

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 9th July 2025 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all in attendance to July's meeting of the Parish Council.</p> <p><u>Questions from Residents</u></p> <p>A resident questioned why the Parish Council would not replace the Village Hall doors with automatic opening doors. It was explained that this matter had already been discussed at the last meeting. It would cost in excess of £10,000 to install replacements; the current doors met disability access requirements and reasonable adjustments had been made to the entry including the provision of an assistance doorbell.</p> <p><u>Report from County Councillor Marianne Overton</u></p> <p>County Councillor Overton was in attendance and reported about the local solar planning applications and the Local Government restructuring.</p> <p>THE MEETING WENT INTO FORMAL SESSION</p>	

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49/17/25	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), A. Sceeny, M. Waring, F. Jacques, R. Garland, one member of the public and the clerk.</p>	
50/17/25	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllrs. Hutchinson and Frost and these were accepted by the members.</p>	
50/17/25	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Waring declared an interest at item 8 – Playing Field, Cllr. Sceeny declared an interest at item 6 – Village Hall and item 9 – Allotments and Cllr Jacques declared an interest at item 6 – Village Hall, 7 – Pond, 8 – Playing Field, 9 - Allotments and 11 Grass Cutting.</p>	
52/17/25	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to discuss in closed session.</p>	
53/17/25	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 11th June 2025 were proposed by Cllr. Garland, seconded by Cllr. Waring and agreed by all members to be a true record.</p>	
54/17/25	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were none.</p>	
55/17/25	<p><u>VILLAGE HALL</u> <u>i)Maintenance</u> - Lobby/ladies toilet lights – the two lights had been repaired and spare lights were now in stock in the storeroom. -Wireless Assistance Doorbell – this had been installed together with clear signage. <u>ii)Other matters</u> The members agreed to accept the donation of a sack trolley to help move items in the hall.</p>	
56/17/25	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques gave a report on the pond. It was proposed by Cllr. Garland, seconded by Cllr. Waring and agreed by members to go ahead with the purchase of waders and a harness (£50) to aid safe maintenance and clearance at the pond during the coming months.</p>	
57/17/25	<p><u>PLAYING FIELD</u> <u>i)Playground Equipment update</u> The clerk had contacted Wicksteed for a combined quotation for the preferred under 3 play equipment and the zip wire. This quotation was still awaited and would be circulated when received. <u>ii)Other Matters</u> - Bench - The plaque had been ordered and fixed to the new bench recently installed on the playing field. - Entrance Gate - Cllr. Jacques had visited Countryside Gates and provided a report on his findings which was circulated ahead of the meeting. It was agreed (proposed by Cllr. Sceeny and seconded by Cllr. Waring) to order a heavy-duty main gate and hand gate including the preservative treatment. Cllr Jacques would ask if the remaining hardware could be used as it was in reasonable condition. The clerk would place the order.</p>	

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58/18/25	<p><u>ALLOTMENTS</u></p> <p>a) Tenancy matters – a further inspection had been carried out on Allotment 9 by Cllr. Frost and there had been no sign of cultivation since the last visit. The members therefore agreed that having given the tenant a number of opportunities to meet the cultivation requirements, formal action must now be taken under the Terms and Conditions. Notice would be given to the tenant to remove all personal belongings by 31st August 2025 and the allotment fee of £35 would be refunded.</p> <p>b) Allotment 5e – the tenants request for a shed and small polytunnel was agreed as it met the tenancy conditions.</p>											
59/18/25	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <ul style="list-style-type: none">- The members discussed road repairs to Norton Disney Road which were in the 2026/27 schedule according to Richard Fenwick.- The clerk had reported the overgrown hedge on the footpath from High Street round to Clay Lane on Fix My Street following a request from a resident.- SID – this would be relocated to the Bassingham Road.	Cllrs Hutchinson & Garlant										
60/18/25	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There was nothing to discuss.</p>											
61/18/25	<p><u>PLANNING</u></p> <p>25/0794/TPO - 4 Grange Court – there was no objection to the application from the NKDC Tree Officer.</p>											
62/18/25	<p><u>CORRESPONDENCE</u></p> <p>i) Village Hall Parking correspondence – the members received the comments from the resident however the suggestion of securing additional parking was not an option as some of the land was in the ownership of Highways.</p> <p>ii) Playing field boundary correspondence – the members discussed the residents concern about the bindweed at the boundary. It was agreed that the resident could spray from their boundary as long as there was no one on the playing field near the area. The clerk would ask the resident to contact Cllr Jacques if further assistance was needed.</p> <p>All correspondence had been circulated to members prior to the meeting.</p>											
63/18/25	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation July 2025</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st June 2025 were as follows:</p> <table><tr><td>Treasurer's Account</td><td>£1,177.76</td></tr><tr><td>Village Hall Account</td><td>£11,779.55</td></tr><tr><td>Savings Account</td><td>£49,066.20</td></tr><tr><td>Village Hall Development Fund – Fundraising</td><td>£9,607.87</td></tr><tr><td>TOTAL</td><td>£71,631.38</td></tr></table>	Treasurer's Account	£1,177.76	Village Hall Account	£11,779.55	Savings Account	£49,066.20	Village Hall Development Fund – Fundraising	£9,607.87	TOTAL	£71,631.38	
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63/19/25	<p><u>FINANCE (Continued)</u></p> <p>2. <u>Payment of Accounts</u></p> <p>The following accounts were approved for on-line payment during July:</p> <table><tr><td>Smith's Timber – Postcrete for Memorial Bench</td><td>£22.92</td></tr><tr><td>Telescopic Ladder</td><td>£42.50</td></tr><tr><td>Argos – Parish Council Mobile Phone</td><td>£89.99</td></tr><tr><td>Clerk's Admin Expenses – June 2025</td><td>£111.15</td></tr><tr><td>CB Grounds Maintenance-Grass Cutting June 2025</td><td>£115.00</td></tr><tr><td>M. Harwood-Litter picking & Handyperson June 2025</td><td>£40.00</td></tr><tr><td>Primeprint – Newsletter</td><td>£75.000</td></tr><tr><td>Amazon – Ink Cartridge</td><td>£21.55</td></tr><tr><td>EBay – Plaque for Memorial Bench</td><td>£9.99</td></tr><tr><td>Bank charges 4/6-3/7/25</td><td>£8.00</td></tr><tr><td>Clerks Salary July 2025</td><td>£341.04</td></tr><tr><td>Microsoft - Software subscription July 2025</td><td>£12.10</td></tr><tr><td>V Hall Trim Strips</td><td>£16.95</td></tr><tr><td>V Hall Adhesive for fixing strips</td><td>£3.48</td></tr><tr><td>Harveys Window Cleaning</td><td>£20.00</td></tr><tr><td>Hall Hire deposit refund – J Smith 7.6.25</td><td>£72.00</td></tr><tr><td>Hall Hire deposit refund – J Booker 8.6.25</td><td>£44.00</td></tr><tr><td>A Hook - Cleaning of Hall June 2025</td><td>£240.00</td></tr><tr><td>D H Electrical – Light repairs and spare bulbs</td><td>£150.00</td></tr><tr><td>Amazon – Push/Pull signs for doors</td><td>£12.99</td></tr><tr><td>Amazon – Ring Bell Sign Self Adhesive</td><td>£2.95</td></tr><tr><td>EBay – Ring Bell sign for wall</td><td>£3.85</td></tr><tr><td>Amazon – Wireless Ring Doorbell</td><td>£20.99</td></tr><tr><td>Bank charges 4/6-3/7/25 Village Hall A/C</td><td>£8.00</td></tr><tr><td>Octopus Energy – 1/6/25-30/6/25</td><td>£35.95 CR</td></tr><tr><td>BT Broadband Contract – June 2025</td><td>£32.22</td></tr><tr><td>Wave Water 1/7/25</td><td>£43.00</td></tr></table>	Smith's Timber – Postcrete for Memorial Bench	£22.92	Telescopic Ladder	£42.50	Argos – Parish Council Mobile Phone	£89.99	Clerk's Admin Expenses – June 2025	£111.15	CB Grounds Maintenance-Grass Cutting June 2025	£115.00	M. Harwood-Litter picking & Handyperson June 2025	£40.00	Primeprint – Newsletter	£75.000	Amazon – Ink Cartridge	£21.55	EBay – Plaque for Memorial Bench	£9.99	Bank charges 4/6-3/7/25	£8.00	Clerks Salary July 2025	£341.04	Microsoft - Software subscription July 2025	£12.10	V Hall Trim Strips	£16.95	V Hall Adhesive for fixing strips	£3.48	Harveys Window Cleaning	£20.00	Hall Hire deposit refund – J Smith 7.6.25	£72.00	Hall Hire deposit refund – J Booker 8.6.25	£44.00	A Hook - Cleaning of Hall June 2025	£240.00	D H Electrical – Light repairs and spare bulbs	£150.00	Amazon – Push/Pull signs for doors	£12.99	Amazon – Ring Bell Sign Self Adhesive	£2.95	EBay – Ring Bell sign for wall	£3.85	Amazon – Wireless Ring Doorbell	£20.99	Bank charges 4/6-3/7/25 Village Hall A/C	£8.00	Octopus Energy – 1/6/25-30/6/25	£35.95 CR	BT Broadband Contract – June 2025	£32.22	Wave Water 1/7/25	£43.00	
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64/19/25	<p><u>ANY OTHER BUSINESS</u></p> <p>1. Re-registration of Defibrillator- Cllr Jacques confirmed that he would register the defibrillator with the circuit.</p> <p>2. Tree concern Wheatley Lane – the clerk had reported the tree in the highways verge next to the Playing field entrance to Fix My Street.</p> <p>3. Newsletter – this had been collected from the printer and would be distributed after the meeting.</p>																																																							
65/19/25	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting of the Parish Council would be held on Wednesday 10th September 2025. The meeting closed at 9.10pm.</p>																																																							