

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11th June 2025 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all in attendance to June's meeting of the Parish Council.</p> <p><u>Questions from Residents</u></p> <p>The playing field grass was in need of strimming around the boundary and the play equipment.</p> <p>THE MEETING WENT INTO FORMAL SESSION</p>	

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29/12/25	<u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), A. Sceeny, M. Waring, F. Jacques, R. Garland, one member of the public and the clerk.	
30/12/25	<u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllrs. Hutchinson and Frost and these were accepted by the members.	
31/12/25	<u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Waring declared an interest at item 8 – Playing Field, Cllr. Sceeny declared an interest at item 8 – Playing Field and item 9 – Allotments and Cllr Jacques declared an interest at item 6 – Village Hall, 7 – Pond, 8 – Playing Field, 9 – Allotments and 11 Grass Cutting.	
32/12/25	<u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to discuss in closed session.	
33/12/25	<u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 14 th May 2025 were proposed by Cllr. Waring, seconded by Cllr. Jacques and agreed by all members to be a true record.	
34/12/25	<u>MATTERS ARISING FROM THE MINUTES</u> Item 28/08/25 (b) grant funding was to be sought for 'under 3's' play equipment. 35/09/05 Cluster meeting was on 10 th June 2025.	
35/12/25	<u>VILLAGE HALL</u> <u>i)Maintenance</u> The door protector had been fixed to the storeroom doorways; the outside tap had been installed and equipment approved at the last meeting had been delivered. The flyscreen had been fitted and a 'push/pull door' sign for the front door would be ordered. <u>ii)Other Matters</u> - Lobby/ladies toilet lights – the two lights were out, and a quotation had been received from a local electrician to supply and fit the lights plus supply 3 further spare lights if needed in the future. It was agreed by all members to proceed with this. -Wireless Assistance Doorbell – it was agreed to purchase a doorbell for the front entrance so hirers can call for assistance if there were difficulties with access. A ring for assistance sign would also be provided to place near the doorbell.	
36/12/25	<u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques gave a report on the pond. The telescopic ladder had been purchased to help with maintenance of the pond. Cllr Jacques and the clerk hosted a pond dipping session for Bassingham Brownies on 3 rd June. This was the 3 rd year the event had been organised, and the group thanked the Parish Council for their continued support.	
37/12/25	<u>PLAYING FIELD</u> <u>i)Playground Equipment update</u> Cllr. Sceeny had circulated the details of equipment which would be suitable for the Under 3 age range and it was agreed to contact Wicksteed for a combined quotation for this and the zip wire equipment. <u>ii)Other Matters</u> Countryside Gates had visited the site and provided quotations for a number of styles of gate. It was agreed that Cllr. Jacques would visit the company to check the quality and report back to the next meeting.	

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38/13/25	<p><u>ALLOTMENTS</u></p> <p>a) Trees – a site visit had taken place on 4th June as there were 3 trees which were cause for concern at the allotment entrance overhanging Back Lane. A representative from Hill Holt Wood visited the site and provided a report and quotation to remove the trees on behalf of the council. It was proposed by Cllr. Waring, seconded by Cllr. Garland and approved by members to accept the quotation of £361.22.</p> <p>b) Tenancies - All allotments had been let as at 31/5/25.</p> <p>c) Allotment 9 – the rent had been paid but it appeared that no cultivation had taken place to date. The tenant was aware that there was a further inspection at the end of June after which a decision would be made regarding continuance of tenancy.</p>	
39/13/25	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>The members discussed the overgrown hedges near the highways verges/footpaths particularly on Vicarage Lane. The clerk had reported the verge on Church Street near the dog waste bin and LCC Highways had trimmed this back.</p>	
	<p><u>THE PARISH COUNCIL MEETING WAS SUSPENDED TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR MARY GREEN</u></p> <p>Cllr. Green's report included that LCC Highways Officer Richard Fenwick was leaving his role, updated the meeting on Local Government reform and food waste recycling taking effect from March 2026. Cllr Green was thanked for her attendance and left the meeting.</p> <p><u>THE PARISH COUNCIL MEETING THEN RESUMED FORMAL SESSION</u></p>	
40/13/25	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>The clerk would contact the grass cutting contractor regarding the standard of cutting around the village including the verge at the village hall.</p>	
41/13/25	<p><u>DOMAIN NAME/EMAIL CHANGE (.gov.uk)</u></p> <p>The domain/e-mail change had taken place and work was continuing to change the e-mail details on correspondence. All councillors had council e-mail addresses and were encouraged to set these up as soon as possible.</p>	
42/13/25	<p><u>PLANNING</u></p> <p>There were no planning matters to discuss.</p>	
43/13/25	<p><u>NEWSLETTER</u></p> <p>The collation of information for the newsletter had been started and members were asked to forward any further details as soon as possible.</p>	
44/13/25	<p><u>CLERKS MATTERS</u></p> <p>The clerk requested that the council consider providing their own contact number as her personal home phone number was being withdrawn from the end of June. A suitable sim-free mobile phone would cost under £90 and a sim-only contract would be under £5 per month. It was proposed by Cllr. Garland, seconded by Cllr. Waring and approved by members to provide the clerk with a mobile phone for Parish Council business with immediate effect. The clerk would then arrange for all contact details to be updated.</p>	

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45/14/25	<p><u>CORRESPONDENCE</u></p> <p>i) Village Hall Parking concerns – the members understood the concerns raised about parking at the Village Hall, however parking was the responsibility of the hirer and this was clearly set out in the rules of hire. The parking of pub patrons on Church Street was not a matter for the council as there were no parking restrictions on that part of the highway. All correspondence had been circulated to members prior to the meeting.</p>																																																							
46/14/25	<p><u>FINANCE</u></p> <p>1. <u>Audit of Accounts 2024-25</u> Audit of Accounts – Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return. The period started on 3rd June and will end on 14th July 2025.</p> <p>2. <u>Finance Report and Bank Reconciliation June 2025</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st June 2025 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£877.14</td></tr><tr><td>Village Hall Account</td><td>£11,120.29</td></tr><tr><td>Savings Account</td><td>£50,000.25</td></tr><tr><td>Village Hall Development Fund – Fundraising</td><td>£9,584.51</td></tr><tr><td>TOTAL</td><td>£71,592.19</td></tr></table> <p>3. <u>Payment of Accounts</u> The following accounts were approved for on-line payment during June:</p> <table><tr><td>Clerk's Admin Expenses – May 2025</td><td>£10.00</td></tr><tr><td>CB Grounds Maintenance-Grass Cutting May 2025</td><td>£115.00</td></tr><tr><td>M. Harwood-Litter picking & Handyperson May 2025</td><td>£40.00</td></tr><tr><td>Amazon – Ink Cartridge</td><td>£21.50</td></tr><tr><td>Amazon – Replacement Litterpicker equipment</td><td>£9.99</td></tr><tr><td>Sainsburys – Gift for Internal Auditor</td><td>£27.00</td></tr><tr><td>Bank charges 4/5-3/6/25</td><td>£8.00</td></tr><tr><td>Clerks Salary June 2025</td><td>£341.04</td></tr><tr><td>Microsoft - Software subscription June 2025</td><td>£12.36</td></tr><tr><td>Hall Hire deposit refund – C A Morton 31/5/25</td><td>£72.00</td></tr><tr><td>Hall Hire deposit refund – A Dorey 17/5/25</td><td>£68.00</td></tr><tr><td>Hall Hire deposit refund – C A Morton 18/5/25</td><td>£68.00</td></tr><tr><td>Amazon – Garden Sprayer, Extension Lead, Floor Cable cover strip and Hoselock Hose for hall</td><td>116.03</td></tr><tr><td>ESPO Cleaning Material</td><td>£87.42</td></tr><tr><td>A Hook - Cleaning of Hall May 2025</td><td>£240.00</td></tr><tr><td>Lindum Fire Services – Annual Fire Equipment Insp.</td><td>£77.85</td></tr><tr><td>G W Plumbing & Tiling Services – Fit outside tap</td><td>£90.00</td></tr><tr><td>NKDC – Waste Bin Charge 2025-26</td><td>£112.84</td></tr><tr><td>Bank charges 4/5-3/6/25 Village Hall A/C</td><td>£8.00</td></tr><tr><td>Octopus Energy – 1/5/25-31/5/25</td><td>£2.53</td></tr><tr><td>BT Broadband Contract – May 2025</td><td>£28.67</td></tr><tr><td>Wave Water 1/6/25</td><td>£40.00</td></tr></table>	Treasurer's Account	£877.14	Village Hall Account	£11,120.29	Savings Account	£50,000.25	Village Hall Development Fund – Fundraising	£9,584.51	TOTAL	£71,592.19	Clerk's Admin Expenses – May 2025	£10.00	CB Grounds Maintenance-Grass Cutting May 2025	£115.00	M. Harwood-Litter picking & Handyperson May 2025	£40.00	Amazon – Ink Cartridge	£21.50	Amazon – Replacement Litterpicker equipment	£9.99	Sainsburys – Gift for Internal Auditor	£27.00	Bank charges 4/5-3/6/25	£8.00	Clerks Salary June 2025	£341.04	Microsoft - Software subscription June 2025	£12.36	Hall Hire deposit refund – C A Morton 31/5/25	£72.00	Hall Hire deposit refund – A Dorey 17/5/25	£68.00	Hall Hire deposit refund – C A Morton 18/5/25	£68.00	Amazon – Garden Sprayer, Extension Lead, Floor Cable cover strip and Hoselock Hose for hall	116.03	ESPO Cleaning Material	£87.42	A Hook - Cleaning of Hall May 2025	£240.00	Lindum Fire Services – Annual Fire Equipment Insp.	£77.85	G W Plumbing & Tiling Services – Fit outside tap	£90.00	NKDC – Waste Bin Charge 2025-26	£112.84	Bank charges 4/5-3/6/25 Village Hall A/C	£8.00	Octopus Energy – 1/5/25-31/5/25	£2.53	BT Broadband Contract – May 2025	£28.67	Wave Water 1/6/25	£40.00	
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47/15/25	<u>ANY OTHER BUSINESS</u> Cllr. Sceeny provided a report on the Cluster meeting which was held on 10 th June 2025 and also attended by Cllr. Marland. Cllr. Richard Wright was the guest speaker and provided information on Local Government reform.	
48/15/25	<u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting of the Parish Council would be held on Wednesday 9 th July 2025. The meeting closed at 9.30pm.	