

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12th November 2025 in Carlton le Moorland Village Hall

Minute		Action
	<p>Chairman Councillor Ewan Marland welcomed all in attendance to November's meeting of the Parish Council.</p> <p><u>Questions from Residents</u> There were no residents present.</p> <p><u>Report from District Councillor Mary Green</u> District Councillor Green reported on the Local Government restructuring, the PCC Crime Policing survey, council tax support scheme consultation (ends 18th November) and recycling in Lincolnshire survey (ends 24th December 2025).</p> <p>As the Trafford Farm planning application had been approved by NKDC, the council asked Cllr Green to seek further information about the S106 funding arrangements. Bus stop improvements on the Broughton Road were suggested in the original consultation, which would provide enhanced visibility for motorists leaving the development and would be a benefit for all residents using the Basingham Road junction.</p> <p>THE MEETING WENT INTO FORMAL SESSION</p>	

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106/30/25	<p><u>PRESENT AT THE MEETING</u> Cllrs E. Marland (Chairman), R. Garland, A. Sceeny, F. Jacques, M. Frost, one member of the public and the clerk.</p>	
107/30/25	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr. Hutchinson and these were accepted by the members.</p>	
108/30/25	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Frost declared an interest at item 10 – Allotments, Cllr. Sceeny declared an interest at item 7 – Village Hall and item 10 – Allotments and Cllr Jacques declared an interest at item 7 – Village Hall, 8 – Pond, 9 – Playing Field, 10 - Allotments and 12 Grass Cutting.</p>	
109/30/25	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to discuss in closed session.</p>	
110/30/25	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 8th October 2025 were proposed by Cllr. Frost, seconded by Cllr. Garland and agreed by all members to be a true record.</p>	
111/30/25	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
112/30/25	<p><u>PARISH COUNCILLOR VACANY</u> The formal notice to co-opt to fill the vacancy had been published.</p>	
113/30/25	<p><u>VILLAGE HALL</u> <u>i)Nest Heating Control</u> Brook & Mayo had replaced the nest thermostat controllers with hive controllers in the main hall and meeting room. There was a connectivity issue with the meeting room control, and the electricians had been asked to attend the hall again to resolve this issue before the account was settled for this work. <u>ii) Village Hall Sign</u> – the sign had been fixed and spare LED strip for the light was retained for future repairs. <u>iii)Other</u> - The members agreed for the hall to be decorated for Christmas events. - Following the annual fire inspection, Lindum Fire Equipment provided a quote to undertake repairs required – it was proposed by Cllr Garland, seconded by Cllr. Frost and agreed by the members to place the order for the work to be completed.</p>	
114/30/25	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Jacques gave a report on the pond and had circulated an Health and Safety report for the area. The Chairman extended his thanks to Cllr. Jacques and the volunteers for all their work and time.</p>	
115/30/25	<p><u>PLAYING FIELD</u> <u>i)Playground Equipment update</u> The Lottery grant application for £20,000 had been submitted and a response was expected by the end of February 2026. <u>ii)Other matters</u> The order for a further cradle seat from Wicksteed was in progress.</p>	

CARLTON LE MOORLAND PARISH COUNCIL

2025/26 Page 30

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116/31/25	<p><u>ALLOTMENTS</u></p> <p>a) Tenancy Terms and Condition – the updated wording would be circulated to members.</p> <p>b) Other matters – the vacant allotment had been advertised.</p>	Chairman										
117/31/25	<p><u>HIGHWAYS AND FOOTWAYS</u></p> <p>a) Hedges – there were two hedges which were causing issues – 2 Clay Lane (overhangs and reduces width of path) and the hedge along Norton Disney Road towards the junction with the High Street/Sands Lane.</p> <p>b) LCC Signage – the sign has been left on Vicarage Lane following roadworks months ago.</p>	Clerk and Cllr. Frost to deal Fixmystreet request										
118/31/25	<p><u>GRASS CUTTING AND MOLE WORK</u></p> <p>There was nothing to discuss.</p>											
119/31/25	<p><u>WINTER NEWSLETTER</u></p> <p>The clerk would put together a newsletter for circulation before Christmas. Councillors were asked to send any items for inclusion to the clerk.</p>											
120/31/25	<p><u>PLANNING</u></p> <p>There was nothing further to discuss on the Trafford Farm application which had been given final approval.</p>											
121/31/25	<p><u>GOV.UK</u></p> <p>E-mails – The majority of members were now using their PC e-mails.</p>											
122/31/25	<p><u>CORRESPONDENCE</u></p> <p>i) Message from resident regarding standing water on Manor Lane at junction with recent development. The clerk had reported the issue through FixMyStreet and the request was closed after two days. Following a challenge to the closure of the request, it was re-opened and further investigations were promised.</p> <p>ii) Message from resident regarding changes to school transport pick up from Broughton Road bus stop to the verge/drive access on Bassingham Road opposite Trafford Farm. The clerk would write to LCC school transport to express their concern regarding the use of unofficial bus stops which were in close proximity to the Bassingham/Broughton Road junction.</p> <p>All correspondence had been circulated to members prior to the meeting.</p>											
123/31/25	<p><u>FINANCE</u></p> <p>1. <u>Finance Report and Bank Reconciliation November 2025</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st November 2025 were as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,703.17</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£14,132.90</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£44,981.53</td> </tr> <tr> <td>Village Hall Development Fund – Fundraising</td> <td style="text-align: right;">£9,844.53</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£70,662.13</td> </tr> </tbody> </table>	Treasurer's Account	£1,703.17	Village Hall Account	£14,132.90	Savings Account	£44,981.53	Village Hall Development Fund – Fundraising	£9,844.53	TOTAL	£70,662.13	
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CARLTON LE MOORLAND PARISH COUNCIL

2025/26 Page 31

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123/32/25	<p><u>FINANCE (Continued)</u> <u>2.Payment of Accounts</u> The following accounts were approved for on-line payment during November 2025:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr><td>Clerks Admin Expenses - October 2025</td><td style="text-align: right;">£11.15</td></tr> <tr><td>C B Grounds Maintenance – October 2025</td><td style="text-align: right;">£115.00</td></tr> <tr><td>M Harwood – Handyman – October 2025</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Ruskington Garden Centre/Pearsons - Plants</td><td style="text-align: right;">£19.49</td></tr> <tr><td>Microsoft - Software subscription November 2025</td><td style="text-align: right;">£12.10</td></tr> <tr><td>Clerks Salary November 2025</td><td style="text-align: right;">£367.44</td></tr> <tr><td>A Hook - Cleaning of Hall October 2025</td><td style="text-align: right;">£300.00</td></tr> <tr><td>D Hook – Repairs to Village Hall sign</td><td style="text-align: right;">£70.00</td></tr> <tr><td>Screwfix – Combination Key Safe Box</td><td style="text-align: right;">£13.99</td></tr> <tr><td>Harveys Window Cleaning</td><td style="text-align: right;">£20.00</td></tr> <tr><td>ESPO – Cleaning Materials</td><td style="text-align: right;">£82.14</td></tr> <tr><td>Octopus Energy – 1/9/25-31/10/25</td><td style="text-align: right;">£178.38</td></tr> <tr><td>BT Broadband Contract – 1/10/25-31/10/25</td><td style="text-align: right;">£31.14</td></tr> <tr><td>Wave Water 1/11/25</td><td style="text-align: right;">£43.00</td></tr> </tbody> </table>	Clerks Admin Expenses - October 2025	£11.15	C B Grounds Maintenance – October 2025	£115.00	M Harwood – Handyman – October 2025	£40.00	Ruskington Garden Centre/Pearsons - Plants	£19.49	Microsoft - Software subscription November 2025	£12.10	Clerks Salary November 2025	£367.44	A Hook - Cleaning of Hall October 2025	£300.00	D Hook – Repairs to Village Hall sign	£70.00	Screwfix – Combination Key Safe Box	£13.99	Harveys Window Cleaning	£20.00	ESPO – Cleaning Materials	£82.14	Octopus Energy – 1/9/25-31/10/25	£178.38	BT Broadband Contract – 1/10/25-31/10/25	£31.14	Wave Water 1/11/25	£43.00	
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124/32/25	<p><u>ANY OTHER BUSINESS</u></p> <p>i) Christmas Tree – the Coffee Mornings Group had ordered the village Christmas tree and it was agreed that Cllr Jacques would ensure the lights are safe through the purchase of an RCD.</p> <p>ii) Volunteer Help – Cllr Sceeny reported that he had been approached regarding litter picking by a person under 18 years of age as part of voluntary work for a Duke of Edinburgh award. The Council were unable to offer any work. Cllr Sceeny agreed to take responsibility for this on a private basis with supervised litter picking on the pathway and helping at monthly coffee mornings.</p> <p>iii) Christmas Cards – the clerk would arrange for cards to be sent to all volunteers to thank them for their work in 2025.</p>	Clerk																												
125/32/25	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>The next Parish Council meeting of the Parish Council would be held on Wednesday 10th November 2025. The meeting closed at 9pm.</p>																													

CARLTON LE MOORLAND PARISH COUNCIL

2025/26 Page 32

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