

# **CARLTON LE MOORLAND PARISH COUNCIL**

## **Minutes of the Parish Council Meeting held on Wednesday 12<sup>th</sup> March 2025 in Carlton le Moorland Village Hall**

<b>Minute</b>		<b>Action</b>
	<p>Chairman Councillor Ewan Marland welcomed all in attendance to March's meeting of the Parish Council.</p> <p><b><u>Report from NKDC District Councillor</u></b> District Councillor Mary Green had sent her report which had been forwarded to all councillors. She reported on the proposed new structure of Lincolnshire from 2028 and also that NKDC had increased the council tax by 2.61% from April 2025.</p> <p><b><u>Report from LCC County Councillor</u></b> County Councillor Marianne Overton had forwarded her monthly newsletter.</p> <p><b><u>Questions from Residents</u></b> There were questions raised relating to allotment matters which would be addressed at the next meeting.</p> <p><b>THE MEETING WENT INTO FORMAL SESSION</b></p>	

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**12<sup>th</sup> March 2025**

<b>Minute</b>		<b>Action</b>
<b>192/46/25</b>	<b><u>PRESENT AT THE MEETING</u></b> Cllrs E. Marland (Chairman), A. Sceeny, M. Waring, F. Jacques, R. Garland, two members of the public and the clerk.	
<b>193/46/25</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> There were apologies from Cllr. M. Frost and Cllr. J. Hutchinson.	
<b>194/46/25</b>	<b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b> Cllr. Waring declared an interest at item 9 – Playing Field, Cllr. Sceeny declared an interest at item 7 – Village Hall and item 10 – Allotments and Cllr Jacques declared an interest at item 7 – Village Hall, 8 – Pond, 10 – Allotments and 12 Grass Cutting.	
<b>195/46/25</b>	<b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b> There were no items to discuss in closed session.	
<b>196/46/25</b>	<b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b> The minutes of the last Parish Council meeting held on 12 <sup>th</sup> February 2025 were proposed by Cllr. Garland, seconded by Cllr. Waring and agreed by all members to be a true record.	
<b>197/46/25</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> There were no matters arising.	
<b>198/46/25</b>	<b><u>VILLAGE HALL</u></b> <b><u>i)PAT Testing of Equipment</u></b> PAT testing – the electrician had completed the PAT testing but had not yet sent the invoice. The hot cupboard was taken out of service as it was not working properly. A replacement would cost in the region of £500. A replacement was put on hold for the moment. <b><u>ii)Maintenance Issues</u></b> The nest heating controller would not be replaced as the model was due to be upgraded. It was decided to wait to replace it and the Daikin overhead heating system would continue to be used. <b><u>iii)Electricity Contract renewal from March 2025</u></b> The electricity contract quotation changed immediately after the last meeting, but the contract agreed for 24 months – Green Octopus tariff – was still the most competitive and so this was renewed. <b><u>iv)Other Matters</u></b> a)Cleaner – Mrs Hook had completed one month cleaning the hall and there were positive reports from hirers and other users of the hall. b)Painting of the hall – it was agreed that Mr and Mrs Hook could complete the painting but what was required needed to be specified. It was agreed to purchase 5 litres of the two types of paint needed to match existing. c)Maintenance items It was resolved that two doorstops, rubber protective strips for the store doors, an extension lead and a fast fold table tool would be purchased. Cllr Jacques had replaced the sensor on the PIR exterior lighting and this was approved. The green garden waste bin annual charge was agreed for renewal.	

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<b>199/47/25</b>	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>  Cllr. Jacques provided a report regarding the work at the pond area. It was proposed by Cllr. Sceeny, seconded by Cllr. Garland and agreed by all members that planters could be purchased from the remaining funds in the budget for siting near the jubilee seat and entrance of Back Lane.</p>	
	<p><b><u>THE MEETING WAS SUSPENDED TO RECEIVE REPORT FROM COUNTY COUNCILLOR MARIANNE OVERTON</u></b>  Cllr. Overton provided further information about the solar applications on farmland locally and the meeting to be held in Coleby on 24<sup>th</sup> March.  <b><u>THE PARISH COUNCIL MEETING RESUMED FORMAL SESSION</u></b></p>	
<b>200/47/25</b>	<p><b><u>PLAYING FIELD</u></b></p> <ul style="list-style-type: none"> <li>a) Wicksteed would start the installation of the swing equipment from Monday 24<sup>th</sup> March. The outcome of the funding bid with the Lost Village was still awaited.</li> <li>b) Phase 2 Playing Field Equipment – the second consultation would take place at the March coffee morning to seek views on new play equipment. Feedback was being collated during this period.</li> <li>c) Playground Inspection – the report had been circulated, and it was agreed that a working party would remove the zip wire and complete other tasks identified. It was proposed by Cllr. Frost, seconded by Councillor Jacques and approved by members to purchase a replacement cradle seat and seek quotations for the replacement of the playing field gate and side access.</li> </ul>	
<b>201/47/25</b>	<p><b><u>ALLOTMENTS</u></b></p> <ul style="list-style-type: none"> <li>a) Trees on Sands Lane allotments – 2, 3 and 4a&amp;b – Western Power had contacted the clerk to seek approval for undertaking tree work in the area of those allotments. The clerk had advised the tenants that she would let them know the date of the works when advised.</li> <li>b) Allotment Inspections would take place at the end of March ahead of the tenancy renewals in April 2025.</li> <li>c) Vacant allotments – the waiting list had reduced with residents not wishing to take on the vacant plots. The clerk had placed an advert on the noticeboard and social media.</li> <li>d) Tenancy Agreement – the points raised in public time would be considered at the next meeting.</li> </ul>	
<b>202/47/25</b>	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b></p> <ul style="list-style-type: none"> <li>a) SID – the SID had been relocated to Sands Lane. The statistics had been downloaded and statistics circulated to councillors.</li> <li>b) It was noted that the path between Church Street and Broughton Road was narrowed due to residents hedges not being cut back.</li> </ul>	
<b>203/47/25</b>	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b>  The grass had been cut on the playing field as requested at the last meeting.</p>	
<b>204/47/25</b>	<p><b><u>VE DAY 80<sup>TH</sup> CELEBRATION – 8<sup>TH</sup> MAY 2025</u></b>  The council heard that that a resident had offered a donation to the Parish Council in respect of VE Day. A number of suggestions including metal silhouettes, new bench with plaque or commemorative tree would be forwarded to the resident for consideration.</p>	

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12<sup>th</sup> March 2025

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205/48/25	<p><b><u>CLUSTER MEETING REVIEW</u></b></p> <p>The last cluster meeting was hosted at the Village Hall and was well attended. The Chairman gave a report of the discussions held. The next meeting would take place on 9<sup>th</sup> June 2025.</p>																											
206/48/25	<p><b><u>PLANNING</u></b></p> <p>24/1035/FUL Proposal: Corner Farm, Bassingham Road – Hybrid planning application seeking full planning for the conversion of agricultural buildings to 2 dwellings and outline planning for 8 residential dwellings. Four updated plans had been added to the planning portal for this application including a Highways access plan for Broughton Road. The clerk had contacted Highways Officer Sarah Heslam to seek a copy of her revised comments and these were awaited. The council suggested that a site meeting would be useful to inform their final comments – the clerk would try and arrange a meeting.</p>																											
207/48/25	<p><b><u>CORRESPONDENCE</u></b></p> <p>i) NKDC - Central Lincolnshire Design Code – report following consultation ii)NKDC – Waste collection date changes for Village Hall waste. iii)NKDC – Parish and Town Council forum – 10<sup>th</sup> April 2025. All correspondence had been circulated to members prior to the meeting.</p>																											
208/48/25	<p><b><u>FINANCE</u></b></p> <p>1. Finance Report The clerk reported that the Finance Risk Assessment and Financial Regulations Review for 2025-26 would be presented at the next meeting. Some updates to the Financial Regulations para 5.15 were proposed and would be explored further.</p> <p>2. Finance Report and Bank Reconciliation March 2025 The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> March 2025 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£1,146.83</td></tr><tr><td>Village Hall Account</td><td>£11,169.72</td></tr><tr><td>Savings Account</td><td>£47,141.41</td></tr><tr><td>Village Hall Development Fund – Fundraising</td><td>£9,554.17</td></tr><tr><td>TOTAL</td><td>£69,012.13</td></tr></table> <p>3. Payment of Accounts The following accounts were approved for on-line payment during March:</p> <table><tr><td>Clerk's Admin Expenses – February 2025</td><td>£16.80</td></tr><tr><td>CB Grounds Maintenance-Grass Cutting Feb 2025</td><td>£115.00</td></tr><tr><td>M. Harwood - Litter picking &amp; Handyperson Feb 2025</td><td>40.00</td></tr><tr><td>Amazon Ink Cartridge</td><td>£21.97</td></tr><tr><td>Wicksteed Annual Playground Inspection</td><td>£360.00</td></tr><tr><td>Bank charges 4/2-3/3/25</td><td>£8.00</td></tr><tr><td>Clerks Salary March 2025</td><td>£341.04</td></tr><tr><td>Microsoft - Software subscription March 2025</td><td>£12.36</td></tr></table>	Treasurer's Account	£1,146.83	Village Hall Account	£11,169.72	Savings Account	£47,141.41	Village Hall Development Fund – Fundraising	£9,554.17	TOTAL	£69,012.13	Clerk's Admin Expenses – February 2025	£16.80	CB Grounds Maintenance-Grass Cutting Feb 2025	£115.00	M. Harwood - Litter picking & Handyperson Feb 2025	40.00	Amazon Ink Cartridge	£21.97	Wicksteed Annual Playground Inspection	£360.00	Bank charges 4/2-3/3/25	£8.00	Clerks Salary March 2025	£341.04	Microsoft - Software subscription March 2025	£12.36	
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209/49/25	<div><b><u>ANY OTHER BUSINESS</u></b></div> <div>There were no other matters to discuss</div>															
210/49/25	<div><b><u>DATE AND TIME OF NEXT MEETING</u></b></div> <div>The next Parish Council meeting would take place after the Annual Parish Meeting on Wednesday 9<sup>th</sup> April 2025. The meeting closed at 9.35pm.</div>															