

CARLTON LE MOORLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday 13th May 2026 in Carlton le Moorland Village Hall

Minute		Action
21/5/26	<p>The clerk welcomed all in attendance to May's Annual General Meeting of the Parish Council.</p> <p><u>ELECTION TO COUNCIL POSITIONS</u></p> <p>1.1 <u>Election of Chairman</u> - Cllr. E. Marland was nominated by Cllr M. Frost and Cllr. A. Sceeny after previously indicating his agreement to act as Chairman for the forthcoming year. This was agreed.</p> <p>1.2 <u>Election of Vice -Chairman</u> - Cllr. R. Garland was nominated by Cllr. M. Frost and Cllr. G. Lee after previously indicating his agreement to act as Vice-Chairman for the forthcoming year.</p> <p>As both members had sent apologies, it was agreed that Cllr. Lee would act as Chairman for this meeting.</p> <p>THE COUNCIL THEN MOVED INTO PUBLIC SESSION</p> <p><u>Questions from Residents</u></p> <p>Two residents were in attendance who thanked the Parish Council on behalf of parents for all their work to achieve the change of bus route to pick up/drop off the SWRA school children at the Church Street bus stop. The Parish Council had raised this matter with LCC over a number of months as the previous stop was on the side of Bassingham Road near the crossroads. The new arrangements were a trial pending the contract being renewed and it was hoped this route would continue in the future.</p> <p><u>Report from County Councillor Marianne Overton</u></p> <p>Cllr. Overton reported on Swallow Lodge - respite care provision in Lincoln, the meeting in Bassingham regarding the solar planning applications, the Navenby substation application was being processed by NKDC and there was a dedication ceremony to be held on Friday 15th May for the 'On Freedoms Wings' sculpture at Norton Disney.</p> <p>THE MEETING WENT INTO FORMAL SESSION</p>	

CARLTON LE MOORLAND PARISH COUNCIL

13th May 2026

Minute		Action
22/06/26	<p><u>PRESENT AT THE MEETING</u> Cllrs G. Lee (Chairman), A. Sceeny and M Frost, two members of the public and the clerk.</p>	
23/06/26	<p><u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllrs Marland, Jacques, Garland and Hutchinson which were accepted.</p>	
24/06/26	<p><u>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT</u> Cllr. Sceeny declared an interest at item 7 – Village Hall, and item 10 – Allotments, Cllr. Frost declared an interest at item 10 - Allotments and Cllr. Lee declared an interest at item 10 - Allotments.</p>	
25/06/26	<p><u>CONSIDERATION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION</u> There were no items to be discussed in closed session.</p>	
26/06/26	<p><u>TO APPROVE THE NOTES OF THE PREVIOUS MEETING</u> The minutes of the last Parish Council meeting held on 8th April 2026 were proposed by Cllr. Sceeny, seconded by Cllr. Lee and agreed by all members to be a true record. The notes of the Annual Parish meeting held on 8th April 2026 were reviewed and approved for accuracy only.</p>	
27/06/26	<p><u>MATTERS ARISING FROM THE MINUTES</u> There were no matters arising.</p>	
28/06/26	<p><u>VILLAGE HALL</u> i) It was agreed that the clerk would contact Dobbs Blinds to seek a price to replace/repair the vertical blind at the rear door which was in poor condition. ii) Cllr. Sceeny would complete a check on all chairs to review condition.</p>	
29/06/26	<p><u>POND AND SURROUNDING AREA IN SANDS LANE</u> Cllr. Sceeny provided a short report from Cllr. Jacques with regards to current work at the pond.</p>	
30/06/26	<p><u>PLAYING FIELD</u> <u>i) Playground Equipment update</u> Cllr. Sceeny reported that Wicksteed had commenced the installation of the new play equipment two weeks ahead of schedule. The field was still open and areas had been fenced off where Wicksteed were working. The safety mats for the Zip wire would need fitting once the installation was complete. <u>ii) Inspection and Maintenance matters</u> a) The clerk had contacted EKM Ltd again but nothing further had been received. b) Ad-hoc Maintenance – Cllr. Jacques had circulated a report on the maintenance work that could be completed. It was resolved to ask Jake Robinson to provide a quote for maintenance to and treating all the wooden play equipment.</p>	
31/06/26	<p><u>ALLOTMENTS</u> i) Inspections had been carried out on 25th April 2026 and there were 2 allotments which were noted. Allotment 5e had subsequently been cultivated and rental fee which was outstanding had been paid. ii) The tenant at allotment 1b had not responded to renewal notices and the allotment had been left in a poor state. It was agreed to re-let this allotment immediately.</p>	

CARLTON LE MOORLAND PARISH COUNCIL

13th May 2026

Minute		Action										
	<p><u>THE MEETING WAS SUSPENDED TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR MARY GREEN</u> Cllr. Green's report included that the NKDC AGM was taking place on Thursday 14th May, council tax billing would be collected over 12 months from April 2028, collection of food waste was successful with 950 tonnes of food waste in the district so far and a judicial review was taking place relating to the Springwell Solar application. The Chairman noted that the refuse operatives provided a very good service and were very personable with the local residents.</p> <p><u>THE COUNCIL THEN RETURNED TO FORMAL SESSION</u></p>											
32/07/26	<p><u>HIGHWAYS AND FOOTWAYS</u> There was a report of inconsiderate parking of vehicle with oil leak in Moorland Close. It was suggested that a FixMyStreet report may be the best way forward.</p>											
33/07/26	<p><u>GRASS CUTTING AND MOLE WORK</u> The Council were very appreciative of the work of the new grass cutting contractor.</p>											
34/07/26	<p><u>PLANNING</u> The Central Lincs Local Plan – Local Validation list consultation had been circulated with comments required by 7th June 2026.</p>											
35/07/26	<p><u>NEWSLETTER</u> The clerk had sent the copy for printing and Cllr. Sceeny would arrange collection and distribution.</p>	Cllr. Sceeny										
36/07/26	<p><u>CORRESPONDENCE</u> All correspondence had been circulated to members prior to the meeting.</p>											
37/07/26	<p><u>FINANCE</u></p> <p>1. <u>Audit of Accounts 2025-26</u></p> <p>a) <u>Internal Auditors Report 2025-26</u> The Internal Auditor John Shaw had completed the internal audit process for 2025-26 and presented his report which was circulated. The council thanked Mr Shaw for completing the audit and agreed to purchase a small gift for his work.</p> <p>b) <u>Annual Governance Statement 2025-26</u> It was proposed by Cllr. Frost, seconded by Cllr. Sceeny and agreed by the Council to accept this statement.</p> <p>c) <u>Accounting Statements 2025-26</u> It was proposed by Cllr. Frost, seconded by Cllr. Sceeny and agreed by the Council to accept this statement.</p> <p>2. <u>Finance Report and Bank Reconciliation May 2026</u> The Income and Expenditure Accounts had been circulated and the Finance report summary presented was accepted. The balances on the accounts as of 1st May 2026 were as follows:</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>Treasurer's Account</td> <td style="text-align: right;">£1,899.70</td> </tr> <tr> <td>Village Hall Account</td> <td style="text-align: right;">£15,824.77</td> </tr> <tr> <td>Savings Account (incl. ringfenced funds)</td> <td style="text-align: right;">£56,115.55</td> </tr> <tr> <td>Village Hall/Playing Field Development Funds</td> <td style="text-align: right;">£29,977.57</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£103,817.59</td> </tr> </tbody> </table>	Treasurer's Account	£1,899.70	Village Hall Account	£15,824.77	Savings Account (incl. ringfenced funds)	£56,115.55	Village Hall/Playing Field Development Funds	£29,977.57	TOTAL	£103,817.59	
Treasurer's Account	£1,899.70											
Village Hall Account	£15,824.77											
Savings Account (incl. ringfenced funds)	£56,115.55											
Village Hall/Playing Field Development Funds	£29,977.57											
TOTAL	£103,817.59											

CARLTON LE MOORLAND PARISH COUNCIL

13th May 2026

Minute		Action																																						
37/08/26	<p><u>FINANCE (CONTINUED)</u> <u>3. Payment of Accounts</u> The following accounts were approved for on-line payment during May 2026:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr><td>Community Heartbeat – Defib Pads</td><td style="text-align: right;">£89.94</td></tr> <tr><td>Primeprint Newark – Newsletter</td><td style="text-align: right;">£80.00</td></tr> <tr><td>Clerks Admin Expenses – April 2026</td><td style="text-align: right;">£14.90</td></tr> <tr><td>J. Robinson Grass Cutting –April 2026 (incl. extra cuts)</td><td style="text-align: right;">£385.00</td></tr> <tr><td>T Davies – Handyperson – April 2026</td><td style="text-align: right;">£40.00</td></tr> <tr><td>Cloud Next Domain Name Renewal – Annual Fee</td><td style="text-align: right;">£119.98</td></tr> <tr><td>Clear Local Councils Parish Insurance</td><td style="text-align: right;">£966.65</td></tr> <tr><td>Microsoft - Software subscription April 2026</td><td style="text-align: right;">£12.10</td></tr> <tr><td>Clerks Salary - April 2026</td><td style="text-align: right;">£367.44</td></tr> <tr><td>Hall Hire Deposit Refund – S Smith (3/5/26)</td><td style="text-align: right;">£72.00</td></tr> <tr><td>Hall Hire Deposit Refund – K. Calvert (19/4/26)</td><td style="text-align: right;">£28.00</td></tr> <tr><td>Hall Hire Deposit Refund – O. Underwood (17/4/26)</td><td style="text-align: right;">£58.00</td></tr> <tr><td>Hall Hire Deposit Refund – S. Wragg (18/4/26)</td><td style="text-align: right;">£68.00</td></tr> <tr><td>A Hook - Cleaning of Hall April 2026</td><td style="text-align: right;">£300.00</td></tr> <tr><td>Lindum Fire Services – Alarm System Inspection</td><td style="text-align: right;">£108.00</td></tr> <tr><td>Lindum Fire Services – Fire Equipment Service</td><td style="text-align: right;">£115.83</td></tr> <tr><td>Octopus Energy –1/4 – 30/4/26</td><td style="text-align: right;">£145.50</td></tr> <tr><td>BT Broadband – 1/4-30/4/26</td><td style="text-align: right;">£34.74</td></tr> <tr><td>Wave Water – 1/5/26</td><td style="text-align: right;">£64.00</td></tr> </tbody> </table>	Community Heartbeat – Defib Pads	£89.94	Primeprint Newark – Newsletter	£80.00	Clerks Admin Expenses – April 2026	£14.90	J. Robinson Grass Cutting –April 2026 (incl. extra cuts)	£385.00	T Davies – Handyperson – April 2026	£40.00	Cloud Next Domain Name Renewal – Annual Fee	£119.98	Clear Local Councils Parish Insurance	£966.65	Microsoft - Software subscription April 2026	£12.10	Clerks Salary - April 2026	£367.44	Hall Hire Deposit Refund – S Smith (3/5/26)	£72.00	Hall Hire Deposit Refund – K. Calvert (19/4/26)	£28.00	Hall Hire Deposit Refund – O. Underwood (17/4/26)	£58.00	Hall Hire Deposit Refund – S. Wragg (18/4/26)	£68.00	A Hook - Cleaning of Hall April 2026	£300.00	Lindum Fire Services – Alarm System Inspection	£108.00	Lindum Fire Services – Fire Equipment Service	£115.83	Octopus Energy –1/4 – 30/4/26	£145.50	BT Broadband – 1/4-30/4/26	£34.74	Wave Water – 1/5/26	£64.00	
Community Heartbeat – Defib Pads	£89.94																																							
Primeprint Newark – Newsletter	£80.00																																							
Clerks Admin Expenses – April 2026	£14.90																																							
J. Robinson Grass Cutting –April 2026 (incl. extra cuts)	£385.00																																							
T Davies – Handyperson – April 2026	£40.00																																							
Cloud Next Domain Name Renewal – Annual Fee	£119.98																																							
Clear Local Councils Parish Insurance	£966.65																																							
Microsoft - Software subscription April 2026	£12.10																																							
Clerks Salary - April 2026	£367.44																																							
Hall Hire Deposit Refund – S Smith (3/5/26)	£72.00																																							
Hall Hire Deposit Refund – K. Calvert (19/4/26)	£28.00																																							
Hall Hire Deposit Refund – O. Underwood (17/4/26)	£58.00																																							
Hall Hire Deposit Refund – S. Wragg (18/4/26)	£68.00																																							
A Hook - Cleaning of Hall April 2026	£300.00																																							
Lindum Fire Services – Alarm System Inspection	£108.00																																							
Lindum Fire Services – Fire Equipment Service	£115.83																																							
Octopus Energy –1/4 – 30/4/26	£145.50																																							
BT Broadband – 1/4-30/4/26	£34.74																																							
Wave Water – 1/5/26	£64.00																																							
38/08/26	<p><u>ANY OTHER BUSINESS</u> i) Norton Disney Road Seat – the work was in progress. ii) Christmas Tree Lights – the search for replacement lights was ongoing.</p>																																							
39/08/26	<p><u>DATE AND TIME OF NEXT MEETING</u> The next Parish Council meeting of the Parish Council would be held on Wednesday 10th June 2026. The meeting closed at 9.04pm.</p>																																							