Minutes of the Meeting of the Parish Council held on Wednesday 12th June 2019 in the Carlton le Moorland Village Hall

Minute	wednesday 12 "June 2019 in the Canton le Mooriand Village Hall	Action	
	The parishioners were welcomed to the June meeting of the Parish Council – the first meeting in the new Village Hall.		
	PUBLIC TIME Congratulations and thanks were extended to the Parish Council for what had been achieved with the Village Hall development. There was a particular mention to Cllr. Clarke, Cllr. Sceeny and the clerk for their tireless work in providing this 'unbelievable' hall for the benefit of the community.  There was a further mention about the move to promote the concept of biodiversity and encourage wildlife in and around the village. It was noted that the Linguistic Agricultural Society and initiated the folling of a		
	that the Lincolnshire Agricultural Society had initiated the felling of a number of trees on its land on Broughton Road and these had not been replaced. They were also planning to remove a number of hedgerows. It was suggested that the Parish Council support this initiative by identifying areas of their land where they could encourage wildlife – eg the Sands or Playing Field- and also by collating details of local landowners in order to liaise with them regarding conservation issues. The Chairman noted that the Parish Council would discuss this as part of the agenda.		
	A parishioner noted that a tree on the verge opposite the Broughton Road junction with Brant Road (Hopyard Lane) had protruding low-level foliage which is reducing visibility for drivers. This would be reported again to LCC Highways.		
	THE COUNCIL THEN MOVED INTO FORMAL SESSION		

Minute		Action			
42/14/19	PRESENT AT THE MEETING				
	Cllrs. J. Hutchinson, J. Clarke, A. Sceeny, R. Garlant, E. Surphlis, F Jacques, District Councillor Chris Spray, seven members of the public and the Clerk.				
43/14/19					
44/44/40	There were no apologies.				
44/14/19	DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT				
	2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT The following declarations were made: - Cllr. J. Hutchinson declared an				
	interest at item 6 – Pond and surrounding area and item 6 – Allotments,				
	Cllr. Clarke declared an interest at item 8 – Allotments, Cllr. Jacques				
	declared an interest at item 8 - Allotments and Cllr. A. Sceeny declared an				
	interest at items 5 – Village Hall and item 8 – Allotments.				
45/14/19	CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION				
	It was resolved that the following items would be discussed in closed				
	session: Item 5.2.1 Village Hall – Cleaning, and Item 11 Councillor Co-				
	option and to consider these items under Standing Order 11 (b).				
46/14/19	TO APPROVE THE NOTES OF THE PREVIOUS MEETINGS				
	The minutes of the Annual General Meeting of the Parish Council on 8 <sup>th</sup>				
	May 2019 were proposed by Cllr. Garlant seconded by Cllr. Sceeny, and				
	agreed by the members to be a true record. The minutes were signed by				
	the Chairman. The notes of the Annual Parish Meeting were approved for				
47/44/40	accuracy and would be signed at the next meeting in May 2020.				
47/14/19	MATTERS ARISING FROM THE MINUTES There were no matters arising				
40/14/10	There were no matters arising.				
48/14/19	VILLAGE HALL DEVELOPMENT AND OTHER MATTERS				
	i) <u>Funding Issues</u> a) Cllr. Clarke confirmed that the contract side of the build had				
	been completed with a further Valuation (11) submitted				
	following the final approval of the windows and doors.				
	b) The outside lights were to be changed as they did not meet				
	requirements (intrusively bright). The Lottery Officer had				
	confirmed her approval to charge this against the remaining				
	funding.				
	c) There were a number of furniture and fittings items which				
	were still to be ordered and it was anticipated that two more				
	submissions would be made to the Lottery for this funding to				
	be reimbursed.				
	d) The Lottery and WREN officers had visited the hall and were				
	pleased with how the funding had been used. There was also				
	positive feedback from the YPT who contributed to the				
	project and attended the Open Day event. The Open Day attracted over 150 residents and supporters and was well				
	received.				
	ii) <u>Development Financial Information</u>				
	The Lottery officer had confirmed that the project was				
	approximately £70,000 underspent of their funding, which was				
	confirmed by the cash flow statements prepared by the clerk.				

Minute		Action
48/15/19	VILLAGE HALL DEVELOPMENT AND OTHER MATTERS (Continued)	
	iii) <u>Development Orders/Payments</u>	
	The clerk gave a report of the accounts relating to the	JH
	development project for which a request for capital funding would be issued. The members agreed that all accounts should	JΠ
	be paid. See minute: 57/18/19 iii) Payment of accounts	
	iv) Other Village Hall Matters	
	a) Cleaning of the hall – The vacuum cleaner was not able to clean	
	the entrance hall carpet effectively due to the ridged surface. It	
	was agreed to purchase a new vacuum cleaner.	
	The maintenance of the wooden floor had been researched	
	and it was agreed to purchase some specific floor cleaning fluid	
	and mop to ensure that minimal water is used.	
	Window Cleaning – it was agreed to arrange for an 8 weekly	
	window cleaning service for the outside windows at a cost of	
	£20.00 per clean from 1st July. It was also agreed for the inside windows to be cleaned on an ad-hoc basis at the cost of £25	
	per clean.	
	b) Hire arrangements and storage	
	Meeting Room - it was agreed by all members to charge a	
	separate rate for the hire of the small meeting room. This would	
	be £6.50 per hour for residents and £8.00 for non-residents.	
	Storage – racking for the storeroom had been identified as a	
	requirement from the available funding. A new exercise class	
	had requested storage for equipment and the Art Group had	
	indicated that they required storage the size of a cupboard. The	
	members had concerns regarding the items being brought into	
	the hall and determined that any storage should be limited to equipment used at every booking only. A further review of the	
	racking and storage would take place due to the size of the	
	room. Step Ladder – following the installation of hooks for	
	hirers to decorate the hall, it was agreed that a set of step	
	ladders would need to be purchased.	
	c) Grassed area at rear of hall.	
	The Council had received a quotation of £128.25 from CB	
	Grounds Maintenance for completing this work, which was	
	approved.	
	d) CCTV Policy – the policy was proposed by Cllr. Surphlis,	
	seconded by Cllr. Garlant and approved by the Council.	JC
	e) Hall Opening Celebration This was provisionally going to take place on 1st September. This	30
	would be discussed further at the Working Group and the next	
	meeting of the Council.	
	f) Other matters	
	A large clock would be purchased. The glass in the door in the	
	kitchen would be made obscure and a fly deterrent would be	
	looked into. The items which were surplus to requirements –	
	Garden Show trophies etc – needed to be dealt with in terms of	
	storage/removal.	

Minute	12 June 2017	Action	
	THE COUNCIL'S FORMAL SESSION WAS HALTED TO RECEIVE A REPORT		
	FROM DISTRICT CLLR MARY GREEN		
	Cllr. Green was welcomed to the meeting and introduced herself to the		
	meeting. She reported on the consultation commencing on the Central		
	Lincolnshire plan which was taking place in Navenby from 15 <sup>th</sup> June to		
	18 <sup>th</sup> July. The application for the rendering plant at Skellingthorpe was		
	being presented to the NKDC Planning Committee on 27 <sup>th</sup> June.		
	THE COUNCIL MEETING RETURNED TO FORMAL SESSION		
49/16/19	POND AND SURROUNDING AREA		
	i) The clerk would contact the mole contractor as there was activity	DP	
	near the picnic table.	JC/JH	
	ii) The picnic bench was beginning to rot and Cllr. Clarke and Cllr.		
	Hutchinson would inspect this with a view to repair.		
50/16/19	PLAYING FIELD		
	The inspection had been booked through Wicksteed for July.		
51/16/19	ALLOTMENT MATTERS		
	A resident had taken Allotment 9 on Wheatley Lane. The allotment had		
	been strimmed but it was acknowledged that there was a lot of work to do.		
	One allotment was remaining, and two residents had indicated an interest.		
52/16/19	HIGHWAYS AND FOOTWAYS		
, ,	i) The village sign on Clay Lane was rusted and would be reported		
	again to LCC Highways.		
	ii) The hedges from a Skayman Fields property was obscuring the		
	30mph sign. This would be reported to LCC Highways.		
53/16/19	GRASS CUTTING AND MOLE WORK		
, ,	The mole contract was due for renewal and it was unanimously agreed by		
	the members to accept the price of £175 per annum which was the same		
	price as the previous 2 years.		
54/16/19	DOG FOULING		
, ,	The Council would respond to NKDC to encourage adoption of		
	enforcement action in the form of Public Space Protection Orders (PSPO's)		
	for dog fouling.		
55/16/19	WILDLIFE CONSERVATION		
,,	Cllr. Hutchinson would prepare a resume of the management regime		
	which was introduced in the FWAG report from the mid-1990s. There were		
	a number of suggested areas (the Sands and playing field) which could be		
	considered as part of this initiative. A list of the landowners would also be		
	collated to provide a liaison to developing this further.		
56/16/19	PLANNING		
,,	19/0603/FUL Corner Green, 30 Clay Lane – Retrospective change of use of		
	barn and extension– there were no comments.		
57/16/19	CORRESPONDENCE		
21/10/11	i) Letter from Lincolnshire Agricultural Society regarding the current status		
	of Corner Farm and the residents who had written to them regarding		
	conservation. The Council agreed to respond confirming their view of		
	encouraging responsible farming with regards to wildlife and the		
	management of headlands and hedgerows. They would enquire about		
	the felled trees and when these would be replaced.		
	ii) NKDC Code of Conduct Training – dates in July		
	iii) Letter regarding the East Meadow Close Charity. This information would		
	be placed on the noticeboard/website.		
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Minute	<u>12<sup>cr</sup> June 2019</u>	Action			
58/17/19	FINANCE				
36/17/19	1. Audit of Accounts – 2018-19				
	The end of year accounts had been audited and thanks were				
	extended to Mr John Shaw for completing this.				
	The Accounting Statement was proposed by Cllr. Garlant, seconded				
	by Cllr Surphlis, approved by the Council and signed by the				
	Chairman. All documentation would be submitted to the External				
	Auditors. The announcement of the public inspection period would be posted on the noticeboard and on the website.	ŀ			
	Finance Report and Bank Reconciliation June 2019				
	The Income and Expenditure Accounts had been circulated and the				
	Finance report summary presented was accepted.				
	The balances on the accounts at 1 <sup>st</sup> June 2019 were as follows:				
	Treasurer's Account £1,522.25				
	Village Hall Account £6,764.20				
	Village Hall Development Fund £0.00				
	Village Hall Development Treasurer's Account £0.00				
	Savings Account £33489.03				
	Defibrillator Fund £1,617.61				
	Lottery Account – Village Hall Development £1.00				
	TOTAL £43,394.09				
	3. <u>Payment of Accounts</u> The following accounts were noted for approval at the meeting: -				
	Clerks Admin Expenses – May 2019 £34.02				
	C. B Grounds Maintenance – May 2019 £103.44				
	Pott Morton Printers – Newsletter £72.00				
	Cartridge People – Printer cartridge £21.83				
	M. Harwood – Handyperson May 2019 £30.00				
	Clerk's Salary £280.08				
	Seeclear Window Cleaning Village Hall £25.00				
	ESPO Cleaning Equipment £135.57				
	ESPO Signs/First Aid Kit/Paper £64.43				
	R Parker – Cleaning of Hall £20.00				
	Amazon.co.uk – First Aid Sign £2.29				
	Wilko – Locks £16.00				
	Lidl – Open Day refreshments £33.42				
	Wilko – Cleaning Equipment £6.20 Sainsburys–Refreshments for Lottery visit/Open day £7.85				
	British Gas – Electricity up to 1/6/19 £82.14				
	Octopus Energy – Monthly charge payment 8/6/19 £210.19				
	Cotopus Energy Monthly change payment of 0/17   2210.17				
	The following accounts relating to the Village Hall Development were				
	approved for payment and the capital funding would be claimed in d	ue			
	course:				

Minute			Action		
58/18/19	FINANCE (Continued)				
	3. Payment of Accounts (Continued)				
	Nisbets – Crockery & Cutlery items	£1,783.59			
	PC Werth – Hearing Loop Equipment	£1,436.10			
	Stage Systems – Stage Equipment	£5,985.97			
	Global FSE – Glassware	£371.17			
	Get in the Mix – PA System	£176.00			
	ESPO – Filing Cabinets	£264.00			
	Carmalor Construction – Valuation 11	£9896.80			
	Carmalor Construction – Fixing Bolts	£564.00			
	Cllr. Garlant audited and signed the bank statements which				
	with the balances on the Finance report summary. The Finance statement				
	and payments were proposed by Cllr. Clarke seconded by	Clir. Surphlis and			
FO/10/10	agreed by all the Council.				
59/18/19	ANY OTHER BUSINESS	any futuro			
	Cluster meeting – Cllr. Sceeny had advised the group that meetings could now be held in the hall. The next meeting				
	held in Beckingham.	vvas due to be			
60/18/19	DATE AND TIME OF THE NEXT MEETING				
	The next Parish Council meeting would take place on Wed	nesday 10th July			
	2019 to be held at the Village Hall in Carlton Le Moorland.				
	The meeting closed at 9.30pm.	_			