

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 8th October 2025 in Carlton le Moorland Village Hall

Minute		Action
	Chairman Councillor Ewan Marland welcomed all in attendance to October's meeting of the Parish Council. <u>Questions from Residents</u> A resident mentioned again the door entrance to the Village Hall. The Chairman noted the comments made and informed the resident that all reasonable adjustments had been made at the door to allow all users to access. The Council had already made the decision that no further action would be taken to make changes the doors. <u>Report from District Councillor Mary Green</u> District Councillor Green reminded all in attendance that the Local Government restructuring survey which was open for comments. <u>Report from County Councillor Marianne Overton</u> County Councillor Overton was in attendance and reported about the local solar planning applications and the local government reorganisation. THE MEETING WENT INTO FORMAL SESSION	

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87/26/25	<u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), R. Garland, A. Sceeny, F. Jacques, M. Frost, one member of the public and the clerk.	
88/26/25	<u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Hutchinson and these were accepted by the members.	
89/26/25	<u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Frost declared an interest at item 10 – Allotments, Cllr. Sceeny declared an interest at item 7 – Village Hall and item 10 – Allotments and Cllr Jacques declared an interest at item 7 – Village Hall, 8 – Pond, 9 – Playing Field, 10 - Allotments and 12 Grass Cutting.	
90/26/25	<u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to discuss in closed session.	
91/26/25	<u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 10 th September 2025 were proposed by Cllr. Jacques, seconded by Cllr. Sceeny and agreed by all members to be a true record.	
92/26/25	<u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.	
93/26/25	<u>PARISH COUNCILLOR VACANCY</u> Cllr. Mark Waring had recently tendered his resignation, and the Council had notified NKDC accordingly. The formal notice of vacancy had been published.	
94/26/25	<u>VILLAGE HALL</u> <u>i)Nest Heating Control</u> The clerk had received a quotation from Brook & Mayo who originally installed the nest heating controls – the price for 2 hive wireless thermostats, receivers and hive hub including installation was £424.10. It was proposed, seconded and agreed to go ahead with the installation. <u>ii)Village Hall sign</u> The light strip had failed on the sign, and it was agreed that electrician D Hook to repair at a cost of around £100. <u>iii)Other</u> The new hot cupboard had been purchased installed and air conditioning units serviced.	
95/26/25	<u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques gave a report on the pond and confirmed he would purchase bulbs for the planters in the coming weeks.	
96/26/25	<u>PLAYING FIELD</u> <u>i)Playground Equipment update</u> The grant application was being prepared, and a quotation was being sought for the cost of installing a basketball surface with Wicksteed. The members resolved to leave the 5-a-side nets in the group of items to be provided, however these may not be included in the final bid. <u>ii)Other matters</u> The hole in the perimeter fence had been repaired and the cradle seat would be fitted. The clerk would order a further cradle seat from Wicksteed.	

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97/27/25	<u>ALLOTMENTS</u> a) Tenancy Terms and Condition – it was agreed that the wording would be changed to clarify the tenants position on treatment of pests and trees. The Chairman would update the tenancy agreement and circulate the final wording to all members. b) Other matters – the vacant allotment was being advertised and would be let as seen. The council would continue to monitor the allotment during the interim.	Chairman																		
98/27/25	<u>HIGHWAYS AND FOOTWAYS</u> The members discussed the response from LCC Highways Andrew Creasey notifying that any proposed repairs to Norton Disney Road in 2026 had been postponed. There was great disappointment and continued concern about the safety of the road for all users. Following further discussion, it was agreed that the Council would formulate a response to LCC Highways.																			
99/27/25	<u>GRASS CUTTING AND MOLE WORK</u> There was nothing to discuss.																			
100/27/25	<u>PLANNING</u> 25/1157/TPO – Tree work at Manor Court – there were no comments from the members.																			
101/27/25	<u>GOV.UK and IT POLICY</u> i) E-mails - The members were reminded that they should be using the PC e-mail addresses. The clerk would send the details and new passwords to those who had not completed the process to set up their e-mails. ii) IT Policy – the draft IT policy had been circulated. It was proposed by Cllr Garland, seconded by Cllr Jacques and agreed by the council to adopt this policy so that it was in place for the new financial year.																			
102/27/25	<u>CORRESPONDENCE</u> All correspondence had been circulated to members prior to the meeting.																			
103/27/25	<u>FINANCE</u> 1.Finance Report and Bank Reconciliation October 2025 The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st October 2025 were as follows: <table><tr><td>Treasurer's Account</td><td>£1,468.35</td></tr><tr><td>Village Hall Account</td><td>£13,006.09</td></tr><tr><td>Savings Account</td><td>£45,057.57</td></tr><tr><td>Village Hall Development Fund – Fundraising</td><td>£9,841.64</td></tr><tr><td>TOTAL</td><td>£69,373.65</td></tr></table> 2.Payment of Accounts The following accounts were approved for on-line payment during October 2025: <table><tr><td>Community Heartbeat – Replacement Defib Battery</td><td>£270.00</td></tr><tr><td>Clerk's Admin Expenses September 2025</td><td>£11.15</td></tr><tr><td>CB Grounds Maintenance-Grass Cutting Sept 2025</td><td>£115.00</td></tr><tr><td>M. Harwood-Litter picking & Handyperson Sept 2025</td><td>£40.00</td></tr></table>	Treasurer's Account	£1,468.35	Village Hall Account	£13,006.09	Savings Account	£45,057.57	Village Hall Development Fund – Fundraising	£9,841.64	TOTAL	£69,373.65	Community Heartbeat – Replacement Defib Battery	£270.00	Clerk's Admin Expenses September 2025	£11.15	CB Grounds Maintenance-Grass Cutting Sept 2025	£115.00	M. Harwood-Litter picking & Handyperson Sept 2025	£40.00	
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104/28/25	<u>ANY OTHER BUSINESS</u> i) Lost Village Festival – the clerk would write a letter of thanks to Ben Atkins as there were no noise issues within the village during the event. ii) Defibrillator – Cllr. Jacques reported that the new battery had been fitted. iii) Cluster Meeting in September – the meeting discussed the new food waste scheme.																							
105/28/25	<u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting of the Parish Council would be held on Wednesday 12th November 2025. The meeting closed at 9.05pm.																							