tr><tr><td>Stage Systems – Stage Equipment</td><td>£5,985.97</td></tr><tr><td>Global FSE – Glassware</td><td>£371.17</td></tr><tr><td>Get in the Mix – PA System</td><td>£176.00</td></tr><tr><td>ESPO – Filing Cabinets</td><td>£264.00</td></tr><tr><td>Carmalor Construction – Valuation 11</td><td>£9896.80</td></tr><tr><td>Carmalor Construction – Fixing Bolts</td><td>£564.00</td></tr></table> <p>Cllr. Garland audited and signed the bank statements which agreed with the balances on the Finance report summary. The Finance statements and payments were proposed by Cllr. Clarke seconded by Cllr. Surphlis and agreed by all the Council.</p> | Nisbets – Crockery & Cutlery items | £1,783.59 | PC Werth – Hearing Loop Equipment | £1,436.10 | Stage Systems – Stage Equipment | £5,985.97 | Global FSE – Glassware | £371.17 | Get in the Mix – PA System | £176.00 | ESPO – Filing Cabinets | £264.00 | Carmalor Construction – Valuation 11 | £9896.80 | Carmalor Construction – Fixing Bolts | £564.00 | |
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| Carmalor Construction – Fixing Bolts | £564.00 | | | | | | | | | | | | | | | | | |
| 59/18/19 | <p><u>ANY OTHER BUSINESS</u> Cluster meeting – Cllr. Sceny had advised the group that any future meetings could now be held in the hall. The next meeting was due to be held in Beckingham.</p> | | | | | | | | | | | | | | | | | |
| 60/18/19 | <p><u>DATE AND TIME OF THE NEXT MEETING</u> The next Parish Council meeting would take place on Wednesday 10th July 2019 to be held at the Village Hall in Carlton Le Moorland. The meeting closed at 9.30pm.</p> | | | | | | | | | | | | | | | | | |