

CARLTON LE MOORLAND PARISH COUNCIL

Parish Clerk: Mrs Debbie Parker

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AGENDA

**For the Annual General Meeting of Carlton Le Moorland Parish Council on
Wednesday 14th May 2025 in Carlton Le Moorland Village Hall**

WELCOME & INTRODUCTION TO MEETING

1. ELECTION TO COUNCIL POSITIONS

1.1 Election of Chairman

1.2 Election of Vice-Chairman

1.3 Councillor areas of responsibility

2. PUBLIC TIME & DISTRICT/COUNTY COUNCILLORS REPORTS

3. APOLOGIES FOR ABSENCE

4. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT

5. CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION

6. i) TO APPROVE THE NOTES OF THE LAST PARISH COUNCIL MEETING HELD ON 9TH APRIL 2025 AS MINUTES AND MATTERS ARISING.

ii) REVIEW THE NOTES OF THE ANNUAL PARISH MEETING ON 9TH APRIL 2025 FOR ACCURACY

7. VILLAGE HALL MATTERS - Matters for discussion:

i) Internal painting update and damage

ii) Maintenance – storeroom door protector and outside tap installation and kit quotation.

iii) Any other items – front door entry considerations

8. POND AND SURROUNDING AREA IN SANDS LANE – WILDLIFE CONSERVATION

8.1 Purchase of Telescopic Ladder

9. PLAYING FIELD

9.1 Playground Equipment – working party update

9.2 Phase 2 Playground Equipment update – Lost Village Grant awarded

9.3 Any other matters – replacement gate quotations

10. ALLOTMENTS

10.1 Tenancy updates

10.2 Any other matters

11. HIGHWAYS AND FOOTWAYS MATTERS

12. GRASS CUTTING & MOLE WORK.

13. DOMAIN NAME/EMAIL CHANGE – (.GOV.UK)

14. PLANNING

15. NEWSLETTER

16. CORRESPONDENCE

16.1 NKDC Feedback – Commemorative Tree

16.2 Bassingham Bowls – request to loan indoor bowls equipment

16.3 Any other correspondence received

17. FINANCE

17.1 Audit of Accounts 2024-25

i) Receive Annual Internal Auditor Report 2024-25

ii) Review and approve Annual Governance Statement 2024-25

iii) Review and approve Accounting Statements 2024-25

17.2 Finance Report and Bank Reconciliation as at 1/5/25

17.3 Payment of Accounts

18. ANY OTHER BUSINESS

18.1 Cluster Meeting

19. DATE AND TIME OF NEXT MEETING – AGM on Wednesday 11th June 2025 at 7:45pm

D A Parker Parish Clerk