

# CARLTON LE MOORLAND PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 10<sup>th</sup> December 2025 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all in attendance to December's meeting of the Parish Council.</p> <p><b><u>Questions from Residents</u></b> There were no residents present.</p> <p><b><u>Report from District Councillor Mary Green</u></b> District Councillor Green reported on the Local Government restructuring, and the Fosse Green Solar Farm application which was due to be discussed at NKDC Planning Committee on 16<sup>th</sup> December 2025.</p> <p><b>THE MEETING WENT INTO FORMAL SESSION</b></p>	

# CARLTON LE MOORLAND PARISH COUNCIL

10<sup>th</sup> December 2025

Minute		Action
126/34/25	<p><b><u>PRESENT AT THE MEETING</u></b>            Cllrs E. Marland (Chairman), R. Garland, A. Sceeny, F. Jacques, M. Frost, Cllr. Hutchinson, three members of the public and the clerk.</p>	
127/34/25	<p><b><u>APOLOGIES FOR ABSENCE</u></b>            There were no apologies.</p>	
128/34/25	<p><b><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u></b>            Cllr. Frost declared an interest at item 10 – Allotments, Cllr. Sceeny declared an interest at item 7 – Village Hall, and item 10 – Allotments, Cllr Jacques declared an interest at item 8 – Pond, 9 – Playing Field, 10 - Allotments and 12 Grass Cutting and Cllr Hutchinson declared an interest at item 9 – Pond and item 10 – Allotments.</p>	
129/34/25	<p><b><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u></b>            It was proposed by Cllr. Garland, seconded by Cllr Frost and agreed by the members that a matter relating to item 6. Co-option of Councillor would be discussed in closed session under sections 3(d) and 11 of Standing Orders.</p>	
130/34/25	<p><b><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u></b>            The minutes of the last Parish Council meeting held on 12<sup>th</sup> November 2025 were proposed by Cllr. Garland, seconded by Cllr. Frost and agreed by all members to be a true record.</p>	
131/34/25	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>            There were no matters arising.</p>	
132/34/25	<p><b><u>PARISH COUNCILLOR VACANCY</u></b>            The formal deadline to submit an expression of interest had passed and one resident had applied for co-option onto the Parish Council. This matter would be discussed in closed session due to the nature of the business.</p>	
133/34/25	<p><b><u>VILLAGE HALL</u></b>  <b><u>i)Nest Heating Control</u></b>            The connectivity issue with the hive in the meeting room control had been resolved and a hive extender had been recommended which the clerk had purchased separately and fitted.  <b><u>iii)Other</u></b>            Guidance on how to store the furniture correctly in the cupboard would be prepared (including photograph)</p>	
134/34/25	<p><b><u>POND AND SURROUNDING AREA IN SANDS LANE</u></b>            Cllr. Jacques gave a report on the pond and in particular the ditch that had been cleared on Back Lane. Primer and Topcoat would be purchased to update the metal furniture with funds from the Lost Village Funding being used. It was noted at this point, that the two metal village signs may need maintenance in the new year.</p>	
135/34/25	<p><b><u>PLAYING FIELD</u></b>  <b><u>i)Playground Equipment update</u></b>            There was no further news on the Lottery grant application with a response expected by the end of February 2026. Accessible and climbing equipment would be considered for future applications.  <b><u>ii)Other matters</u></b>            The order for a further cradle seat from Wicksteed was in progress.</p>	

# CARLTON LE MOORLAND PARISH COUNCIL

10<sup>th</sup> December 2025

Minute		Action										
136/35/25	<p><b><u>ALLOTMENTS</u></b> There were no further updates to report.</p>											
137/35/25	<p><b><u>HIGHWAYS AND FOOTWAYS</u></b> a) Hedges – the residents had been contacted where their boundary hedges were causing issues – 2 Clay Lane (overhangs and reduces width of path) and the hedge along Norton Disney Road towards the junction with the High Street/Sands Lane. 10 Wheatley Lane was another property where the boundary hedge was an issue. b) Manor Lane – the clerk and a resident of Manor Lane had reported the poor road condition and standing water at the junction with the recent development. Cllr. Jacques would make contact with the resident in the bungalow on the development as they were having issues with access onto Manor Lane due to disability.</p>											
138/35/25	<p><b><u>GRASS CUTTING AND MOLE WORK</u></b> The members asked the clerk to contact the grass cutting contractors to ask for a further cut of the playing field should the weather permit.</p>											
139/35/25	<p><b><u>BUDGET PLANNING</u></b> The clerk would circulate the budget setting information when the correspondence from NKDC had been received by the Parish Council. The provision of child proof fencing for the Village Hall would be on the list of priorities for 26-27.</p>											
140/35/25	<p><b><u>PLANNING</u></b> 25/1445/HOUS – 7 Moorland Close – Conversion of roof space over garage. There were no observations or comments.</p>											
141/35/25	<p><b><u>CORRESPONDENCE</u></b> i) School Transport service – Black Cat Transport The members discussed the correspondence from LCC regarding the pickup of point on the Basingham Road following the change of contract. Copies of the assessments undertaken to satisfy LCC that the stops were safe had been received. Further points would be raised with LCC as there was no evidence that the public bus stops could not be used and the risk assessments were not accurate of the current situation. ii) Fosse Green Solar Farm – further information had been circulated All correspondence had been circulated to members prior to the meeting.</p>											
142/35/25	<p><b><u>FINANCE</u></b> 1. <u>Finance Report and Bank Reconciliation December 2025</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1<sup>st</sup> December 2025 were as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,147.49</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£15,027.62</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£45,032.06</td> </tr> <tr> <td>Village Hall Development Fund – Fundraising</td> <td style="text-align: right;">£9,856.24</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£71,063.41</b></td> </tr> </tbody> </table>	Treasurer's Account	£1,147.49	Village Hall Account	£15,027.62	Savings Account	£45,032.06	Village Hall Development Fund – Fundraising	£9,856.24	<b>TOTAL</b>	<b>£71,063.41</b>	
Treasurer's Account	£1,147.49											
Village Hall Account	£15,027.62											
Savings Account	£45,032.06											
Village Hall Development Fund – Fundraising	£9,856.24											
<b>TOTAL</b>	<b>£71,063.41</b>											

# CARLTON LE MOORLAND PARISH COUNCIL

10<sup>th</sup> December 2025

Minute		Action																																				
142/36/25	<p><b><u>FINANCE (Continued)</u></b>  <b><u>2.Payment of Accounts</u></b>                      The following accounts were approved for on-line payment during December 2025:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr><td>Primeprint Newark – Newsletter printing</td><td style="text-align: right;">£75.00</td></tr> <tr><td>Amazon - -RCD for Christmas Tree Lights</td><td style="text-align: right;">£9.99</td></tr> <tr><td>Clerks Admin Expenses - November 2025</td><td style="text-align: right;">£11.15</td></tr> <tr><td>C B Grounds Maintenance – November 2025</td><td style="text-align: right;">£115.00</td></tr> <tr><td>M Harwood – Handyman – November 2025</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Asda – Refreshments for Carols Event</td><td style="text-align: right;">£52.45</td></tr> <tr><td>Amazon Ink Cartridge</td><td style="text-align: right;">£22.33</td></tr> <tr><td>Microsoft - Software subscription November 2025</td><td style="text-align: right;">£12.10</td></tr> <tr><td>Clerks Salary November 2025</td><td style="text-align: right;">£367.44</td></tr> <tr><td>Amazon – Hive Thermostat Extender</td><td style="text-align: right;">£39.00</td></tr> <tr><td>Lindum Fire Services – Fire Alarm Inspection</td><td style="text-align: right;">£150.00</td></tr> <tr><td>Hall Hire Deposit Refund – C Buckby 9.11.25</td><td style="text-align: right;">£36.00</td></tr> <tr><td>A Hook - Cleaning of Hall November 2025</td><td style="text-align: right;">£240.00</td></tr> <tr><td>Brook &amp; Mayo – Replace thermostat controls</td><td style="text-align: right;">£508.92</td></tr> <tr><td>Lindum Fire Services – Fire Alarm Repairs</td><td style="text-align: right;">£196.51</td></tr> <tr><td>Octopus Energy – 1/11/25-30/11/25</td><td style="text-align: right;">£178.38</td></tr> <tr><td>BT Broadband Contract – 1/10/25-31/10/25</td><td style="text-align: right;">£31.14</td></tr> <tr><td>Wave Water 1/12/25</td><td style="text-align: right;">£43.00</td></tr> </tbody> </table>	Primeprint Newark – Newsletter printing	£75.00	Amazon - -RCD for Christmas Tree Lights	£9.99	Clerks Admin Expenses - November 2025	£11.15	C B Grounds Maintenance – November 2025	£115.00	M Harwood – Handyman – November 2025	£40.00	Asda – Refreshments for Carols Event	£52.45	Amazon Ink Cartridge	£22.33	Microsoft - Software subscription November 2025	£12.10	Clerks Salary November 2025	£367.44	Amazon – Hive Thermostat Extender	£39.00	Lindum Fire Services – Fire Alarm Inspection	£150.00	Hall Hire Deposit Refund – C Buckby 9.11.25	£36.00	A Hook - Cleaning of Hall November 2025	£240.00	Brook & Mayo – Replace thermostat controls	£508.92	Lindum Fire Services – Fire Alarm Repairs	£196.51	Octopus Energy – 1/11/25-30/11/25	£178.38	BT Broadband Contract – 1/10/25-31/10/25	£31.14	Wave Water 1/12/25	£43.00	
Primeprint Newark – Newsletter printing	£75.00																																					
Amazon - -RCD for Christmas Tree Lights	£9.99																																					
Clerks Admin Expenses - November 2025	£11.15																																					
C B Grounds Maintenance – November 2025	£115.00																																					
M Harwood – Handyman – November 2025	£40.00																																					
Asda – Refreshments for Carols Event	£52.45																																					
Amazon Ink Cartridge	£22.33																																					
Microsoft - Software subscription November 2025	£12.10																																					
Clerks Salary November 2025	£367.44																																					
Amazon – Hive Thermostat Extender	£39.00																																					
Lindum Fire Services – Fire Alarm Inspection	£150.00																																					
Hall Hire Deposit Refund – C Buckby 9.11.25	£36.00																																					
A Hook - Cleaning of Hall November 2025	£240.00																																					
Brook & Mayo – Replace thermostat controls	£508.92																																					
Lindum Fire Services – Fire Alarm Repairs	£196.51																																					
Octopus Energy – 1/11/25-30/11/25	£178.38																																					
BT Broadband Contract – 1/10/25-31/10/25	£31.14																																					
Wave Water 1/12/25	£43.00																																					
143/36/25	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>i) Autumn/Winter Newsletter – the newsletter was printed and delivered.</p> <p>ii) Donation – the Chairman reported that he had received a £500 anonymous donation on behalf of the Parish Council. There was a discussion as to whether this funding could be used to purchase a replacement seat on Norton Disney Road.</p> <p>iii) Cluster Report – a report was provided from the recent Cluster meeting where the Resilience Plan was discussed. The Bassingham plan had been restricted to processes which could be achieved. The Chairman confirmed that he would prepare a document to compare with the Bassingham copy.</p>																																					
144/36/25	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>The next Parish Council meeting of the Parish Council would be held on Wednesday 14<sup>th</sup> January 2025. The meeting closed at 9pm.</p>																																					